

SoCal Youth Rugby (SCYR) - Referee Quick Guide

REFEREE DUTIES: BEFORE MATCH

1. View Assignments here: <http://www.socalyouthrugby.org/page/show/1959373-for-referees>
Team should contact you to confirm time & exact location at least 48 hours before KO
2. If they do not, try to contact them yourself: List of SCYR Clubs & contacts:
<http://www.socalyouthrugby.org/page/show/1959352-member-clubs-and-hs-teams>
3. If necessary, contact the Club or your Regional Referee Allocator:
 - a. LA & Tri-Counties Regions: DeLyn WiRepa: rugby7db@yahoo.com
 - b. OC & Northern SD Regions: Bert Moeller: bert.moeller@gmail.com
 - c. Northern San Diego Region: Mark Richards: referees@socalyouthrugby.org

REFEREE DUTIES: AT MATCH

1. Ensure field is safe to play on (no gaping holes, glass, major rocks, etc.). Although rare, you can declare field unsafe & not allow the match to continue. Details must be noted on Match Report & submitted. A forfeit would be awarded against home team if field is deemed unsafe for play.
2. **Round Robins (HS Green Div. and U8/10/12):** Be sure you check in with the Round Robin Coordinator to verify your contact information & number of matches refereed and to add any disciplinary info before you leave. RR Coordinator submits Round Robin Match Reports but Best Practice is to take a photo of the 2-page match report for your own records.
3. **Head-to-Head Matches (U14 & up):**
 - a. Collect Match Reports from both teams prior to start of match. Every team is required to give a printed match report to the referee before the game. If a team does not have a Match Report, the opposing team may protest and/or the referee may elect not to go officiate the match. *Protest details must be noted on the Match Report and submitted.*
 - b. Verify the information on the Match Report. Team roster, date etc. Home team is always on the right side of the report regardless of whose field they are playing on.

REFEREE DUTIES: AFTER MATCH (FOR HEAD-TO HEAD MATCHES: HIGH SCHOOL/U14 & UP)

1. Complete Page 2 of the Match Report with correct scores, tries, conversions, etc. awarded to the winning & losing teams, and all Disciplinary action, including Code of Conduct violations
 - a. *If the match was a forfeit but was played, mark that on the Referee Match Report (Page 2) in order to get paid for the match!*
 - b. *If there were any cards on the field or disciplinary issues on or off the field, MAKE SURE you detail them in the Discipline section of the Match Report. SCYR's Disciplinary Committee relies on your initial input regarding any incidents!*
2. Sign Page 2 and have both coaches sign as well, to verify all information
3. Send both team roster pages (Page 1's) and the completed Referee Match Report (Page 2) to matchreports@socalyouthrugby.org immediately after the game. [Do not send photo pages!]
 - a. *Best Practice: Take a legible photo of both team rosters & the Referee Report with a smart phone at the field & email/text to matchreports@socalyouthrugby.org or 619-419-9887*
4. Keep the entire match report! *Best practice: Keep a folder for all match reports at home.*
5. Teams should take a photo of the report at the field to retain for their own records.

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(see this in your kit bag!!)

PAYMENT

1. Referees are paid twice a month for Match Reports submitted for the prior two weeks – **no MR, no payment!**
 - a. Official Round Robin Match Reports (either U8/10/12 or Boys/Girls High School Green 7s) are submitted by the event host – be sure you have verified your # of matches on the MR and take a photo for your own records.
 - b. All other Head-to-Head (high school Red/White/Blue, Club U14 and up) Match Reports are YOUR responsibility to fill out and submit ASAP! (see Page 1)
2. Checks are sent to the address on file with SCYR (send address updates to awilliams@socalyouthrugby.org)
3. Referees now have access to check referee payments that have been made on a googledoc (please see the info/instructions on the googledoc if you have questions about payments) https://docs.google.com/spreadsheets/d/1M9ZBvgP192SukBd8Lc3A2ey70nrUXAdx_mm67Bf2KDQ/edit?usp=sharing
4. SCYR will directly pay for referees for MOST regularly scheduled, in-season matches against other SCYR teams. These matches will be indicated by an "SCYR" in the Referee Payment column in CMS (Competition Management System).
5. In a few specific cases the Home team/club is responsible for directly paying the referee with cash or a check AT the match. These matches will be indicated by a "Club" in the Referee Payment column (e.g. out-of-season matches, touring sides, tournaments, etc.). Match rosters must still be submitted for these games!
6. Referee Fee Schedule:

Head-to-Head Matches		Round-Robin 7s Matches	
\$50	Club U18 & High School Varsity Boys & Girls	\$10/match	U10 & U12 Round robin matches
\$40	Club U16 & High School JV Boys	\$15/match	High School Green 7s Division matches
\$30	Club U14 Boys		
\$15/match	Club U16 & U14 Girls (7s matches)		

ADDITIONAL INFORMATION – PLEASE REVIEW!

- Useful documents like SCYR’s Youth Law Variations, USA Rugby’s Game Mgmt. Guidelines for HS Rugby, etc. are on the **Referee Admin. tab** on the Referee page of SCYR’s website: <http://www.socalyouthrugby.org/page/show/1959373-for-referees>
- Code of Conduct policies: <http://www.socalyouthrugby.org/page/show/1949266-scyr-positive-youth-rugby-culture->
- Disciplinary Policies & Procedures: <http://www.socalyouthrugby.org/page/show/2137872-discipline>