

***The Saskatchewan High Schools Athletic Association is searching for a competent individual to assume the position of Assistant Executive Director. The position is available due to the retirement of the current Executive Director, Kevin Vollet and the promotion of Lyle McKellar to Executive Director, effective July 2015. Please see the advertisement listed below for details of this employment opportunity.***

**THE SASKATCHEWAN HIGH SCHOOLS ATHLETIC ASSOCIATION**

Invites Applications For The Position Of:

**ASSISTANT EXECUTIVE DIRECTOR**

**Duties to include, but not limited to:**

- professional development of coaches & officials.
- advocate of interschool sport.
- budget and finance administration.
- athletic event planning and management.
- public speaking, writing and editing.
- assignments by the Executive Director.

**The successful applicant must:**

- have or be eligible for a Saskatchewan teaching certificate.
- have successful teaching experience.
- have knowledge of educational athletics.
- have ability to operate computer application programs. (Word, Excel, Power Point)
- be available for employment August 1, 2015.
- be required to relocate to Regina.
- be willing to work in a smoke free office.

**SALARY:**

- based on STF scale – plus an administrative allowance.

**Please forward applications and personal resumes by 4:00 pm (CST),  
Friday, November 14, 2014 to:**



Executive Director  
SHSAA  
#1 – 575 Park Street  
REGINA SK  
S4N 5B2

