



RUGBY OREGON – Rugby Development Officer (RDO) – Seasonal and part-time

Overview:

A key part of the State-Based Development Model is the creation of professional staffing to foster the growth of the game. USA Rugby and Rugby Oregon recognize the development of these positions is critical to accelerate and manage the growth of the game at the youth and high school levels. Rugby Oregon is hiring a Rugby Development Officer to provide support for youth rugby development in Central Oregon with a focus on elementary and middle school students.

Responsibilities include:

- Support curriculum-based rugby modules in elementary and middle schools.
- Visit schools with the aim of promoting and developing all facets of the game of rugby in a positive, safe and healthy manner.
- Identify and train local Rookie Rugby instructors throughout Central Oregon who will visit schools with the aim of promoting and developing all facets of the game of rugby in a positive, safe and healthy manner.
- Motivate local instructors to higher levels of achievement.
- Manage the growth and development of the middle school league.
- Provide support for the development of middle school coaches.
- Provide support for the development of middle school referees.
- Remove barriers for the growth of new teams by providing centralized support.
- Complete regular and ad hoc reports in a timely and competent manner as requested by Rugby Oregon, including appraising and advising of progress to agreed targets.

Performance measures include:

- Create and maintain effective relationships with key stakeholders including local instructors, school officials, teachers, coaches and volunteers to foster the growth of Rugby.
- Carry out duties and responsibilities with limited supervision.
- Make effective and informed decisions in relation to the role, particularly with reference to established outcome goals.
- Portray a competent and professional image of Rugby Oregon.
- All regular and ad-hoc reports completed fully within agreed timeframes.
- Maintain accurate and up-to-date records on all aspects of work.
- Fulfill all coaching and development obligations.

Reporting: Rugby Development Officer reports to the Rugby Oregon President/CEO.

Application Process: Please submit a resume of qualifications and a letter of intent connecting your qualifications and the position requirements. Please submit application materials to Jenn Heinrich via email at jenn@rugbyoregon.com. Please submit application by October 15, 2015.