CLHA BOARD MEETING MINUTES

**August 11, 2014**

# ROLL CALL:

\_x\_ Jeremy Wahlberg \_x\_ Chris Bodell \_x\_ Jennifer Caudill \_x\_ Eric Lee

\_x\_ Jen Hegstad \_\_\_ Mike Ritter \_\_\_ Lea Vogelsang \_x\_Erik Edson

\_x\_ Amber Hill \_x\_ Dave Burgen \_x\_ Shannon Hejny \_x\_Lisa Stangl

\_x\_ Scott Thompson \_x\_ Louise Bye \_\_\_ Jenae Palewicz \_\_\_Jeff Dowd

Others present: Jen Starkey and Theresa Cottingham

* **Call to Order –** Meeting called to order at 7:02 pm by Jeremy Wahlberg

### **Review of Agenda –**Remove Girls U14 team (update only) and Annual Board Meeting from the agenda. Meeting agenda approved.

* **Review/approval of last meeting minutes –** Eric Lee made a motion to approve the July meeting minutes; seconded by Louise Bye; unanimously approved.
* **Treasurer’s Report –** The checking account has $23,608.43 and the Money Market account has $66,669.26. Another registration deposit will show on the August statement. There has been one payment on the Laura Boudreau restitution; this will also display on the August statement. Please confirm the amount of restitution owed.
* **Bills to be paid**
1. Lundgren completing yearly taxes is $425
2. Tournament Printing-$51.00
3. Let’s Play Hockey ad for one month is $725

**NEW BUSINESS:**

1. **Updated Parent/Player Handbook Approval**-the board of directors updated the CLHA parent/player handbook. The handbook will be sent out to the entire association.
2. **Girls Hockey Event**-The event will be on the weekend of October 11th. CLHA girls players will invite non-hockey friends to attend the event. There will be hockey and non-hockey events planned. Mike Ritter, Amber and Lea are working on this together.
3. **Work Plan-**Jenn will create a document of tasks assigned at the last board meeting. This document will be sent out to board members within a week of the past board meeting. This will be the first meeting. This work plan will assist the board of directors to stay on task and have accountability.
4. **PRIDE Program**-The tournament committee is working on the following items for the PRIDE program:
5. Pricing for helmet stickers for ZacStrong program.
6. The Bartz family has provided the ZacStrong story.
7. Matt Silver has quoted $40 a week for a ¼ page ad in the Chisago County Press. The board decided that an ad every 2 weeks starting December 1st is sufficient. The ad will include team scores and ZacStrong nominees. Lisa will send an email to Jeremy regarding sponsorship for the newspaper ad. Jen Hegstad will collect scores and nominees and submit to the paper. Managers will need to submit scores to Jen for publication.
8. Mentorship Program will require more work regarding the logistics of the program. Jenn Caudill contact D10 for approval. This will require a coordinated effort between coaches and the mentorship program coordinator.
9. Banner for the Arena-Jeremy will contact Arena Board for approval to hang the CL Pride banner. Lisa will send banner criteria to Jeremy to have the banner made.
10. **Lake Country Cookout**
11. The event will be September 20th from 3:00 to 7:00 pm at the Sportsman’s Shooting Range in Chisago City. Brink’s Market has provided a reduced price for brats and burgers in exchange for an ad in our Tournament books. The cost will be $10 for adult and $7 for kids 12 and under.
12. There will be events for younger children: bounce house, dunk tank, street hockey, etc.
13. Looking to involve more community members to engage in the hockey association.
14. Have a table with for fundraising events at the cookout.
15. There will be door prizes and raffle items. Jeremy will have a signed Wild jersey.
16. There will be a table for board members to answer questions for association members.
17. Jeremy will see if he can get a rock climbing wall for the event.

# OLD BUSINESS

1. **President – Jeremy Wahlberg-** nothing to report
2. **Vice President – Chris Bodell**
	1. SafeSport requirements are on the CLHA website under Coaching Information. Chris completed this training last season. All coaches, managers and locker room attendees will need to complete the training. If the training was completed last year, there is no need to complete again this year.
3. **Secretary – Jennifer Caudill-**will forward the annual meeting format to Mike Ritter. North Branch has a very simple and straightforward agenda in their by-laws.
4. **Treasurer-Eric Lee-**
	1. Moving forward would like to see completed proposals for approval for any event associated with CLHA. This would include projected costs, brainstorming ideas, and projected profit.
	2. Need to determine the future with Lundgren and Associates and our association.
5. **Registration – Louise Bye**
	1. Interstate player release forms need to be sent to D10.
	2. Registration numbers are low at this point. Dave asked if Amber could do a time comparison in registration. Dave Burgen will send out an email to past participants who have not registered yet.
6. **Ice Scheduling – Shannon Hejny-**nothing to report
7. **Advisor – Scott Thompson**
	1. NHL Alumni Fundraiser will be October 11th. The event will consist of NHL alumni playing against local hockey players. Scott will be asking to put a committee together to assist in the planning and implementation of this event. Scott will continue with the event. Jen Hegstad made a motion to move forward with the event; seconded by Jenn Caudill; unanimously approved.
	2. Grant Writing-Rick Giese will assist Scott with grant writing. Scott would like to find a way to recoup the cost of the mite boards. Scott will be looking for sponsors to display on the mite boards. There may be the opportunity to have sponsors displayed on the new scoreboard.
	3. Scott will organize a meeting to update the current by-law document.
8. **Assistant Treasurer- Jen Hegstad-**
	1. Brandon Gillespie is asking for a scholarship to play Junior Hockey with the Forest Lake Lakers. This will be placed on the agenda for September.
9. **Mite Director - Jenae Palewicz-**not present
10. **Coach in Chief –Erik Edson-**has received 7 coaching applications.
11. **Tournament Director – Lisa Stangl**
	1. Lisa will start signing up association teams for tournaments.
	2. Lisa is looking to have 16 teams in each of the 3 tournaments. The registration fee for our tournaments is $875. Lisa is confident she can fill all of the tournaments.
	3. The B1 and B2 tournament will be split brackets. B1 teams will play other B1 tournaments and the same for B2 teams.
	4. Lisa looked for gaps in tournaments offered around Minnesota to determine which tournaments CLHA will host.
12. **Director of Competition - Dave Burgen**
	1. Fall Hockey registration is now open. The association will need 100 skaters to break even with the cost of the ice.
	2. Waiver requests are due by September 1st. This does include players with the intent to try out for H.S. team.
	3. Updated the handbook to notify parents regarding the grade appropriate waivers. There is no need to continually put in waivers unless the player wants to stay back for a 3rd year at a particular level.
	4. Junior Gold-there is potential for a co-op with River Valley Junior Gold team. Dave will continue to work on this with River Valley. There may be the potential for players at other levels as well.
	5. There are no waivers submitted at this time.
13. **Director of Operations / Equipment – Mike Ritter-** not present
14. **Director of Girls Hockey – Amber Hill**
	1. Girls U14 Team Update-There will be a meeting on August 14th with the potential U14 players. Cheryl Mechlke, Amber Hill and Jason Mahlen will be present. The HS will not be taking any 8th graders this year due to numbers. There are a few options for U14 players at this point. White Bear Lake has responded to Amber, Centennial is short players for a team and Forest Lake may now be an option.
15. **Director of Business Operations/Fundraising – Lea Vogelsang-**not present
16. **Outdoor Facilities –Jeff Dowd-**not present

***Open Forum***

**Theresa Cottingham**

1. **Introduction to Hockey through Community Education**-There will an introduction to hockey program offered through community ed for $25. There will be 4 one hour sessions. Forest Lake Cycle and Skate is donating skates and Theresa is working with Bauer for donating sticks. A flyer will be in the Friday folders for the first 2 weeks of school. Theresa is asking board members to attend the final skating session.
2. **Treasure Island Fundraiser**-The Treasure Island fundraiser will take place on November 1st. Theresa needs a signed contract and the $250 security deposit for each bus. The deposit will need to be sent in prior to 2 weeks of the event. Theresa has secured a few prizes but is asking for association members to assist in finding additional prizes. Theresa is asking Lea to assist with the local businesses. Jeremy will have a signed Wild jersey as a prize. The first announcement will be around August 15th.

Chris Bodell made a motion to adjourn the meeting at 9:42 pm; seconded by Jenn Caudill.