CLHA BOARD MEETING AGENDA

August 8th, 2016

# Board Members:

President–Ted Garvey -/- Vice President–Chris Phelps -/- Secretary–Raki Swanson -/- Treasurer-Sara Nelson -/-Assistant Treasurer-Jen Hegstad -/- Registrar–Tammy Bluhm -/- Director of Business Operations/Fundraising – John Koch -/- Advisor-Jen Starkey -/- Coach in Chief-Keith Wilmer -/- Boys HS Head Coach Advisor-Paul Gibson -/- Girls HS Head Coach Advisor- Dave Burgen -/- Director of Outdoor Facilities-Alexander Pohlman -/- Director of Competition-Brady Peterson -/- Director of Operations / Equipment-Chad Lindberg -/- Director of Girls Hockey-Jason DeVries -/- Ice Scheduling-Shannon Hejny -/- Mite Director-Vacant

**Others Present:**

**-Call to Order: President 7-7:02**

**-Adoption of Agenda and previous month’s meeting minutes: Secretary 7:02-7:05; motion made to accept meeting minutes for July; motion 2nd; approved.**

**-Treasurer’s Report: Treasurer 7:05-7:07-No treasurer report; both Treasurer and Assistant Treasurer absent—will vote on August report at September meeting**

**-Bills to be paid: Treasurer not given**

**NEW BUSINESS:**

1. **DIBS -Secretary-7:10-7:30** (20 Min) **--moved to September due to Assistant Treasurer absent**—**GOLF tournament to take place of this item on agenda**; Last year the boys HS hockey booster club in 1st year; did well for start up; CLHA made a donation of $1500 and booster is asking for another donation; donation covered full add for association and all team photos for youth program; also did VIP program; coming back to see if we would want to do another donation to the booster club; no motion made to accept or approve donation; will check with treasurer and association budget to see if we have it in the budget to do so—September 10th Mike Lizotte golf tournament; 4 person teams; need volunteers (8-10) to work the tournament; tickets are available (do not need to be present to win) for gun auction; DIBs credits will be available for volunteers at tournament; email will go out to association
2. **High School Player Refund-Girls Coordinator-7:30-8:00** (30 min) Questioning 60/40-refund for HS players that register for CLHA and make the HS program; will leave as it is for 2016/2017 season; board will revisit policy after January—**(February meeting)** 15U; most likely not going to happen; Jason emailed all potential 15U families who are committed to doing so and if so, can we have a team; goal is to create an environment for the girls to thrive; of eligible girls, not enough to make a team due to possibility of playing JV or V; will check with Sara on the hours and how this will affect the budget if we don’t have 15U team; Shannon to confirm next week to if we can get out of the hours already purchased for this team; email will be sent to those association members that will be affected by this decision
3. **Kick off meeting-President-8:00-8:10** (10 min) Agenda is coming together and into place; Jen has the PAC-6:30 on the 13th; Ted was able to secure an outside speaker Kevin Hartzell; wrote the book “Leading from the Ice” for no charge to the association; his book will be available for purchase before and after meeting; Kevin Hartzell; Kickoff meeting agenda will be posted to the website after email sent out to association.
4. **Pull Tabs- Director of Business Ops -8:10-8:30** (20 min)If we decide to move forward with this as a board, we will need: 2-4 paid positions; Gambling Manager, someone to do the deposits, GM can do the deposits; problem with this, has to be done every 4 business days; one person doing it, person can’t go out of town (ex; every Mon and Thurs) because someone would need to be on call to do deposits; separate person for doing the ordering and flipping boxes out; checking boxes to see where they are at; accountant to audit deposits, games; make sure it is all good in the end; around our area, GM make $400 month; deposit person $150 month; ordering/flipping boxes $300; accountants $500—that is the overhead; license $600 yearly; per location; if can get people on board to do it, would need to take test/class one day; 50 question test to pass and would need to do continuing Ed every year; if we get into a good bar-it is good profit; after everything is paid; bar gets 4% of gross payout (not sales); don’t need to have someone work the box, this comes from the bar employee doing the work; we could start out with 1 or 2 boxes; see if we can manage it; don’t want to jump in too far, do it for a year; and see how it goes; the cost of the box up front is not known, will confirm—association would need a separate account for the pool tab funds if we move forward with this option; the GM cannot be the treasurer; John will look and ask Smittys/Scooters; if we can get into one of those positions, we should go ahead and start looking at hiring people to fill the positions; will revisit at **September meeting**
5. **Vote on ByLaws- Advisor- 8:30-8:45** (15 min)2 changes—section 4.5 “waiver of notice”—change in person (typo)—last page, indemnification 5th line down—(agent vs gent)—Jen to email with typo changes—**January meeting discussion regarding appointed positions and voting positions** to discuss structure; motion made, 2nd—bylaw changes approved
6. **Goalie program-Director of Competition-8:45-9:00** (15 min)Instructors for goalie instructors; getting more information back regarding structure-will be under budget (3k is budget) will most likely be around 2K-Dec 15th will be done and set by then for more time to implement; hoping for 5 sessions (hour long) and will be mandatory for all levels goalies and coaches (1 coach per team); CiC and DoC will determine what will classify as a full time goalie (mainly Mite/Squirt level); will have this confirmed by September meeting to determine Goalie Reimbursement plan
7. **Assigning Value Statements-President- 9:00-9:10** (10 min) Redid Mission/Value statement for the association; now the work comes in to implement; depending on the value, either plan to do something or did something, be able to check it off that we have accomplished; or somehow we can measure progress; plan to split up and assign to board members; then report back in future board meeting; **Grow & Develop our Goalie Program**-Keith, Jason; **Continuous expansion of our Mite/U8 Level**-John, Chad, Alex; **Develop a true feeder program in cooperation with the HS**-Chris, Brady, Jen, Keith, Ted; **Coaches will grow our program through the development of all kids in the association-**Keith, Jason, Brady; **Adopt ADM principles over next 2 years**-Keith, Brady, Jen; **Parents to model the positive behaviors that we ask of our kids**-Chris, Raki, Tammy, Sara, Shannon; will update at **November update on board meeting/committees**
8. **Policy and Procedures-Advisor-9:10-9:40** (30 min) Need information from some board members people in order to complete; also adding new policies/procedures that didn’t exist before/clarifying existing policies/procedures; will be complete for kick off meeting

**Old Business**

Jason-Requesting waiver for daughter to play at another association; CLHA will not have a U10A team; has had multiple conversations to try to build an A team for U10, no such luck; Jason has made all attempts to provide this type of team for CLHA-there are many 1st year U10s and will most likely be a B team; motion made to approve waiver; 2nd, approved.

 **Meeting adjourned 9:54PM**

\*\*\*Agenda may be changed periodically; please do check to make sure that you are viewing a current copy; last update will be made 7 days before the next monthly meeting