



West Ottawa Soccer Club Head Referee

The West Ottawa Soccer Club (WOSC) is the second largest soccer club in Canada with over 7,000 players and an aggregate annual registration base of close to 10,000 members. It is built on the rich soccer heritage of soccer clubs from Goulbourn, Kanata, and West Carleton. The club merged in 2010 to give rise to the new WOSC, as a way of enhancing programming for players, coaches, and referees of all levels and abilities.

Since its inception, WOSC has been driven by a singular vision of becoming the foremost soccer development Club not only in Canada, but among the best in the world. WOSC has been recognized as an early adopter of the Canadian Soccer Association's Long Term Player Development (LTPD) philosophy and its "Wellness to World Cup" framework.

The vast array of programs and the many levels of match play that exist within the WOSC development pathway are necessitating an increasing strategic focus on the recruitment, development, recognition, and retention of Club referees.

Our Club is intent on expanding its efforts to recognize and nurture referees as key members of the WOSC community, and provided them with high quality educational opportunities.

Proudly nicknamed the 'WOSC Warriors', the Club also endorses and promotes the True Sport principles, (<http://www.truesportpur.ca/en/principles>) integrating them in how it develops its strategic plans and aligns them intentionally in the day-to-day delivery of soccer development programs.

In light of WOSC's ongoing growth and expansion, we are inviting applications for the position of **Club Head Referee**.

The successful candidate will have the opportunity to significantly shape the long-term success of all efforts geared towards the development of the Club's 400 referees from initial training to attaining their regional and provincial levels.



Duties: The Club Head Referee is the paid staff member responsible for overseeing training and development of club referees and advising the Technical Director regarding officiating related issues. The Club Head Referee is responsible for coordinating a budget of \$10,000 for referee training.

Employment Type: Permanent Part-Time

RECOMMENDED QUALIFICATIONS:

- Current CSA registered referee in good standing, minimum District level;
- Minimum 3 years of experience as a referee;
- Assessor and instructor qualifications an asset;
- Demonstrated knowledge of computer applications;
- Effective communication skills in English;
- Capability of working with a wide range of individuals;
- Personal qualities to include integrity and attention to detail.

Honorarium is commensurate with experience and qualifications.

Interested candidates should email their questions and résumé to mgr@wosc.com.
Application deadline date is October 18, 2013, 4:00pm EST.



West Ottawa Soccer Club Head Referee Job Description

JOB PURPOSE:

Under the direction of the West Ottawa Soccer Club Technical Director, the Club Head Referee will be responsible for the management of all matters directly relating to referees including, but not restricted to education, development, and discipline within the Club.

RESPONSIBILITIES:

- Promote the common good of soccer and the West Ottawa Soccer Club;
- Provide a leadership role with the referees;
- Develop an annual work plan for referee instruction, development, recruitment and retention;
- Ensure referees are fully informed of dress code, and proper administration of game sheets;
- Ensure adherence of all referees to OSA policies and procedures, and code of conduct, and any Club policies and procedures;
- Organize education sessions for referees including pre-season and in-season refreshers;
- Work with referee scheduler to optimize referee usage;
- Coordinate the delivery of entry level clinics, as needed;
- Coordinate the delivery of mini referee courses, as needed;
- Liaise with District Referee Coordinator (DRC) to remain current on referee matters;
- Act as a liaison with DRC, local assignors, district clubs, and leagues to determine referee requirements and opportunities for appropriate referees within the Club;
- Attend meetings, as required;
- Make recommendations for game fees annually;
- Submit an annual report to the WOSC Club Operations Manager;
- Ensure content pertaining to referee matters on Club website is kept up to date;
- Other duties, as assigned.

EXPERIENCE:

- Minimum 3 years of experience as a referee;
- Working face to face with the general public and an ability to remain composed, polite, and professional in stressful situations;
- Experience working with children is essential;
- Project management experience is an asset.



KNOWLEDGE:

- Capability of working with a wide range of individuals;
- Effective written and verbal communication skills in English;
- Strong planning and administration skills;
- Knowledge of computer applications;
- Knowledge of soccer operations as pertaining to soccer in Ontario;
- Knowledge of office software (MS Office and web tools including, but not limited to E2E, RefCentre, etc.).

EDUCATION AND REQUIREMENTS:

- Current CSA registered referee in good standing, minimum District level;
- Minimum 3 years of experience as a referee;
- Valid criminal records check;
- Assessor and instructor qualifications an asset;
- Valid Ontario Driver's License.

