



USA Fencing  
4065 Sinton Rd., Ste. 140  
Colorado Springs, CO 80907  
Phone: 719.866.4511  
[www.usfencing.org](http://www.usfencing.org)

### **Athletes' Advisory Council**

#### **Job Description for AAC Representatives**

*"To communicate the interests and protect the rights of athletes, in cooperative support of the USOC achieving its mission"*

-- Athletes' Advisory Council Mission Statement --

Athletes' Advisory Council representatives and alternates are elected to 4-year terms by fellow athletes within their respective National Governing Body (NGB), Paralympic Sport Organization (PSO), or High Performance Management Organization (HPMO). The next term of the AAC begins on January 1, 2017.

During a term, an AAC representative is expected to attend all AAC meetings that he or she reasonably can. The AAC conducts 3 meetings a year, generally in January, May, and September. Including travel, meetings most often require a Friday-Sunday time commitment. All necessary expenses for travel, lodging, and food are covered. A representative may be replaced by his or her alternate if the representative fails to attend 3 consecutive AAC meetings for any reason or at least half of scheduled AAC meetings in any two year period during the quadrennium.

A representative's primary objective is to help uphold the AAC's mission as stated above. To do so, representatives will find it helpful to pay attention to all AAC communication, as well as volunteer for and actively engage in occasional task forces, committees, and working groups. Such work often occurs outside of regular AAC meetings via email and teleconference. Representatives will find gaining familiarity with various AAC, USOC, and NGB governing documents imperative to fulfilling their role.

Furthermore, AAC representatives should expect to be actively engaged with their NGB/PSO/HPMO in such ways as maintaining open lines of communication with the executive director, sitting on the governing body's Board of Directors, and being involved in the development of the High Performance Plan and the selection procedures for major championship events. Critically, effective representatives will establish open lines of communication with their NGB's athlete pool, both to disseminate information from the AAC to athletes and to receive athlete issues and concerns to be taken to the AAC.





USA Fencing  
4065 Sinton Rd., Ste. 140  
Colorado Springs, CO 80907  
Phone: 719.866.4511  
[www.usfencing.org](http://www.usfencing.org)

Individuals wishing to pursue election to the AAC will find much more information about the AAC and a more detailed “Roles and Responsibilities for AAC Reps” document on the AAC website at [www.usathlete.org](http://www.usathlete.org). You can also access the AAC website via the USOC website under Athletes > Athlete Resources.

### USOC AAC Representative and Alternate Election Process

- USOC AAC Bylaws require that all AAC election procedures be reviewed and approved by the USOC AAC before the AAC NGB elections take place.
- An athlete must have represented the United States in the Olympic Games, Paralympic Games, Pan American Games, Parapan American Games, or other Operation Gold designated competition within the preceding ten years as measured from the start of the quadrennium (Jan 1, 2017) to be a member of the AAC.
- An athlete may only represent an NGB, PSO, or HPMO as the primary representative for two terms.
- Athletes cannot be paid employees of the USOC, NGB, PSO, or HPMO and simultaneously serve on the AAC.
- The representative and alternate must be of the opposite sexes in a sport in which men’s and women’s teams are represented by a single NGB.
- Only athletes eligible to run for the AAC position are eligible to vote for the AAC position.
- Elections must be concluded by the end of the quadrennium.
- The process by which athletes are placed on the ballots must be clearly enumerated and published to the athlete pool.
- How elections are to be conducted; including but not limited to the manner of voting, identification of the voting pool, identification of the NGB/PSO/HPMO representative responsible for the administration of the election, and a specific delineation of the timeframe between nominations and elections.
- AAC election Grievance Procedures must be published and available to the athletes.
- All approved procedures must be codified in the AAC documents of the NGB/PSO/HPMO.