**Supervisory agreements procedures**

***Coaches and advisors are encouraged to get their meetings etc. done during custodial hours due to the liability of having the schools open without someone trained in dealing with building emergencies.  When this is not possible, the following procedures will be followed.***

* In season, district coaches and advisors, may permit without incurring custodial OT for coaches meetings and team practices.
* Custodial coverage will remain a requirement for games, scrimmages, camps, team dinners, tournaments and the like.
* AD's will require all coaches utilizing the buildings outside of custodial hours to sign a supervisory agreement and keep a record of such documents.
* Security of the building is the responsibility of the coach/advisor signing the agreement.
* Issues, as a result of a supervisory agreement, will be reviewed by community education and a district facilities representative. Continued issues will result in the termination of said coaches supervisory agreement.
* All time will continue to be permitted through community education to avoid potential conflicts.
* Requests for permitted time will be clearly marked that a supervisory agreement has been signed. If it is not clear that this has occurred, custodial coverage will be requested at the users expense.

[[1]](#footnote-1)

1. Adopted 4/29/2014 [↑](#footnote-ref-1)