



Crystal Lake Soccer Federation

P.O. Box 1084
Crystal Lake, IL 60039-1084

Phone: (815) 477-CLSF
e-mail: info@clsf.org
Website: www.clsf.org

Minutes from Board of Directors Meeting April 20th, 2015

Location: Soccer House @ Lippold Park
951 W. Terra Cotta Ave.
Crystal Lake, IL 60014

Time: 7:00 PM

Board Members in Attendance: Steve Schofield, Tracey Dayton, Eric Bertalon, John Novy, Bernadine Hansen, Jack Bragg, Dave Besterfeldt, Bob Hansen, Joe Schenher

Board Members Absent: Ryan Savage

Administrator: Greg Cole

Guests: Dan Quinn, Donna Bertalon

Call to Order

Steve Schofield called the meeting to order at 7:01 PM. The following paragraphs summarize the decisions & actions taken by the Board.

Approval of March 2015 Board of Directors Meeting Minutes

Bob Hansen made a motion to approve the March minutes. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Treasurer's Report

Eric Bertalon presented the Treasurer's report

- Current bank balance is \$147,230.14.
- Gave a brief update regarding March monies collected & paid out, April monies collected to date.
- Discussed final tournament payments.
- Eric Bertalon asked for the 2015-2016 budget committee to be formed. Joe Schenher, Steve Schofield, Tracey Dayton and John Novy were selected to join Eric Bertalon on the committee.

Bob Hansen made a motion to approve the Treasurer's report. Jack Bragg seconded the motion, & the Board voted to approve the motion.

Audit Update

Eric Bertalon gave the Audit update

- Accountant 'Out of Pocket' for the next week or 2.
- Illinois Attorney General sent a letter to CLSF RE: Audit Waiver. Donna Bertalon to make sure Accountant is aware.
- Dan Quinn and Eric Bertalon created and sent the requested list of players, fees, and payments to CLSF Accountant.

Recreational Committee Report

Greg Cole & Bob Hansen presented the Recreational Committee report

- Opening day of spring recreational season went well.
- Boys High School will not make budgeted income number.
- Discussed competition/lower cost of area Boys High School offerings.

Competitive Committee Report

John Novy & Dan Quinn presented the Competitive Committee report

- Discussed international general liability coverage for overseas trips. Dan Quinn to communicate to Ewerton Andrade and Santiago Rubio they need to have a minimum of \$1 million dollars of international coverage and suggest they look at umbrella policies as a way to reduce the cost.
- John Horeled reviewed and updated the overseas trip indemnification document. Dan Quinn send revised document to Ewerton Andrade and Santiago Rubio for completion and created a Google Drive Directory for document retention.
- Discussed concerns around the 2015-2016 winter indoor practice and league play at LBFH. Dan Quinn to come up with alternatives if current plan is not approved by LBFH and present to Competitive Committee for discussion/approval.
- Dan Quinn and Donna Bertalon to have off-line conversation to finalize player injury, player quitting and player refund processes.

Tournament Report

- Steve Schofield gave update regarding compensation offer to the 2015 Tournament Director.
- Options for 2016 Tournament Director and compensation were discussed.
- It was the general consensus of the Board to have the Tournament Director present his proposed budget and overall plan at the next Board meeting. Steve Schofield volunteered to communicate the request to Kristian Rockall.
- Steve Schofield also offered to draft the Tournament Director's contract for discussion by the Board.

Outdoor Message Center Update

Jack Bragg

- Construction/Installation is nearing completion.
- Latest cost estimate is ~\$700 for both displays.
- The general consensus of the Board was 'Great Work, Jack!'
- A small plaque honoring the family who donated the message center was discussed.

Relic Hunting on Lippold Park Soccer Fields

Greg Cole

- Greg Cole asked if something could be done to prevent folks from scavenging the fields with metal detectors.
- Dave Besterfeldt made a motion to 'Ban relic hunting in and around CLSF fields'. Bob Hansen seconded the motion, & the Board voted to approve the motion.
- Greg Cole to update the Crystal Lake Park District regarding the new CLSF policy.

Email Communication Policy

Tracey Dayton

- Tracey Dayton asked for clarification regarding promotional use of CLSF member email addresses.
- Being there no formal policy, Bob Hansen made a motion stating 'Promotional email communication to CLSF members shall be limited to sponsoring organizations only.' Jack Bragg seconded the motion, & the Board voted to approve the motion.

Crystal Lake Park District's Soccer House Restroom Request Update

Greg Cole

- Reviewed letter from Crystal Lake Park District which summarized proposed changes to CLSF Soccer House to accommodate CLPD's plans to close Romtec washroom and defines each entities ongoing roles/responsibilities.
- A few changes were requested. Greg Cole to bring forward to Crystal Lake Park District.

Concessions Update

Bernadine Hansen

- Passed annual health inspection.
- Ryan Savage procured a large freezer compressor for \$211 less than current quote. New cost for the repairs is \$1,184. The Board approved the repairs and cost.
- Reviewed concession stand pricing from other area organizations.
- Reviewed sales tax calculation concerns. Need to decide when and who calculates/pays sales tax.

Bob Hansen made a motion to adjourn at 9:11 PM. Jack Bragg seconded the motion, & the Board voted to approve the motion.

Respectfully Submitted,
John Novy