

## AYSO to USSF Cross-Certification Procedure for Tennessee

The steps are as follows:

1. Complete the "cross-certification" form found on the following page and acquire the appropriate AYSO authorizing signature. Note that the form has been modified for use in Tennessee.
2. In addition, please sign up for a "class" by following the instructions given below. The class does not meet.
  - a. Go to <https://sotn.gameofficials.net/public/class/classRegister.cfm?classID=17103>
  - b. Click "Login Here" at the bottom of the page.
  - c. Click "New User" (on left).
  - d. Click "I have NEVER BEEN registered."
  - e. Check the box "I meet the requirements above and I am ready to create a new account," and click Continue.
  - f. Enter the requested information. Make sure to pick a username and a password that you will remember. When finished, click "SAVE (Create New Account)" at the bottom of the page.
  - g. Carefully read whatever pops up, and respond accordingly until you are taken to the login screen . . . and then login.
  - h. You will be asked to agree with the terms listed on the webpage. Please do so.
  - i. You will be given the option of selecting three security questions. Whether you do this or not is up to you. Click Continue when you are ready for the next page.
  - j. Confirm or complete your personal information and then click "SAVE (Modify User)" at the bottom of the page.
  - k. If you are asked for an override code, enter "AYSO8" (without the quotes) and hit "Continue."
  - l. Provide the requested information and click "SAVE (Add Registration)" at the bottom of the page.
  - m. On the next page, click the link to complete the disclosure statement. Then provide the requested information and select "SAVE (Complete Disclosure)" at the bottom of the page. If you are under 18 years old, you won't be asked to do this.
  - n. Select a payment method and provide the requested information. If you choose the cash option, please send a check to the address given below for \$48 made payable to SOTN.
  - o. Confirm your method of payment by clicking Confirm Payment Method.
3. Send check (\$48, payable to "SOTN") and the cross-certification form to

The Soccer Officials of Tennessee  
118 Monticello Road  
Oak Ridge, TN 37830

If you paid online (step *n.*), there is no need to send a separate check.

If you run into any problems, please contact me. Let me know what happened and which step you were on.

Thanks.

Greg Gruzalski  
gruzalskigr@gmail.com

# AYSO/USSF CROSS-CERTIFICATION AGREEMENT EFFECTIVE 12/1/2009



Form modified 9/8/2011 for use in Tennessee



**AYSO National Referee Commission**

**USSF National Referee Committee**

*Thomas Bobadilla*

*Adrian Garibay*

Thomas Bobadilla, AYSO National Referee Program Administrator

Adrian Garibay, Director Registration and Referee Administration

Cross-certification is available to referees of AYSO and USSF who have been certified as referees for six months or more and who are not certified with both organizations. All games officiated for AYSO or USSF may be applied toward the certification requirements of either AYSO or USSF. The diagonal system of control is the only recognized system of control.

### Schedule

AYSO Referee Certification Level	USSF Referee Certification Level
Regional Referee (no cross-certification)	Grade 9 (no cross-certification)
Intermediate Referee to USSF Grade 8	Grade 8 to AYSO Regional
Advanced Referee to USSF Grade 8	Grade 7 to AYSO Intermediate
National Referee to USSF Grade 7	Grade 6 (and above) to AYSO Advanced

Requirements for AYSO Referees	Requirements for USSF Referees
<p><b>Fees:</b> Referees cross-certifying from AYSO to USSF need to include a check or money order in the amount of \$48, made payable to their state association, to cover the annual fee associated with certification as a USSF referee. <span style="color: red;">→ Soccer Officials of Tennessee</span></p>	<p><del><b>Fees:</b> There are no fees associated with cross-certifying from USSF to AYSO. However, to be covered under AYSO's Soccer Accident Insurance (SAI), all volunteers must complete a Volunteer Application Form each year.</del></p>
<p><b>Required AYSO Authorizing Signature:</b></p> <p>_____</p> <p style="text-align: center;">Section Referee Administrator Signature for National or Area Referee Administrator Signature for Intermediate and Advanced</p>	<p><del><b>Required USSF Authorizing Signature:</b></del></p> <p style="text-align: center;">_____</p> <p style="text-align: center;">State Referee Administrator Signature</p>
<p><del><b>Return form and fees to:</b></del>                  United States Soccer Federation                  Referee Department – AYSO Form                  1811 S. Prairie Avenue                  Chicago, IL 60616</p> <p style="color: red; text-align: center;">Peggy Gruzalski                  118 Monticello Road                  Oak Ridge, TN 37830</p>	<p><del><b>Return form to:</b></del>                  AYSO National Support &amp; Training Center                  Programs Department                  12501 S. Isis Avenue                  Hawthorne, CA 90250</p>

Last name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_ Social Security # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ email \_\_\_\_\_

AYSO Referees: Section/Area/Region \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ USSF Referees: State Association \_\_\_\_\_

**ATTENTION USSF REFEREES:** Cross-certification as an AYSO referee also requires completion of the AYSO Referee Safe Haven Certification Course. Additionally, all AYSO referees must be approved by and registered with a local AYSO region and must annually complete a Volunteer Application Form. Please contact your local AYSO Regional Commissioner to submit a Volunteer Application Form and arrange for completion of AYSO Referee Safe Haven certification. Once approved by the region, please have the Regional Commissioner sign below.

I verify that the above named person is an approved volunteer in region # \_\_\_\_\_.

\_\_\_\_\_ Regional Commissioner Signature

My certification level with \_\_\_\_\_ (AYSO or USSF) is \_\_\_\_\_. I am currently a certified referee of either AYSO or USSF, but not both.

I have been a referee in \_\_\_\_\_ (AYSO or USSF) since \_\_\_\_\_ (date of first certification).

I am requesting cross-certification from AYSO to USSF or from USSF to AYSO as a(n) \_\_\_\_\_ referee.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_