CLHA BOARD MEETING MINUTES

**July 14, 2014**

# ROLL CALL:

\_x\_ Jeremy Wahlberg \_\_\_ Chris Bodell \_x\_ Jennifer Caudill \_x\_ Eric Lee

\_x\_ Jen Hegstad \_x\_ Mike Ritter \_x\_ Lea Vogelsang \_x\_Erik Edson

\_\_\_ Amber Hill \_\_\_ Dave Burgen \_x\_ Shannon Hejny \_x\_Lisa Stangl

\_x\_ Scott Thompson \_\_\_ Louise Bye \_x\_ Jenae Palewicz \_\_\_Jeff Dowd

Others present: Diana Bjorkman and Jennifer Starkey

* **Call to Order –** Meeting called to order at 7:06 pm by Jeremy Wahlberg.

### **Review of Agenda –**Added Mite fees to the agenda. Scott Thompson made a motion to approve the agenda with the addition of mite fees; seconded by Lisa Stangl.

* **Review/approval of last meeting minutes –** Motion to approve the June meeting minutes by Scott Thompson; seconded by Janae Palewicz.
* **Treasurer’s Report**

1. The taxes are not complete to date.
2. There are a few outstanding checks. Eric will follow up.
3. This is only the second month of our fiscal year. There is not much to report on at this time. Registration checks will be deposited in the upcoming months.
4. There are a few families that will have an outstanding balance from not selling raffle tickets last season. The balances have been added to their registration fees in Thriva.
5. Jeremy will determine any outstanding Dibs balances.
6. District 10 tournament reimbursement-players that did not make the D10 tournament will receive a credit. This will be applied once the player has registered in Thriva.

* **Bills to be paid**

1. Post Office Box-$69 ($48 and $21 for late fee)
2. Lindgren and Associates-4th Quarter fee of $250
3. Eric Lee Reimbursement-$221 for Quicken 2014 and miscellaneous supplies. Quicken 2014 was needed to work with our accountant.

**NEW BUSINESS:**

1. Tournament Updates-Lisa Stangl
2. Lake Country Classic is the theme for our association hosted tournaments. Thank you to Kirsten Thompson for her assistance in the logo design.
3. Home Tournament Dates
4. Squirt C and PeeWee C will be weekend of December 4th 2014.
5. Squirt B1 and Squirt B2 will be weekend of January 9th 2015.
6. PeeWee B1 and PeeWee B2 will be weekend of January 23rd 2015.
7. There will be skills competitions as this was successful last year.
8. Having a hotel in town should help with out of town teams. Lisa will try and work with the hotel for sponsorship and including in our ad in the future.
9. Lisa asks all teams do NOT enter other tournaments the weekends of our hosted tournaments.
10. Lisa would appreciate presence by all board of directors during our home tournaments.
11. Lisa will be starting to register teams for tournaments.

# Wildcat PRIDE-Diana Bjorkman-proposed a Wildcat PRIDE mentorship program to instill positivity in our association. The intent is to have engagement in the hockey community by supporting other teams and teammates. There were several ideas mentioned but narrowed to the following 3 ideas to start with:

1. Zac Strong Program-a program for coaches to recognize players for positive attitude, hard work, etc. This will replace the Jake Parenteau award. Erik Edson will work with Diana to set this program up and work with the coaches. There will be a communication sent out to the association regarding the program. In addition, there will be a section added to the CLHA website.
2. CLHA Family Potluck during Tryouts.
3. CLHA banner to hang in the arena. Jeremy will also ask the Arena board for a permanent fixture to display team photos.
4. **Team Pictures**-Jenn Caudill
5. Team pictures will be scheduled for November 3rd and 6th. Jenn will coordinate with Coreen from Community Ed, Ice Scheduler, Director of Competition and Sports Star.
6. This is the final year of the Sports Star contract. Next year, the board will be accepting bids.
7. Jenn will ask Sports Star to take picture of the board members.
8. **Social Media**-Jenn Caudill
9. CLHA will now have a Facebook page and a Twitter account. Important information will be communicated through these venues as well. In addition, permissions will be granted to managers during the season.
10. **New Jerseys/Socks**-Mike Ritter
11. The association will look at starting to replace jerseys starting in the 2015-2016 season.
12. The association will look at a different style jersey and sock and aligning with the new Chisago Lakes School District new logo.
13. The cost varies depending on the vendor.
14. If teams decide to buy their own jerseys to use during the season, there needs to be guidelines to follow.
15. Practice jerseys and pinnies are ordered for the upcoming season.
16. **Annual Meeting Process**-Mike Ritter
17. Made a proposal to make the Annual meeting more of a daylong event. Each board member and committees would provide yearly updates; formal reports and annual elections would take place. Mike made a motion to use the proposed annual meeting agenda proposed. There was no second so motion failed.
18. Scott, Jeremy and Chris will sit down and review the By-Laws changes.
19. **Mite Fees**-Eric Lee
20. Proposed Mite fees are:

A mites at $735

B mites/U8s at $630

C mites at $435

D mites at $100

This will include $750 only per team for mite jamborees. If the cost for jamboree(s) is above this allotment, the families will be responsible to cover the difference. The D mites will have the in-house jamboree only. The base registration fees for C mites and above will be $435. Once teams are determined, the remaining balance will be due by November 20th or December 1st. D mites will pay in full at time of registration. Motion by Eric Lee to approve the above mite fee schedule; seconded by Jenae Palewicz; unanimously approved.

# OLD BUSINESS

1. President – Jeremy Wahlberg-nothing to report
2. Vice President – Chris Bodell-not present
3. Secretary – Jennifer Caudill
   1. Provided feedback that CLHA fees were raised and there were no major fundraising events last season. The board needs to make a huge effort to increase fundraising.
   2. Need to update the bylaws and provide to the association.
4. Treasurer-Eric Lee-nothing to report
5. Coach in Chief –Erik Edson
   1. Will have an email sent out to the association regarding coaching applications.
6. Tournament Director – Lisa Stangl-nothing to report
7. Director of Competition - Dave Burgen-not present but provided information regarding Junior Gold team. St. Croix Falls would be interested in a co-op with Chisago Lakes players.
8. Director of Operations / Equipment – Mike Ritter
   1. Handing out jerseys/equipment at the beginning of the season. Input was to have a pre-determined date/time for upper levels teams to collect equipment.
   2. Mike needs lighting in the equipment room. There is a list of items for Jeremy to address with the arena board.
   3. Will attend a Park Board meeting to address the lights at the Hole. The new rink does not have lighting at this time.
   4. Chris Slettom confirmed they use R22 in the chillers. There are grants available to arenas that use R22. The grants are expiring soon. Shannon will talk to Chris Slettom regarding this.
   5. There are concerns regarding U8 numbers for upcoming season. The association needs to determine how to increase girl skaters and to keep girls teams.
9. Director of Girls Hockey – Amber Hill-not present but provided an update on the U14 team. Amber will be meeting by the end of July with parents to look at all the options.
10. Director of Business Operations/Fundraising – Lea Vogelsang
    1. Casino Bus Tour is scheduled for November 1st. Organization is well underway for this event.
    2. NHL Alumni Fundraiser is also being coordinated. Scott Thompson is assisting with the NHL Alumni fundraiser.
    3. Raffle Tickets should be ready to be distributed by the end of September.
11. Ice Scheduling – Shannon Hejny
    1. The ice scheduler is in need of a new computer. Shannon will contact a local business to configure a new computer.
12. Advisor – Scott Thompson
    1. NHL Alumni Fundraiser- tentative date is October 11th from 5:00 to 8:00 pm. Scott and Theresa will work together to set up dibs and start a committee.
13. Assistant Treasurer- Jen Hegstad
    1. Please make sure it is documented that PO Box payment is due June of each year.
14. Mite Director - Jenae Palewicz
    1. The Karl Oscar Days parade float went well. There was ample participation from association families.
15. Outdoor Facilities –Jeff Dowd-not present but wanted to convey issue with flooding credits for the Taylors Falls outdoor rink.
16. Registration – Louise Bye-not present

Open Forum:

Jeremy Wahlberg made a motion to adjourn the meeting at 10:02 pm.