CLHA BOARD MEETING MINUTES

**December 8, 2014**

# ROLL CALL:

\_\_\_ President \_x\_ Chris Bodell \_x\_ Jennifer Caudill \_x\_ Eric Lee

\_x\_ Jen Hegstad \_x\_ Mike Ritter \_\_\_ Paul Gibson \_\_\_Erik Edson

\_x\_ Amber Hill \_x\_ Dave Burgen \_\_\_ Shannon Hejny \_x\_Lisa Stangl

\_\_\_ Scott Thompson \_\_\_ Louise Bye \_\_\_ John Koch \_\_\_Nathan Kerkow

\_x\_Alexander Pohlman

Others present:

* **Call to Order –**Chris Bodell called the meeting to order at 7:02 pm.

### **Review of Agenda –**Jen Hegstad made a motion to approve the December agenda; seconded by Amber Hill; unanimously approved.

* **Review/approval of last meeting minutes –** Amber made a motion to approve the October 2014 meeting minutes; seconded by Jen Hegstad; unanimously approved.
* **Treasurer’s Report –**Jen Hegstad made a motion to approve the Treasurer’ Reports; seconded by Amber Hill; unanimously approved.

1. Eric passed out the October and November Treasurer’s reports. The balances are higher than normal as ice payments have not been made. Registration incomes were also still being collected for mites. Expenses will be covered by our registration fees this year.
2. Laura Boudreau Restitution Owed still needs to be updated on the Treasurer’s report. This information was passed on to our President.
3. The NHL fundraiser and the Treasure Island Fundraisers were documented in the reports. The Treasure Island
4. Equipment rental deposits are now being documented as a liability on the report. First year skaters do not have to pay for rental equipment if returned. Returning players pay $20 per set.
5. Tournament registrations fees are up this year compared to last year.

* **Bills to be paid**-There are no bills to be paid at this time.

**NEW BUSINESS:**

# Vacant President Position-Jenn Caudill will notify the association the President position is open to fill. The position is open to all association members at this time. The applicants will be approved by our Board of Directors at the January meeting.

# Formal Approval of Director of Business Operations

1. John Koch-Jenn Caudill made a motion to approve; seconded by Scott Thompson; unanimously approved.
2. **Formal Approval of Director of Outdoor Facilities**
3. Alex Pohlman-Mike Ritter made a motion to approve; seconded by Dave Burgen; unanimously approved.
4. **Formal Approval of Mite Director**
5. Nathan Kerkow-Dave Burgen made a motion to approve, seconded by Alex Pohlman; unanimously approved.
6. **Approve Mite and Squirt Coaches-**Jenn Caudill made a motion to approve the following head coaches; seconded by Chris Bodell; unanimously approved.
7. Squirt B1-Scott Senne
8. Squirt B2-Erik Edson
9. Squirt C-Rick Giese
10. U10A-Corey McKinnon
11. A Mites-Matt Cottingham and Paul Gibson
12. B Mites-Scott Carlson
13. C Mites-Chris Phelps
14. U8-Jen Hanson

The Coach in Chief is responsible for ensuring that all coaches complete the appropriate education materials. Jenn will email all managers regarding level 1 certification for their coaches. If anyone does not, they will need to contact Erik Edson.

1. **CLHA Jerseys and Socks**-Mike Ritter would like a plan approved at the next meeting.
2. Need to determine standard association jersey and sock moving forward. Does the board need to approve team jerseys if purchased by a team?
3. Should the association begin to purchase new jerseys next season?
4. Sponsorship money can reduce on jersey costs? Fundraising earmarked for jersey costs?
5. **Outdoor Facilities**
6. Alex would like input regarding dibs and flooding of the Hole. The association has a contract with Chisago City to flood the rink Sunday through Thursday evenings. Assigning times to each team worked better than allowing families to sign up individually.
7. There will be a charge for all incomplete work agreements this year.
8. The association can use the Taylors Falls rinks on Tuesday, Wednesday and Thursday evenings for team skates. CLHA provided start up money to Taylors Falls in exchange for skate nights.
9. Doris from Chisago Lakes is able to get grants for maintenance for the Hole. Any volunteers from the association would be greatly appreciated. The city would like to add tennis courts for summer.
10. **Learn to Skate During the Season**
11. There is interest for a more structured learn to skate program during the season for new players. This could be a beneficial program to help grow our youth numbers. The Learn to Skate program could also be offered prior to the season and used to increase your D mite numbers. One other suggestion is an outdoor recreation league for all ages. Forest Lake has a very successful learn to skate program. The learn to skate program disappeared as the association was unable to provide the resources to teach skaters.

# OLD BUSINESS

1. President – Vacant Position
2. Vice President – Chris Bodell-
   1. Asked Mike Ritter how many players registered from the Girls Hockey Event. There were 4 girls and 1 boy.
   2. The 2 injured Bantam players have now been placed on teams. The families were granted refunds based on last year’s past practice. There are fixed costs in the registration fee and cannot be considered in the refund.
   3. The U12 situation has been resolved. One player moved from the U12B team to the U12A team. Forest Lake was contacted to see if a few players would like to join our U12B team and no player took this offer.
3. Secretary – Jennifer Caudill-
   1. Jen Starkey is assisting with updating the CLHA By-Laws. The updated by-laws will be presented to the board at the annual meeting.
   2. Junior Gold team-Chisago Lakes is providing River Valley the opportunity to participate in MN league. There will be a link on our website directing people to the appropriate website. There are only 3 Chisago Lakes players on the team at this point.
4. Registration – Louise Bye-nothing to report
5. Advisor – Scott Thompson
   1. Scott handed over the President information to Chris Bodell for the next President. In addition, Jeremy provided the signed Wild Jerseys for the association to utilize.
   2. Scott thanked the Lisa and the tournament committee for the well run tournament last weekend.
6. Assistant Treasurer- Jen Hegstad
   1. Raffle Tickets will be collected the week of December 15th.
   2. Zac Strong recipients are now being collected and will be recognized in the Chisago County Press.
   3. Team scores will be posted in the Chisago County Press as well. All teams need to be putting scores on their team websites.
   4. Dryland times are available at Lakeside and Primary. Instructions have been provided to team managers and coaches. The cost was $500 for the association. The dates and times for January will be determined at a later date.
   5. CLHA could have 2 scholarships through the school district. Jen will send information to the board of directors for approval at the January meeting.
   6. Grants for association members in our association. This can be discussed in the future. This will help formalize the process of providing grants to certain families.
7. Coach in Chief –Erik Edson
   1. Will provide a list of all coaches to ensure coaches are correctly being reimbursed for classes.
8. Boys HS Head Coach Advisor-Paul Gibson-not present
9. Tournament Director – Lisa Stangl
   1. The first tournament was the past weekend and went very well. Lisa thanked her tournament committee for all of their hard work.
   2. There was 100% return of past associations. The next tournament will be 20 teams and the final tournament will have 12 to 16 teams participating.
   3. There are a few items to tweak for the next 2 larger tournaments.
   4. There is a struggle to have association members to sign up for dibs. Less than 50% of the dibs were claimed for this tournament. The tournament committee members had to pick up the slack and work all day. Lisa will schedule meetings with each individual team to educate on work agreements, what running a tournament entails, etc. Lisa will also put on flyers in the arena advertising the tournaments.
10. Director of Competition - Dave Burgen-nothing to report
11. Director of Operations / Equipment – Mike Ritter
    1. Ace Coordinator information was given to Chris Bodell.
    2. Mike will be creating space in the attic for tournament items.
    3. Mike will coordinate a ref clinic for potential mite referees. District 10 will do a seminar at our arena if there are enough interested referees. The certification is quite time consuming and expensive.
    4. Mite refs should be at least 13 years of age and will earn $20 per game.
    5. Locker room signs have been purchased through a donation from Bluhm Construction.
    6. Mike has asked for feedback on coaches’ tool boxes in preparation for next year.
    7. There will be ice packs available in the skate sharpening room for future needs. There are currently no ice packs in the med bag for tournaments.
    8. Wi-Fi is not functioning correctly at the arena. Mike will follow up with Chris Slettom.
12. Treasurer-Eric Lee-
    1. Theresa Cottingham expressed frustration with all 3 fundraisers close together (BBQ in September, NHL event in October and Treasure Island in November). In addition, Theresa was frustrated with team managers for not promoting the event. Theresa has ideas for next year as well.
13. Director of Girls Hockey – Amber Hill-nothing to report
14. Ice Scheduling – Shannon Hejny-not present
15. Director of Business Operations/Fundraising – John Koch-not present
16. Outdoor Facilities –Alexander Pohlman-nothing to report
17. Mite Director - Nathan Kerkow-not present

**Open Forum:**

1. Alex Pohlman discussed certain teams missing out on tournaments. The U12A team missed an opportunity to participate in the Roseau tournament. Lisa attempted to contact the Roseau tournament director several times with no response and Lisa was not comfortable with sending a check with no correspondence. The tournament director is currently responsible for signing teams up for tournaments at the beginning of the year. There is a certain tournament budget at each level.
2. The District 10 meeting will be on January 5, 2015. Jenn will attend for the association. Mike provided a binder with a District 10 roster and meeting minutes.
3. Eric Lee provided feedback to Paul Gibson’s concern over the mite fees. There was no need for further discussion.

Chris Bodell made a motion to adjourn at 9:51 pm.