



# Crystal Lake Soccer Federation

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## Minutes from Board of Directors Meeting May 16<sup>th</sup>, 2016

**Location:** Soccer House @ Lippold Park  
951 W. Terra Cotta Ave.  
Crystal Lake, IL 60014

**Time:** 7:00 PM

**Board Members in Attendance:** Steve Schofield, Tracey Dayton, Eric Bertalon, John Novy, Joe Schenher, Jack Bragg, Bernadine Hansen, Dave Besterfeldt, Bob Hansen

**Board Members Absent:** None

**Administrator:** Greg Cole

**Financial Coordinator:** Donna Bertalon

**Director of Coaching:** Dan Quinn

**Guests:** None

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### Call to Order

Steve Schofield called the meeting to order at 7:02 PM. The following paragraphs summarize the decisions & actions taken by the Board.

### Approval of April 2016 Board of Directors Meeting Minutes

Bob Hansen made a motion to approve the minutes. Jack Bragg seconded the motion, & the Board voted to approve the motion.

### Treasurer's Report

Joe Schenher

- Current bank balances are \$242,227.24 in the Operating Account, \$81,705.85 in the Reserve Account.
- Gave a brief update regarding April monies collected & paid out.
- Discussed Competitive Team Fees variance. Joe Schenher to investigate further.

Bob Hansen made a motion to table the Treasurer's report pending further review. Jack Bragg seconded the motion, & the Board voted to approve the motion.

### Budget Committee Report

Joe Schenher

- Initial draft budget created.
- Joe Schenher to set up next Budget Committee meeting.

### Internal Controls

Joe Schenher

- Maintaining Revenue Report Accuracy.
- Joe Schenher to work w Greg Cole to insure only CLSF Administrator, CLSF Bookkeeper & Force Program Director have access to enter payments in SSI.

### **Tournament Committee Report**

Donna Bertalon

- Initial draft budget created.
- Review & approve at next Board meeting.
- Need to finalize Tournament Director contract & compensation.

### **Competitive Committee Report**

Dave Besterfeldt

- 2016-2017 team rosters & player placements sent.
- Acceptance numbers lite as of Board meeting.
- Holding coaching assignments until clearer picture of teams emerges.

### **Recreational Committee Report**

Bob Hansen

- No recreational tournament this year, maybe next year.
- Professional training for recreational players evolving for U5 & U6 teams.
- Coaches' meetings/uniform distribution set for early August.
- Dave Besterfeldt offered 'Recreational Coaches Guide' proposal to Bob Hansen for review & further discussion at next Recreational Committee meeting.

### **Fundraising Committee Report**

Eric Bertalon

- Committee formed, however, more volunteers are welcome.
- General consensus of the committee was to take ownership of Fire Night fundraiser; the Board agreed.
- Looking to focus ticket deposit monies & committee energy on Fall Fire Night outing.

### **President's Remarks**

Steve Schofield

- Gave an update on his meeting w the Park District.

### **Executive Session**

Bob Hansen made a motion to adjourn to Executive Session at 8:35 PM for the purpose of discussing matters of contracts, negotiations & personnel. Jack Bragg seconded the motion, & the Board voted to approve the motion.

Bob Hansen made a motion to reconvene Regular Session at 9:05 PM. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Upon reconvening Regular Session, Steve Schofield emphasized no decisions were made during the Executive Session

### **Adjourn**

Bob Hansen made a motion to adjourn at 9:05 PM. Jack Bragg seconded the motion, & the Board voted to approve the motion.

Respectfully Submitted,  
John Novy