

Affton Americans Hockey

www.afftonhockey.org



Affton Hockey Board Descriptions

Recording Secretary

The Recording Secretary takes and maintains minutes from monthly Hockey Board meetings. The Recording Secretary is responsible for maintaining a record of attendance at monthly parent meetings to determine voting eligibility. Additionally, the Recording Secretary serves as the Coaching Director and is responsible for recruiting and selecting coaches for all Affton Americans club hockey teams in partnership with the Commissioner Manager. The Coaching Director maintains contact with coaches throughout the season and provides support as needed. The Coaching Manager works with the Communications Manager to distribute coaching applications before the season begins and coaching evaluations at the conclusion of the season. Additionally, the Affton Hockey Secretary serves as a member of the Affton Athletic Association Board of Governors.