Park Rapids Amateur Hockey Association

Board Meeting Minutes

Date: 7/10/2017

1. Call to Order: By: Norita Time: 6:06 p.m.
2. Board Members Present: Brent H., Nancy, Jess, Shaun, Laura, Matt, Jeromy, Norita
3. Others Present: Dez May, Steve Hall
4. Agenda Approval: Brent H./Nancy/Passed
5. Minutes Approval:
   1. Previous board meeting minute approval: Brent H./Matt/Passed
   2. Special board meeting minute approval: Matt/Shaun/Passed
6. Director’s Reports
   1. Executive
      1. Brent S. not present.
   2. Treasurer
      1. Motion to approve Treasurer’s report: Brent H/Shaun/Passed
      2. Varsity bills have not been paid yet. Steve looked them over last week. He did have a couple of questions, which Norita emailed to Jon Schumacher and she has not received a response yet.
         1. Previously we received the varsity bills in more of a broken down format, and this year they were not. They are asking for this to be broken down so they know where the cost is being accrued, and so successive boards know where those costs are coming from.
         2. There were also administrative staff charges. We are looking for confirmation of what this charge is for.
      3. Shaun brought up having the gate fees that are brought to the school be recorded so when we receive the bill at the end of the year we know that the gate fee is accurate on both sides.
         1. We will put a receipt book at the gate for every game. Whoever is running the gate will put the total amount on the receipt and put the receipt in the drop box.
   3. Facilities Management
      1. The locker room doors are going to be looked at for another estimate.
      2. The new trophy case is here. There are several plaques and Shawna is wondering what to do with them. They are going to be hung on the wall in the back of the trophy case.
      3. If we remodel the bathrooms we will have to make them handicapped accessible. We may be able to tile the floor and paint.
   4. Staffing
      1. Jeromy talked with Garrett. He started a new job. Sounds like he will still be available for the winter. Jeromy thinks that we should still try to find one more person. It is unknown if Josh will be available. Jeromy will also contact Ed.
         1. Norita suggested starting advertising. We will start with free advertising first – the Chamber, Facebook, PRAHA website, bank electronic boards.
         2. Scheduling should start in August.
         3. Rink staff will be asked to join one of the board meetings to see who is doing what and where we have additional needs. Jeromy will contact all the rink staff and invite them to the next meeting.
         4. Rink staff wages will be discussed following our meeting with the rink staff.
      2. Brent H. suggested having someone who has young kids in the program come in when the ice is getting put in so someone new can learn how this is done. Garrett has done this in the past.
      3. Jeromy said that someone has been coming in and using the bathrooms, and the toilets are not always being flushed, becoming stagnant.
      4. Concessions meeting needs to happen in the next month or so – we need to upgrade some of the concessions equipment. This will be held sometime in August. Jeromy will arrange this meeting.
      5. Jess will ask Garrett if he would be willing to look over the Zamboni to see if it needs any service.
   5. Administrative
      1. Shaun is waiting for the Walker merger to be determined before Eric and Bryan are willing to make a decision if they want to be tournament directors.
         1. These tournaments should be posted already.
         2. Nancy did call Dave Hillukka to see if he would be interested in helping. He has not given her an answer yet.
         3. Shaun will reach out to Kevin Lund and Neal Powers to see if they are interested since Bryan and Eric will not make a decision until the Walker merger is decided upon.
   6. Capital
      1. Blake not present at tonight’s meeting.
      2. Nancy mentioned that the Essentia grant is an ongoing thing and he can reapply come August 1.
   7. Hockey Development
      1. See below.
   8. Hockey Outreach
      1. Last year we made it to the bronze level for the two and two challenge. Jess is getting us registered for next year.
      2. Community Ed fliers are approaching the deadline for advertising.
      3. Nevis parade is coming up on July 29 – need volunteers.
      4. The other parades have gone well. Several hundred brochures were handed out at each parade.
      5. Facebook is going to be used more for advertising. Jess is working on getting access for advertising.
   9. Gaming
      1. Dez has a tax return that she has been trying to catch up with Brent S. to give to, but she has been unable to connect with him. Brent S. not present at this evening’s meeting.
      2. Royal Bar has asked if we are willing to be open at noon for the months of July and August. Currently only open at noon on Friday, Saturday, and Sunday – are requesting Monday, Tuesday, Wednesday and Thursday. If we do not have employees available they are asking for a machine, as they have many customers asking for pull tabs.
         1. Board approves this. Dez feels she will have adequate staffing for this.
      3. Iron Horse requested that we pull the machine from their establishment. This was pulled. They still have the two games behind the bar. Meat raffles have been discontinued for the summer due to no one available to do the meat raffle. May start up again in the fall/winter.
      4. George’s Barn had a good month last month. Their meat raffle will continue.
      5. There has been some difficulty getting people willing to work at Bogey’s due to the lack of consistency of hours. Shai/Dez are suggesting putting in a machine. This has been discussed with Jeff and Mary in the past. They were not certain about wanting to do this, as they didn’t want to have to do the work. Dez suggested giving them a higher percentage for the work they put in to hand out winners, this is what happens at other establishments. Dez is hoping to be able to get people to work there through the summer and put in a machine in the fall.
      6. The gaming balance is pretty low right now. Part of this is due to taxes, and another reason is because they had two deliveries for pull-tabs during the last month due to the holiday.
      7. Motion to approve gaming: Brent H./Nancy/Passed
7. Old Business
   1. Spaghetti Dinner update
      1. Jake Helfrich has agreed to cook for the spaghetti dinner.
      2. Matt also mentioned that Bullwinkle’s would be willing to volunteer smoking meat for a supper if we are interested in that.
   2. Tournaments/Jamborees
      1. See above.
   3. Team Sponsors
      1. Nancy recommends that the sponsorship money not be used for clothing – it caused too many problems in the past. It should be focused on “game-related items”.
         1. This will be addressed at a future meeting. Board members to read language and see if we want to change it.
   4. Walker Co-op
      1. Steve Hall present to present a projection of what will happen if we co-op.
         1. Girls’ varsity level:
            1. If we continue as we did last year (girls from Walker come play for Park Rapids, pay our fees, do our fundraising, etc.) we have a net loss is just over $3600.
            2. For the projected co-op (girls from Walker pay their registration fees to Walker, do not partake in fundraising in Park Rapids, etc.) we are proposed to have a net loss of nearly $8400.
            3. It would cost PRAHA $4739 MORE to agree to the co-op as written.
            4. History has shown that registration numbers drop when a co-op is formed.
            5. The original co-op was not formed due to low numbers for varsity.
            6. Motion to not agree with proposed co-op with Walker at 60/40, and stay at one year agreement as previous years: Jeromy/Brent H./Passed
         2. Youth level:
            1. Norita would like to add Nancy Mitchell and Derek Ricke to the committee to discuss youth pairing:

Motion to approve: Brent H./Jeromy/Passed

* + - 1. Boys’ varsity level:
         1. Motion to maintain one year agreement vs. five year agreement: Matt/Jeromy/Passed

1. New Business
   1. Equipment Needs
      1. Rink dividers – Matt is hoping to get donations to pay for these boards (each donor could have their logo on the divider). Need a total of $5000.
      2. Clayton has not given Nancy a list of equipment needs.
   2. Rink Staff
      1. See above
   3. Raffle Tickets
      1. Prizes need to start being selected. Will be discussed at a further meeting when Blake is present.
   4. Rather than Rink Rats – Derek suggested having two sessions (following the Try Hockey for Free event for 5-6 weeks Saturday mornings prior to Mite/Mini Mite practice)
      * 1. Learn to Skate
        2. Intro to Hockey
   5. Try Hockey for Free is November 4
   6. Youth Coach Approval
      1. Bantams:
         1. Lance Crandall – Approved as head coach
         2. Dion Pederson – Approved as assistant coach
      2. Pee Wees
         1. John Hoscheid – Approved as head coach
      3. Squirts
         1. Frank Moren – Approved as coach
         2. Ed Moren – Approved as coach
         3. Jared Naeve – Approved as coach
      4. Mites
         1. Matt Henry – Approved as coach
         2. Jeromy Meier – Approved as coach
         3. Jackie Cumber – Approved as coach
         4. Katie Deschene – Approved as coach
      5. Approval of all coaches: Brent H/Shaun/Passed
2. Next meeting date is: 7/24/17
3. Adjournment: By: Matt/Shaun/Passed Time: 8:10 p.m.