



# Crystal Lake Soccer Federation

P.O. Box 1084  
Crystal Lake, IL 60039-1084

Phone: (815) 477-CLSF  
e-mail: [info@clsf.org](mailto:info@clsf.org)  
Website: [www.clsf.org](http://www.clsf.org)

## Minutes from Board of Directors Meeting August 17th, 2015

**Location:** Soccer House @ Lippold Park  
951 W. Terra Cotta Ave.  
Crystal Lake, IL 60014

**Time:** 7:00 PM

**Board Members in Attendance:** Steve Schofield, Tracey Dayton, Eric Bertalon, John Novy, Jack Bragg, Bernadine Hansen, Joe Schenher, Ryan Savage, Bob Hansen

**Board Members Absent:** Dave Besterfeldt

**Administrator:** Greg Cole

**Financial Coordinator:** Donna Bertalon

**Director of Coaching:** Dan Quinn

**Guests:** Sue O'Hanian, Heather Chan

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### Call to Order

Steve Schofield called the meeting to order at 7:02 PM. The following paragraphs summarize the decisions & actions taken by the Board.

### Member Comments

Steve Schofield opened the floor to member input

- No Comments, etc from members present.

There being no more comments, Steve Schofield closed the floor to member input

### Approval of July 2015 Board of Directors Meeting Minutes

Tracey Dayton made a motion to approve the minutes. Jack Bragg seconded the motion, & the Board voted to approve the motion.

### Treasurer's Report

Eric Bertalon

- Current bank balance is \$358,774.23 in Operating Account, \$25,000.29 in Reserve Account.
- Gave a brief update regarding July monies collected & paid out, August monies collected to date.
- Gave a brief update regarding changes/corrections to 2014-2015 Actuals since last meeting.
- Presented fiscal year ending June 30<sup>th</sup>, 2015 financials which included a net operating income of \$35,348.19.

Bob Hansen made a motion to move the 2014-2015 net operating income of \$35,348.19 from the CLSF Operating Account into the CLSF Capital Reserve Account. Jack Bragg seconded the motion, & the Board voted to approve the motion.

Bob Hansen made a motion to approve the Treasurer's report. Jack Bragg seconded the motion, & the Board voted to approve the motion.

**Discussion re: Changing Accounting Method**

Eric Bertalon

- CLSF Accountant recommends changing the club's accounting method from Cash to Accrual.
- Reviewed Accountant's rational for the change.

Bob Hansen made a motion to change CLSF's accounting method from Cash to Accrual. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

**Discussion re: Changing Fiscal Year from July 1<sup>st</sup> - June 30<sup>th</sup> to June 1<sup>st</sup> - May 31<sup>st</sup>**

Eric Bertalon

- Reviewed pros & cons of the proposed change.
- Further decision deferred to next meeting pending a discussion by Eric with the club's Accountant to better understand impacts of such a change.

**2015-2016 Budget Committee Report**

Eric Bertalon

- Preliminary Budget sent out for review; please send comments, etc to Eric.
- A few finalizations left but targeting next meeting for final review & vote.

**Recreational Committee Report**

Bob Hansen & Greg Cole

- Fall 2015 schedules completed & posted.
- Coach's meetings went well; a few coaching assignments left to fill.
- Implementing several the US Youth Soccer Program Changes.

**Competitive Committee Report**

Ryan Savage & Dan Quinn

- No meeting last week due to scheduling conflicts; will be rescheduled.

**Tournament Report**

Steve Schofield for Kristian Rockall

- 137 teams this year vs 110 teams last year.
- Financial Coordinator commented on several budgetary items.
- Referee Assignor commented on status of assignments.
- No concessions update.
- Volunteer engagement proceeding well but still lower than hoped at this point.

Tracey Dayton made a motion to adjourn to Executive Session at 7:50 PM for the purpose of discussing matters of contracts, negotiations & personnel. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

Bob Hansen made a motion to reconvene to Regular Session at 8:10 PM. Ryan Savage seconded the motion, & the Board voted to approve the motion.

Upon reconvening Regular Session, Steve Schofield emphasized no decisions were made during the Executive Session.

Bob Hansen made a motion to adjourn at 8:15 PM. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Respectfully Submitted,  
John Novy