



Crystal Lake Soccer Federation

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Minutes from Board of Directors Meeting November 21st, 2016

Location: Soccer House @ Lippold Park
951 W. Terra Cotta Ave.
Crystal Lake, IL 60014

Time: 7:00 PM

Board Members in Attendance: Steve Schofield, John Novy, Bernadine Hansen, Bob Hansen, Tracey Dayton, Joe Schenher (7:25), Jack Bragg, Dave Besterfeldt, Eric Bertalon

Board Members Absent: None

Administrator: Greg Cole

Financial Coordinator: Donna Bertalon

Guests: None

Call to Order

Steve Schofield called the meeting to order at 7:04 PM. The following paragraphs summarize the decisions & actions taken by the Board.

Approval of October 2016 Board of Directors Meeting Minutes

Bob Hansen made a motion to approve the minutes. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

Treasurer's Report

Joe Schenher

- Reviewed Operating Budgeted vs. Actual report for October.
- Current bank balances are \$343,063.42 in the Operating Account, \$77,805.57 in the Reserve Account.
- Working past due accounts but complicated by SIP issues.
- Agreed to investigate obtaining CLSF 'corporate' credit card(s).
- Agreed to explore options to diversify deposit accounts per Audit recommendation.
- Discussed 2016 Force Classic Tournament proceeds.

Bob Hansen made a motion to approve the Treasurer's report. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Joe Schenher made a motion to transfer \$38,650 in 2016 Force Classic Tournament proceeds from the Operating Account to the Reserve Account. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

City of Crystal Lake Hotel/Motel Tax Funding Application

Steve Schofield

- Application due December 9th.
- Fundraising Committee agreed to take ownership.
- Past participants agreed to help as needed.

Competitive Committee Report

Dave Besterfeldt

- Reviewed last week's committee meeting minutes.

Recreational Committee Report

Bob Hansen

- Next committee meeting early to mid January.
- Targeting June 10-11, 2017 for Recreational Tournament.

Fundraising Committee Report

Eric Bertalon

- Reviewed last week's committee meeting minutes.
- Reviewed Fundraising Policy changes discussed at October Board meeting & added a few more for review/approval at December's meeting.

December Board Meeting Date

Greg Cole

- Confirmed December meeting date to stay 3rd Monday of the month.

Staffing

Steve Schofield

- Director of Coaching/Program Director tendered his resignation from CLSF effective December 31st.
- Transition plans briefly discussed.

Executive Session

Bob Hansen made a motion to adjourn to Executive Session at 8:55 PM for the purpose of discussing matters of contracts, negotiations & personnel. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Bob Hansen made a motion to reconvene to Regular Session at 10:19 PM. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

Upon reconvening Regular Session, Steve Schofield emphasized no decisions were made during the Executive Session.

Adjourn

Bob Hansen made a motion to adjourn at 10:20 PM. Dave Besterfeldt seconded the motion, & the Board voted to approve the motion.

Respectfully Submitted,
John Novy