



River Falls Youth Hockey Association

Date: _____ Name: _____ Team: _____

Time in: _____

Time out: _____

Cleaning Checklist (Please check each item when it has been completed):

Lobby Entryway

- Sweep sidewalk directly outside lobby entrance
- Clean inside/outside of windows
- Sweep floor
- Vacuum carpets

Lobby

- Pick-up all misc. from tables and dispose of in trash bins or when applicable, place in Lost & Found box by housekeeping closet.
- Wipe down tables/benches
- Clean drinking fountains
- Sweep/wash floor
- Empty garbage bins
- Put new bags in garbage bins
- Clean windows

Mezzanine

- Pick-up all misc. from tables and dispose of in trash bins or when applicable, place in Lost & Found box
- Wipe down tables/benches
- Sweep Floor
- Empty garbage bins
- Put new bags in garbage bins
- Clean windows

Restrooms (includes Lobby Restrooms and Player's Restroom)

- Clean and disinfect toilets and urinals
- Clean counters and sinks
- Clean mirrors
- Empty sanitary napking depositories
- Restock soap, toilet paper and paper towels
- Sweep bathroom floor
- Wipe down walls if needed
- Empty garbage bins
- Put new bags in garbage bins
- Mop floor with disinfectant

Locker Rooms

- Pick-up
- Wipe down benches - if needed
- Empty garbage bins
- Put new bags in garbage bins
- Sweep floor
- Mop floor with disinfectant

Bleachers

- Pick-up
- Sweep bleachers and walk way around rink
- Mop bleachers and walk way around rink as needed
- Empty garbage bins
- Put new bags in garbage bins
- Clean outside area of rink glass

Player's Boxes & Penalty Boxes

- Pick-up
- Sweep
- Mop floor
- Clean Glass
- Empty garbage bins
- Put new bags in garbage bins

After cleaning, please place checklist in plastic file folder in Housekeeping Closet. Thank You!