



Head Trainer/Risk Manager

Position Description & Responsibilities

Purpose of Position:

On behalf of the Executive, this position will lead the Association's safety and risk management programs for the benefit of participants, parents and volunteers in the Association's hockey programs and activities.

Duties and Responsibilities:

The incumbent, reporting to the President and Executive will:

1. Uphold and promote the goals and purposes of the Hockey Safety Program and the policies and procedures of Hockey Canada (HC), the Ontario Hockey Federation (OHF), the Hockey Development Centre of Ontario (HDCO) and the Ontario Minor Hockey Association (OMHA).
2. Provide leadership in promoting and maintaining the Hockey Trainer's Certification Program (HTCP) regarding all safety and risk management aspects of the Association's activities.
3. Ensure that Association Executive and hockey program participants is kept informed of current and emerging hockey safety and risk management information, programs and activities.
4. Annually provide the Executive with an assessment of the risks that may be faced by the Association and its members in the upcoming season and recommend strategies to eliminate, minimize or mitigate those risks.
5. Provide leadership for volunteer trainers with the Association by promoting excellence in the delivery of the safety and risk management principles of the HTCP.
6. Promote and ensure that volunteer trainers with the Association apply and abide by the "Responsibilities" and "Code of Conduct" of the HTCP.
7. Monitor and provide feedback to volunteer trainers and other Association members and stakeholders to promote and instill excellence in the principles and application of hockey safety and risk management program.
8. Ensure that each participant, parent and volunteer is aware of and adheres to the principles and practices of the HTCP.
9. Collect, monitor and ensure proper disposition of reporting forms relating to on and off-ice incidents resulting in injury to a player, volunteer, team official, on-ice official or other participant or stakeholder.
10. Assist the Association in dispute resolution regarding hockey safety and risk management issues.
11. Provide an annual safety and risk management report to the Association Executive and to the Technical Director of Trainers of the OMHA.
12. Participate on a regular basis in hockey safety and risk management education activities sponsored or promoted by the OMHA, HC, OHF or HDCO.

Qualifications:

1. Current certification in the HTCP.
2. At least two years experience in hockey
3. Direct reporting relationship to the President and Executive
4. Strong interest in promoting safety and risk management in hockey.