



# Crystal Lake Soccer Federation

P.O. Box 1084  
Crystal Lake, IL 60039-1084

Phone: (815) 477-CLSF  
e-mail: [info@clsf.org](mailto:info@clsf.org)  
Website: [www.clsf.org](http://www.clsf.org)

## Minutes from Board of Directors Meeting September 21st, 2015

**Location:** Soccer House @ Lippold Park  
951 W. Terra Cotta Ave.  
Crystal Lake, IL 60014

**Time:** 7:00 PM

**Board Members in Attendance:** Steve Schofield, Tracey Dayton, Eric Bertalon, John Novy, Bernadine Hansen, Joe Schenher, Bob Hansen, Dave Besterfeldt

**Board Members Absent:** Ryan Savage, Jack Bragg

**Administrator:** Greg Cole

**Financial Coordinator:** Donna Bertalon

**Director of Coaching:** Dan Quinn

**Guests:** Sue O'Hanian

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### Call to Order

Steve Schofield called the meeting to order at 7:00 PM. The following paragraphs summarize the decisions & actions taken by the Board.

### Approval of August 2015 Board of Directors Meeting Minutes

Bob Hansen made a motion to approve the minutes. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

### Treasurer's Report

Eric Bertalon

- Current bank balance is \$359,776.99 in Operating Account, \$60,298.28 in Reserve Account.
- Gave a brief update regarding August monies collected & paid out, September monies collected to date.
- Reviewed current balance sheet and P&L statement.
- Discussed Sports Sign Up reconciliation challenges, Greg to work with Donna to resolve.
- Finance Committee starting up, taking volunteers.

Bob Hansen made a motion to approve the Treasurer's report. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

### Discussion re: Changing Fiscal Year from July 1<sup>st</sup> - June 30<sup>th</sup> to June 1<sup>st</sup> - May 31<sup>st</sup>

Eric Bertalon

- Deferred to next meeting pending a discussion by Eric with the club's Accountant to better understand impacts of such a change.

### 2015-2016 Budget Committee Report

Eric Bertalon

- Final budget proposal reviewed.

- Few questions remain but can amend if needed.

Bob Hansen made a motion to approve the 2015-2016 Operating Budget. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

### **Recreational Committee Report**

Bob Hansen & Greg Cole

- Discussed season to date.
- Planning in progress for several make up games.
- Board Member on Duty tasks possibly a volunteer opportunity.

### **Competitive Committee Report**

Dan Quinn & Ryan Savage (via email)

- Discussed US Soccer mandated changes.
- Volunteer secured for High School profile books.
- Reviewed bench sponsor proposal from a Force parent, Greg Cole to follow up.
- Discussed UK oversea trip proposal, sent back to Competitive Committee for more detail.

Dave Besterfeldt made a motion to add oversea soccer trips as an additional Force offering. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

### **Tournament Report**

Steve Schofield for Kristian Rockall

- Kristian Rockall to attend next meeting to give post-mortem.
- Reviewed latest budget vs actual.
- Need to submit follow up report to the city to secure 'earmarked' hotel tax funds.

### **Records Request Protocol**

Steve Schofield

- Attorney reviewed and suggested 2 changes to proposed request procedure which were both incorporated.
- Board minutes to be posted on CLSF Web Site in lieu of requiring a formal request.

Bob Hansen made a motion to adopt the CLSF Records Request Protocol. Bernadine Hansen seconded the motion, & the Board voted to approve the motion.

### **Storage Shed Proposal**

Greg Cole

- Discussed need & funding to build storage shed for housing Force equipment.

Tracey Dayton made a motion to authorize up to \$2,000 from capital fund to build a storage shed. Bob Hansen seconded the motion, & the Board voted to approve the motion.

### **Adjourn**

Bob Hansen made a motion to adjourn at 9:15 PM. Tracey Dayton seconded the motion, & the Board voted to approve the motion.

Respectfully Submitted,  
John Novy