



# Crystal Lake Soccer Federation

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## Minutes from Board of Directors Meeting December 19<sup>th</sup>, 2016

**Location:** Soccer House @ Lippold Park  
951 W. Terra Cotta Ave.  
Crystal Lake, IL 60014

**Time:** 7:00 PM

**Board Members in Attendance:** Steve Schofield, John Novy, Bernadine Hansen, Bob Hansen, Tracey Dayton, Joe Schenher, Jack Bragg, Dave Besterfeldt, Eric Bertalon

**Board Members Absent:** None

**Administrator:** Greg Cole

**Financial Coordinator:** Donna Bertalon

**Director of Coaching:** Dan Quinn

**Guests:** None

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### Call to Order

Steve Schofield called the meeting to order at 7:06 PM. The following paragraphs summarize the decisions & actions taken by the Board.

### Approval of November 2016 Board of Directors Meeting Minutes

Bob Hansen made a motion to approve the minutes. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

### Treasurer's Report

Joe Schenher

- Reviewed Operating Budgeted vs. Actual report for November.
- Current bank balances are \$190,881.33 in the Operating Account, \$116,455.57 in the Reserve Account.
- Reviewed options for CLSF 'corporate' credit card(s).
- Discussed diversifying deposit accounts (per Audit recommendation) into 3 accounts (operating account, deposit account and a market account) across 2 banks.

Bernadine Hansen made a motion to approve the Treasurer's report. Bob Hansen seconded the motion, & the Board voted to approve the motion.

Joe Schenher made a motion to apply for the U.S. Bank MasterCard Community Card as the CLSF credit card. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

### Fundraising Committee Report

Eric Bertalon

- Discussed last week's committee meeting minutes.
- Completed & submitted City of Crystal Lake Hotel/Motel Tax Funding Application. Big Thanks to all those who helped.
- Opted to review & look to approve Fundraising Policy changes discussed at October & November board meetings via email.

**Competitive Committee Report**

Dave Besterfeldt

- Reviewed last week's committee meeting minutes.
- Discussed status of Director of Coaching transition.

**Recreational Committee Report**

Bob Hansen

- Next committee meeting early to mid January.
- Registration for Spring Youth & Boys High School leagues opens January 1<sup>st</sup>.

**Annual Meeting Date & Location**

Greg Cole

- Selected 7:00 PM, February 21<sup>st</sup>, 2017 at West Elementary (assuming facility availability).

**Staffing**

Steve Schofield

- Dan Quinn's last day is coming up on December 31st.
- A very big Thank You from the Board to Dan for all his contributions & efforts over the last 10-12 years. We wish you all the best on your future endeavors.

**Executive Session**

Bob Hansen made a motion to adjourn to Executive Session at 8:23 PM for the purpose of discussing matters of contracts, negotiations & personnel. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

Bob Hansen made a motion to reconvene to Regular Session at 9:42 PM. Dave Besterfeldt seconded the motion, & the Board voted to approve the motion.

Upon reconvening Regular Session, Steve Schofield emphasized no decisions were made during the Executive Session.

**Organizational Items**

Steve Schofield

Bob Hansen made a motion to approve a CLSF Administrator position & its general duties. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Bob Hansen made a motion to approve an Interim Director of Coaching position. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Dave Besterfeldt made a motion to approve a CLSF Executive Director position as discussed in Executive Session. Joe Schenher seconded the motion, & the Board voted to approve the motion by a show of hands (6 for, 2 against, 1 abstain).

**Adjourn**

Joe Schenher made a motion to adjourn at 9:51 PM. Bob Hansen seconded the motion, & the Board voted to approve the motion.

Respectfully Submitted,  
John Novy