

# **COLORADO DIVISION UNITED STATES FENCING ASSOCIATION BYLAWS**

## **I ORGANIZATION AND NAME**

### **Section 1**

The name of this organization shall be the Colorado Division of the United States Fencing Association. As used in these bylaws, “Division” shall refer to the Colorado Division of the United States Fencing Association and “USFA” shall refer to the United States Fencing Association. “Member” shall refer to members of this Division in good standing. “Committee” shall refer to the Executive Committee of the Colorado Division of the USFA.

### **Section 2**

This Division is a voluntary unincorporated association substituting under charter from and as part of the United States Fencing Association pursuant to the bylaws of that corporation.

### **Section 3**

This Division is organized to further the purposes and activities of the USFA, to serve the USFA as an administrative body, to assist fencers, to promote the sport of fencing, and to promote, oversee, and decide fencing competitions, qualifiers, and championships, all for the advancement of the spirit of fencing and for the enjoyment and benefit of fencers who reside or compete within the boundaries of this Division.

## **II TERRITORY**

The territory of this Division shall be coextensive with the territory of the state of Colorado.

### **III MEMBERSHIP**

#### **Section 1**

An individual is eligible for membership in this Division if he or she is a member of the USFA and either (a) resides within the State of Colorado or (b) is recognized by the USFA as a member representing a fencing club whose activities are primarily carried out in this Division.

#### **Section 2**

Eligible individuals shall be admitted to membership upon the payment of annual dues to the USFA, provided that no person may be a member of both this Division and another.

#### **Section 3**

Any individual who is a member of another Division of the USFA may transfer to this Division if they meet the requirements set forth in section 1 of this Article and upon obtaining approval from the USFA.

#### **Section 4**

All members (except one day members) of this Division in good standing who have attained the age of 18 years on February 1st of the fencing year (August 1st-July 31st) shall be entitled to vote on any matters put before the Division and may hold office in this Division. Except as stated in this section, all members of this Division shall be of one type, that being full members. "One day" USFA members may enter Division competitions but have no other standing as members.

#### **Section 5**

All competitive members of this Division shall be entitled to participate in any competition held under the auspices of this Division subject to such regulation and limitations as the USFA may establish or allow with regard to categories or classes of competitions or competitors.

### Section 6

The discipline and/or expulsion of members, or the denial of membership to otherwise qualified individuals, shall be solely in accordance with the bylaws, rules, and regulations of or adopted by the USFA.

## **IV ANNUAL MEETING**

### Section 1

The Annual Meeting of the membership of this Division shall be held during the month of June or July in each year with at least fifteen days notice to the membership. The date, place, and agenda of the meeting shall be established by the Executive Committee.

### Section 2

Voting on any issue to be decided at the Annual Meeting will be conducted by secret ballot upon the request of any member present, except that voting on contested races for any Executive Committee member must be conducted by secret ballot. Only those qualified members who are in good standing and who are present in person or by proxy shall be entitled to vote on any matter at the Annual Meeting. Except as provided in these bylaws or by the regulations of the USFA, all matters will be decided by majority vote. The Executive Committee may from time to time provide for alternative methods of voting on certain matters before the membership.

### Section 3

A quorum for the Annual Meeting shall be 7 qualified voting members, in person or by proxy.

#### Section 4

Nothing in this Article shall preclude the Executive Committee from taking any necessary actions independently in exigent circumstances.

## V FINANCES

#### Section 1

The dues payable to this division shall be as prescribed by the USFA, and will be assessed and collected by the USFA. No additional dues for membership will be assessed unless approved by a majority vote of the membership.

#### Section 2

An eligible person will not be admitted to membership, and existing memberships will not be renewed, except upon receipt of annual dues by the USFA. The payment of dues for membership in the USFA to the Executive Committee or to the Bout Committee Chair of any sanctioned competition shall render a fencer eligible to compete but shall not confer upon the fencer any other rights or privileges of membership until the application has been accepted by the USFA.

#### Section 3

At each Annual Meeting, the Treasurer shall make available the books, records, and accounts of the Division for review. Such records shall be made available to the Executive Committee at all times.

#### Section 4

All funds belonging to this Division shall be kept in such institutions and accounts as the Executive Committee may from time to time prescribe. No funds of this Division shall be transferred or disbursed except with the approval of at least two officers of this Division.

### Section 5

All monies, from whatever source, and any and all funds belonging to or coming into the possession of the Division shall be entrusted to the Treasurer for accounting and deposit.

### Section 6

The fiscal year of this Division shall commence on August 1st and end on July 31st.

## **VI EXECUTIVE COMMITTEE**

### Section 1

The governing body of the Division shall be the Executive Committee. The Executive Committee, subject to these bylaws, shall be vested with full powers of management of the Division. Meetings of the Executive Committee will be held at the call of the Chair or upon the request of three or more Committee members. All members of the Executive Committee must be members of the USFA and of the Colorado Division.

### Section 2

The Officers of the Executive Committee shall be chosen by majority vote of the membership present in person or by proxy at the Annual Meeting. Each shall serve a term of one year or until they resign, are removed from office, or are no longer qualified for membership in this Division. Terms commence at the close of the meeting at which they are elected.

### Section 3

The Officers of the Executive Committee shall be the Chair, the Vice-Chair, the Treasurer, and one or two Secretaries.

The Chair shall be the Chief Executive Officer of the Division, and shall be vested with the powers, authority, and duties usually attendant upon the functions of a chief executive officer in organizations of this type, together with such authority and duties as the Committee may direct. The Chair shall preside at all meetings of the Executive Committee and of the membership. As presiding officer, the Chair shall be entitled to vote only if that vote is necessary to break a tie or deadlocked vote. The Chair shall serve as the Division's representative to USFA boards and committees on which this Division is entitled to be represented. The Chair may appoint such officials, delegates, and special functionaries as is provided by the Bylaws of the USFA or as to him shall seem appropriate.

The Vice Chair shall perform such duties not inconsistent with these bylaws as the Chair or the Committee shall delegate. In the absence of the Chair, or in the event of his death, disability, or inability or refusal to act, the Vice Chair shall perform the duties of the Chair, and when so acting shall have all the powers, obligations, and responsibilities attendant upon the office of Chair.

The Secretary shall conduct all official correspondence of the Division, keep and maintain a permanent record of all meetings of the membership and of the Executive Committee and issue notices to the membership of all meetings, competitions, and events, and perform other duties as may be assigned by the Committee. The Secretary shall keep and maintain accurate records of the membership of the Division and shall maintain a current mailing list of all members.

The Treasurer shall keep the accounts of the Division and shall receive and be responsible for all monies, fees, dues, and liquid assets under the control of or belonging to this Division. The Treasurer shall at all times maintain complete and accurate records of same, subject to inspection by the Executive Committee upon request. The Treasurer will submit a financial report to the membership at the annual meeting and to the Treasurer of the USFA every year. The Division Treasurer will also submit necessary documents to the USIRS annually.

#### Section 4

Vacancies in offices of the Executive Committee shall be filled by appointment by the remaining members of the Committee for the duration of the unexpired term.

Section 5  
Recall of Division Officers  
-Reserved-

## VII COMPETITIONS

### Section 1

The Executive Committee shall be responsible for the scheduling, announcement, and conduct of all competitions sanctioned or held under the auspices of this Division. Committee members will work closely with the various club owners and coaches in this activity.

### Section 2

Entrance fees for all Division competitions will be set by the Committee. No fencer will be allowed to compete except upon prior payment of the entry fee. No fencer shall be allowed to compete unless that fencer's outstanding financial obligations to the Division have first been paid. The portion of the receipts due the Division from any sanctioned competition, other than Qualifiers, will be paid by and collected from the Organizer of that activity. The manner of the collection of fees from individual fencers in those competitions which are not Qualifiers is at the discretion of the hosting club and/or Organizer.

### Section 3

A schedule of all Division competitions and approved privately sponsored competitions shall be prepared and distributed to the membership from time to time as the Chair or his designee shall direct. This schedule shall be made readily available to the various clubs and the membership at all times. Announcements and notifications of competitions and results will be made via a medium selected and approved by the Executive Committee.

#### Section 4

All fencers who participate in Division competitions must be current members in good standing of the USFA. At the discretion of the Committee, certain competitions may be restricted to members of this Division only.

#### Section 5

In order for any competition within the Division to be sanctioned, the Organizer must comply with any and all rules and regulations of the USFA and meet all of the sanctioning guidelines of this Division. The Executive Committee of this Division is the only source of sanctioning authority for Division tournaments. The granting of sanction for any tournament will be withheld if the tournament does not meet USFA and Colorado Division standards or if the Organizer has not met all financial obligations to this Division and to the USFA.

#### Section 6

Results of tournaments held within this Division and ratings changes earned at those tournaments are only valid if verified by and submitted to the USFA by an officer of the Executive Committee of this Division.

### VIII EQUIPMENT AND RESOURCES

#### Section 1

Equipment owned by the Division may be used for the conduct of Division tournaments. Equipment may be from time to time loaned out for private competitions or activities under conditions and under contract as arranged by the Committee IAW the Division equipment use policy.

#### Section 2

Certain funds held by the Division may at times be set aside and the use restricted to certain programs or designs as directed by the Committee for the purpose of advancing the interests of the Division and its members.



Section 3

Membership does not convey to any member any share in the assets of the Division.

IX AMENDMENTS

These bylaws of the Colorado Division of the United States Fencing Association may be altered, amended, or repealed and new bylaws enacted by majority vote of the qualified voting membership on that date who are present in person or by proxy at the Annual Meeting or at any special election duly called by the Executive Committee.

X ADOPTION

These bylaws shall be adopted and shall take effect immediately upon the approval of the majority of members voting in person or by proxy in favor at the annual meeting in August of 2010, and will supersede and render void any previously adopted bylaws of this Division.

Adopted and incorporated on this the 8th day of August, 2010.

Chair \_\_\_\_\_

Vice Chair \_\_\_\_\_

Secretary \_\_\_\_\_

Treasurer \_\_\_\_\_