Arizona Amateur Hockey Association

Board of Directors Meeting Minutes

August 11, 2014

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| ***Name*** | **8/11/2014** |
| Jon Brooks – AAHA | Present |
| Tim Reckell – AHSHA  | V Present |
| Brendan Shaw – CAHA  | V Present |
| Tony Radke – CAHA | V Present |
| Evan Gavrilles – Mission | V Present |
| Jim Rogers – Vice President/Treasurer | V Present |
| James Goon – VOSHA  | V Present |
| Mark Manone – FYHA | V Present |
| Joe Petruzzella- CAHA | V Present |
| Bill Wright – AAHA | V Absent |
| Bob Platt – AHU | V Absent |
| Becky Taylor – Mission (Bill Wright Proxy) | NV Present |
| Alex Hicks – DYHA (Brian McBride Proxy) | NV Present |
| Adam Mims – Adult Hockey | NV Present |
| Herb Haley – State Safety Director | NV Present |
| Bruce Urban – Discipline Committee Chair | NV Present |
| Sarah Dennee – AZ Lady Coyotes | NV Present |
| Sharon Enck – Social Media AAHA | NV Present |
| Tamara Bartlett – AAHA Admin | NV Present |
| Mike O’Hearn - CAHA | NV Present |
| Deb Shepherd - CAHA | NV Present |
| Geoff Pashkowski - AAHA | NV Present |
| Matt Shott – Arizona Coyotes | NV Present |
| Bryan Eisentraut  | NV Present |
| ***Guests*** |  |
| Zach Reese – On-Ice Official |  |
| David Lieb |  |
| Chelsea Wilkinson - Arcadia |  |

Meeting Minutes

* Call to order, Verification of Quorum and Introductions

6:31 pm MST meeting called to order

* Jon Brooks, Mark Manone and Bryan Eisentraut on phone
* 10 Voting members present ( 1 proxy present)

**Approval of Agenda:**

**\*Motion:** To approve August agenda

**1st:** Evan Gavrilles **2nd**: Brendan Shaw **Vote:** All Favor

**Approval of Minutes**

**\*Motion:** To approve minutes from previous month’s meeting\*

**1st:** Evan Gavrilles **2nd:** Becky Taylor **Vote:** All Favor

* **Treasurers Report:** Presented by Jim Rogers – Financial reports were handed out. Balance Sheet, Profit and Loss, Budget vs. Actual and Bank Statement. As of end of July everything pretty much in line based on what we budgeted…not many expenses this month. Start planning for next year’s budget, equipment etc…Audit with USA Hockey was held on July 23rd, they thought it was a good check and balance.

**\*\*No Approval Needed\*\***

**Coaching Report:** Larry absent so Jim advised all clinics are set up for upcoming season. Jim going to Colorado Springs next week and will bring back more information for next meeting.

**\*\*No Approval Needed\*\***

**Officiating Report:** Presented by Bryan Eisentraut by email

\*\*UPDATE: All 2014-15 seminars have been scheduled and are posted on the AAHA website. Bryan has sent a list of the seminar dates and levels being offered on each date through email. If you have not received it please let Tammy know and she will resend. Starting this year it is mandatory that all officials 18 years of age or older complete the online SafeSport training. It is strongly recommend that all officials complete the training. All officials 18 years of age or older also have to pass the AAHA background screening process. Returning officials were advised to submit a new background application if the ‘date of expiration’ on their current screening (as listed on the AAHA website) is December 2014.I am finalizing arrangements for the classroom sessions for the seminars. I will have a complete cost breakdown of the seminars for next month’s meeting. The ‘start’ of the 2014-15 season will officially be August 15 for the purposes of Rule 411 progressive suspension tracking. USA Hockey is working on adding another layer of administrative permissions to the online tracking system. This will allow affiliates to assign log-in credentials for specific associations to review/manage the incident reports for their specific associations. I expect to get more information from USA Hockey this week regarding this topic. I will make sure I communicate with Bruce Urban on the best way to manage the reports and access to them.

**\*\*No Approval Needed\*\***

**Registrars Report:** **\*\*NO UPDATE: Absent\*\***

**Disciplinary Report**: **UPDATE:** No hearings since last meeting…one scheduled for this week for adult leaguer…Suggested that we seek out an attorney, a non-voting member to give advice pro bono so they could either lead us to next steps or recommend someone who can.

**Presidents Report**: \*\***NO UPDATE\*\***

**Background Screening/Safesport Report:** **UPDATE presented by Herb.** We are getting a lot of people completing their training, 75 or 80 in the last couple of weeks. There have been a lot of certificates sent to Herb from Colorado so Tammy will make sure they are updated on the website. The background checks are taking a little longer because the package now includes Pima County. So what used to be a matter of seconds is now taking 4 or 5 days. Remember for those people applying who are listing themselves as volunteer they need to be more specific. If they just state volunteer the checks are not being completed. There are also alot of duplicate applications so please let people know that if they are switching associations they do not need to apply again and make sure they are looking at the year that the background check expires so they are not completing them unnecessarily.

**Social Media Report:** **UPDATE presented by Sharon.** We are nowup and running on Facebook and Twitter and Sharon is very encouraged by the number of hits. We currently have 92 likes on Facebook however reaching about 1200 people from those 92 and about 19,000 followers on Twitter. Behind the Mask has donated 4 gift cards for us to use for a contest so if a person is the 150th person to like the page for example they would win a gift card. If the Associations have anything newsworthy please let Sharon know so she can add to Social Media. Sharon has changed the webpage and calendar of events for the Little Howlers. We have also been working with Brooke at Sports Ngin to change the design and layout of the website. Sharon will be presenting a formal proposal to the Board at the next meeting with a couple of mockups so we can see what the new site would look like and the cost of the redesign. David said they will be linking the AZYHL site to the AAHA site once it is up. Geoff made a point of being careful what is moved from the side to the top on the website because people know where things are. Adam asked Sharon if Sports Ngin will also help with mobile access and Sharon advised the Board that she would be able to assist with that.

**AAHA Admin Report: UPDATE presented by Tammy**. Tammy has been working on updating the Credentials report, the Do Not Play List, the Directors report and the commitment letters. Talked about the number of Association members on the Credentials report who have yet to complete their Background Check and Safe sport or those who’s Background check will expire December 31st. The Board requested to send the list so they can follow up with their members to get these completed. Spoke about making this a partnership and that in order for reports to be updated accurately and efficiently and posted to the website Tammy will need the members to respond to her emails in a timely manner so there doesn’t have to be multiple follow ups.

**VP/Presidents Report** – **\*\*UPDATE No Report\*\***

**Old Business**

* Update on azamateurhockey.org has been turned back to AAHA and the site is up and running. Azamateurhockey.net is also being redirected to our site. Plan is to hold a disciplinary hearing following Rule 10 procedures with Mary Steward to be scheduled within the next 30 days

**\*\*UPDATE:** Had to put a hold on the hearing to make sure we are following the correct procedures as per USA Hockey

* Update on Arizona Hockey Officials Association
* Need to add a AHOA Rep to the AAHA Board as a Non-Voting At Large Director
* All Associations to begin using the new AHOA by August 1 or as soon as their current league ends –

**\*\*UPDATE\*\***- Working on getting website up and running. There will be a Training session tomorrow (August 12th) at Arcadia for our schedulers. Hoping to get games on there and start using it this month. We will post to the State website for now.

* Update from Arizona Youth Hockey League Committee
	+ Recap of the AZYHL Jamboree Schedule finalized and shared for Labor Day and the weekend after Labor Day –

**\*\*UPDATE:** Tried to keep each division at one rink to save time for the observers not having to travel from rink to rink. The only difference was Bantam Tier 2 will be playing at Chandler and Oceanside. Ice Den not hosting anything however offered help if needed. Need volunteers for evaluators, one volunteer from each Association so Brendan will take the lead on that. Waiting for the referees meeting Tuesday night to determine what the ref cost will be and then what the full cost will be.

* + Status of Point Streak Live Scoring for Jamboree? -

**\*\*UPDATE:** Matt said they are not getting an answer from Point Streak. He said he may have to go up higher to get them to respond.

* + Question concerning stand-alone referee fees?

**\*\*UPDATE:** Herb said there is an officials Board meeting Tuesday night and he will bring the concern of the Stand Alone fee to the Officials. Motion to go to the Officials and say No to the Stand alone fees for this season and then next year the associations can add the agreed upon amount to their budget

. **\*\*1st James Goon 2nd Alex Hicks Vote:** All favor

* + Status of AZYHL Website

**\*\*UPDATE:** Because the website is not up yet AZYHL will have to use the AAHA website to post game schedules and league information. They need to get the league information out to the entire state which will reduce some of the questions they are getting.

* + Question from out of state teams on Mite playing up on Squirt Teams. Should we allow them as long as they are following their own affiliate guidelines?

**\*\*UPDATE:** Motion to follow their own state rules to play.

**\*\* 1st James Goon 2nd Evan Gavrilles Vote:** All favor

* + AZYHL Policies and Procedures still need to be approved by AAHA

**\*\*UPDATE:** Herb had an issue with the requirements for officials to be 2 levels over the levels they ref which was on Page 9, Item 12. There was a motion for AZYHL to follow the regulations of USA Hockey. Becky agreed and will make the change to that item. There was a motion for the Policies and Procedures to be accepted with the amendment.

**\*\*1st James Goon 2nd Evan Gavrilles Vote:** All favor

**New Business**

* + Status of Collection of Commitment letters and excel spreadsheets from each association

**\*\*UPDATE:** Alex already provided Tammy with his commitment letters. Waiting on other Associations.

* + Status of Collection of spreadsheet of Board members, Coaches, Managers and Volunteers showing Background Screening dates, Safe Sport Dates, Coaching Certification level and Age Specific Module from each Association

**\*\*UPDATE:** Tammy covered this in the Admin report.

* + USA Hockey passed a legislative proposal stating that all affiliates must have in place a Concussion Management program. We will need to set up a committee to review what is needed and what is available to bring back recommendations to the board in September – Who wants to be concussion management chair?

**\*\*UPDATE:** Tim and James will work together to contact Mayo clinic to see what they recommend for the association. Have to have in place during this season. Sarah will check with her Head Coach Natalie to join the committee with Tim and James because she was looking into this as well for the AZ Lady Coyotes.

* + Recap from USA Hockey Audit on July 23

**\*\*UPDATE:**

* + - Recommendation to move from cash to accrual accounting process which may throw off our numbers for a few months
		- Recommendation to add a more comprehensive Conflict of Interest Policy because the current one is too vague. Want to make sure all conflicts are being recognized.
		- USA Hockey said they would send more recommendations but haven’t received any yet.
	+ Follow up from Disciplinary Committee proposal on a process to monitor compliance and implement website tracking of Game Misconducts, Match Penalties and Majors for Rule 411 management starting in September

**\*\*UPDATE:** Bruce said he would have something on the website by Sept showing penalties players have gotten. It is now on the National Website so we will get all penalties in Arizona…adding adults as well.

* + Status and Update from Larry Gibson on the Mite Jamboree ADM Committee plan to host Mite Jamborees at each rink from September to March. We need recommendation and a proposed budget.

**\*\*UPDATE:** Currently the following are scheduled to have ADM clinics: Gilbert, Arcadia, Oceanside, Jobing, Ice Den and James said Flagstaff is doing it in March. Apparently Flagstaff did quite a few clinics, Larry would know but he wasn’t present tonight so wanted to do one more meeting before bring to the board. Jim is asking them to bring dates so we can plan. Try to offset with State money.

* + Update from Matt Shott on Coyotes

**\*\*UPDATE:** Kids First changing program name to Little Howlers. New Adult Hockey Gear program from Coyotes who will have 4 packages of 12 sets of Adult Equipment available to promote Adult Hockey – how do we distribute this adult equipment fairly to all USA Hockey Adult programs? Wanted to switch Kids First to Little Howlers more relative with Coyotes…provide jersey, switch the logo to face instead of hockey development logo…placed the order should get them in a couple of weeks…back of jerseys blank..USA hockey provided 48 adults sets of hockey gear including everything except skates and sticks. Want to distribute them to each rink so 6 rinks will get 8 sets per rink. Adam has one at Oceanside. James has one so basically Kids First for adults. Matt will drop them off when he gets them.

* + Discussion from Adam Mimms on what AAHA wants to have in place for next year for Adult programs

**\*\*UPDATE:** Equipment needs, State Championship, Adult Clinics or any other programs we should consider for Adults. We need to figure out what we want to do so we can add any requests to the 2014-2015 budget. We will start to review next month. Looking at a new format for Adult State Championships for next year – meet next Monday at Oceanside to discuss more detail. We talked to Becky and she needs more player gear, goalie gear…talk to some more about what we would like as far as gear goes. It would help to have a dollar amt in mind to have a budget so we will come back next meeting with proposals. Have suggestion for Adults for hockey weekend across America which are currently scheduled for Nov 9th and 1st week of February.

* + Still looking for inventories and orders for Little Howlers Program (formerly Kids First) gear to include Complete Sets as well as new bags for existing sets, sticks and larger helmets. All rinks/Associations were to have had their inventories and orders turned in by July 31 and we still have not received from most. Once all orders are in, we can determine what we need to purchase for next season.

**\*\*UPDATE:** Jim received something from Bruce for Gilbert, we got Arcadias, we got Alex’s order, we need the Ice Den and Chandler. Matt asked if he wanted to do one a different weekend than others could they borrow gear from another rink. James said he could probably loan 10 bags.

* + Proposal to update AAHA website with new look and new tools. Funding needs to be approved and we can add to the 2014-2015 budget. Estimates from $2500 to $4000 depending on what we do. Need a specific proposal and recommendations to move forward

**\*\*UPDATE:** Sharon updated during her Social Media update

* + Request from Lady Coyotes for funding to be added to the 2014-2015 budget to support IIHF Girls Hockey Weekend on October 10 & 11. Proposal is to host an on ice clinic at Arcadia and a Pizza Party afterwards for a total cost of $500. Also requesting to host 5 on Ice Clinics the remainder of the year at a cost of $1750 at rinks across the valley. We can approve funding so that these events can be planned and will add it to next year’s budget.

**\*\*UPDATE:** Jim agreed to donate the ice time and the money for the pizza party for October. Sarah will put together a formal report to present to the Board with what they are planning month to month and the budget she will need for it.

* + Need Status on Potential New AAHA Member Associations for 2014-2015 – Must Put in an Application at the August Meeting to be seated at the September Annual Meeting
		- Wildcat Youth Hockey in Tucson
		- AZ Ice Peoria Youth and Adult
		- AZ Ice Gilbert Youth and Adult
		- Prescott Valley Hockey Association

**\*\*UPDATE:** Evan is working with the Associations. They can apply at any given time but they just won’t have a vote next year.

* Future state AAHA Board meetings at the Ice Den in the warming room:
* Monday, August 11, 2014 at 6:30pm
* Monday, September 8, 2014 at 6:30pm (monthly meeting plus the annual meeting)
* Monday, October 14, 2014 at 6:30pm
* Future AAHA Executive Committee conference calls:
* Wednesday, July 23, 2014 at 7pm
* Wednesday, August 27,2014 at 7pm
* Wednesday, September 24, 2014 at 7pm

 **\*\*Rescheduling conference calls\*\***