

## Louisiana Division Bylaws

### Preamble

These bylaws shall govern in all cases to which they are applicable and in which are not inconsistent with the bylaws and special rules of the United States Fencing Association.

### ARTICLE I - NAME

The name of this organization shall be the Louisiana Division of the United States Fencing Association.

### ARTICLE II - PURPOSE

The purpose of the Louisiana Division shall be to promote the sport of fencing within the confines of the Division. To do so, the Division, through its officers, members and clubs shall sponsor an annual Junior Olympics qualifying tournament and Division championships for the Division.

### ARTICLE III - MEMBERSHIP

The membership of the Division shall be limited to those persons who are Junior, Senior or Associate members of the United States Fencing Association who reside within the borders of the Division unless they should declare membership in another Division. Only those members 18 and older who are currently

members of the USFA may vote in divisional elections and on issues brought before the division

### ARTICLE IV - OFFICERS

The officers of the Division shall be the chair, 1st vice chair, 2nd vice chair, secretary, treasurer. The offices

of the secretary and treasurer may be held by the same person.

The duties of the chair shall be to preside over the annual meeting and such special meetings as may be held; to schedule the Junior Olympics qualifying tournament and the Division Championships; and to do such other duties as are ordinarily performed by the presiding officer of an organization. The chair may sign checks for the Division in the absence of the treasurer.

The duties of the 1st vice chair shall be to organize the Crescent City Open and to assist the 2nd vice chair

when possible and to function in the absence of the chair. Should the office of the chair be vacated the 1st

vice chair shall serve the remainder of the term

The duties of the 2nd vice chair are to organize all divisional tournaments with the exception of the Crescent

City Open.

The duties of the secretary shall be to record the minutes of the annual meeting and such special meetings

as are held; to maintain a current list of names and addresses of the members' and to do such other duties

are ordinarily performed by the secretary of an organization. In the absence of the secretary at a meeting,

the chair shall appoint a secretary pro tempore for that meeting only.

The duties of the treasurer shall be to receive the dues and such other monies that the Division may receive;

to maintain a Division checking account; to promptly pay such debt as the Division may incur; to prepare for audit a financial statement to be presented at the annual meeting.

The newly elected officers shall assume office on August 1st and serve until July 31st unless they shall resign or are removed from office for cause. When the office of chair shall become vacant, the vice chair shall serve. When the other positions become vacant, the chair must call a special meeting to elect a replacement. The office of chair is automatically vacated if the chair fails or refuses to call any meeting in

Article V.

#### ARTICLE V - MEETINGS

The annual meeting shall be held after the division champions and must be held before thirty-first of the same month.

Special meetings shall be called by the chair within thirty days after:

A. The office of vice chair, secretary or treasurer become vacant, or

B. A request for a special meeting is received, such request being signed by at least five members of the division of which at least two must be members of a different club.

Notice of all meetings shall be by letters to the membership mailed at least three weeks before the meeting

is to be held. The notice shall include the time, place, and purpose of the meeting. Notice shall be considered as given when the letters are posted. The chair will certify to the secretary the date, hour and

location of the mailing. Members who desire that notice be sent by certified mail may receive such provided that the member makes a written request to for the notices to be sent by certified mail. The treasurer shall reimburse the chair for the cost of duplicating and mailing the meeting notices.

A quorum shall be present when five members are present at least one of which shall be from a different

club.

#### ARTICLE VI - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Demeter's Manual of Parliamentary Law and Procedure shall

govern in all cases to which they are applicable and which they are not inconsistent with these bylaws and

any special rules that may be adopted.

#### ARTICLE VII TO THE BYLAWS

These bylaws may be amended at the annual meeting and at any special meeting called for that purpose by

a two-thirds vote of the members present and voting provided that previous notice shall have been given

outlining the proposed changes in the call for the meeting.

#### AMENDMENTS:

Be it amended effective August 1st , 2003 the Chair has the right to create an executive advisory board to

advise him and the board on matters effecting the division, This panel shall not have a vote at executive

board meetings.

Be it amended that all officers serve a two year term period as of August 1, 2003.

Be it amended that all officers serve for a period of one year starting August 1 2006.

Be it amended that all officers will be elected for two year terms starting 2007