

USASA Executive Committee Meeting
Chicago – O'Hare Hilton
March 20-21, 2010
Meeting called to order 8:38 am CDT

Roll call: President, Richard Groff; Vice President, Marge Madriago; Treasurer, Toni Briggs-McGee; Secretary, Shonna Schroedl; Region I Director, Fritz Marth; Region II Director, Bruno Trapikas; Region III Director, Rob Lavielle; Region IV Director, Bill Bosgraaf; Region II Deputy Director, Bill Davey; Region III Deputy Director, Darius Ejlali; Region IV Deputy Director, Mike Maloney.

Guests: Stephanie Walker, Steve Addington, Carolina Finol; Aleks Mihailovic
Excused: Region I Deputy Director, Tony Falcone;

Agenda Items:

1. Insurance Committee Task Force Report: Tom Hayes, Des Champs & Gregory; Gary Grindle, Colemont - were present for this report. Fritz Marth presented on the issues that the Insurance Committee Task Force considered regarding the current policy and what improvements/enhancements were sought by the membership. Tom Hayes reported the new policy offering for accident insurance. This policy will include a higher base limit and increased sub-limits. The higher base limit will be \$10,000. Options can be offered to leagues for a base limit of \$25,000. The new policy will begin September 1, 2010 with a two year contract. The liability and accident insurance policies will be aligned for renewal dates. Toni Briggs-McGee made a motion "to allow Fritz Marth and Tom Hayes to negotiate a contract for insurance that increases the base program to a \$10,000 overall limit with higher sub-limits and do away with the current base plan of \$5,000. An optional plan of \$25,000 base limit will also be offered. Once the contract is completed, the Executive Committee board will review and approve." Bill Bosgraaf seconded. The motion passed unanimously. Additional discussion occurred regarding the Fidelity Bond offering for state association employee mismanagement. Tom Hayes and Gary Grindle departed from the meeting.

2. Financial Reports/Financial Management Policies: Staff will add financials and audit information to the website.

- a. tax returns – any person wishing for a copy of USASA tax returns may contact the USASA office and request a copy
- b. February 28, 2010 financials will be sent out by the end of March 2010.
- c. Discussion occurred on current level of savings and checking accounts
- d. Discussion occurred on the PTO policy for staff. Fritz Marth and Marge Madriago will review the current US Soccer PTO policy, develop a policy for USASA, and have a recommendation for the next EXCO conference call
- e. The new staff position that was approved at the November 2009 Seattle EXCO meeting was discussed. Marge Madriago made a motion to amend the staff position to include combining the part-time registrar position with a part-time bookkeeper position into one position ,staff accountant/registrar. Toni Briggs-McGee Seconded. Motion passed unanimously. Toni Briggs-McGee and Stephanie Walker will work together to create an appropriate job description for the combined position.
- f. Discussion occurred regarding the possibility that the Governance Committee will recommend an Executive Director. Samples of Executive

Director Job descriptions will be sent out for review by the EXCO, in anticipation that a job description will need to be created.

3. Implementation Teams: a motion was made by Bill Davey to split the Education Team into two separate teams, Coaching Education and Referee Education. Bill Bosgraaf seconded. Motion passed unanimously.
 - a. Coaching Education Team – Marge Madriago made a motion to approve the appointment of the following individuals, Bill Bosgraaf seconded. Motion passed unanimously. Appointments are as follows: Gianfranco Borroni, OH-N (Chair); Aleks Mihailovic, IL; Chris Dorich, UT; Janice Mullen, CA-N; Joe Meeroff, FL; Ryan Lazaroe, LA.
 - b. Registration Team – Mike Maloney made a motion to approve the appointment of the following individuals, Marge Madriago seconded. Motion passed unanimously. Appointments are as follows: Barb Trainor, AZ (Chair) ; Carlos Hevia, AYSO Adult; John Kahmke, WNY; Kyle Langenwalter, NM; Tom Moore, CA-N; Kris Nelson, MN; Jen Weston, FL.
 - c. Sponsorship Team – Fritz Marth made a motion to approve the appointment of the following individuals, Mike Maloney seconded. Motion passed unanimously. Appointments are as follows: Cara Rooney, DC-VA (Chair); Dan Roberge, NH; Branko Ilic, IL; Daniel Rooney, CT; Debra Trapikas, MI; John Weinreth, CA-S.
 - d. Membership Team – Marge Madriago made a motion to approve the appointment of the following individuals, Mike Maloney seconded. Motion passed unanimously. Appointments are as follows: Bob Black, TX-N (Chair); Valerie Blanchenay, MN; Mike Edwards, NM; Edwin Hoenderdos, GA; Patrick Letts, MD; Diego Munoz NC; Paul Meyer, OH-S; Jeanie Smith, TX-S.
 - e. Facilities Team – Mike Maloney made a motion to approve the appointment of the following individuals, Toni Briggs-McGee seconded. Motion passed unanimously. Appointments are as follows: Klaus Reich, AK (Chair); Brent Conley, NY; Roger Davies, IN; David De Leon, CA-S; Larry Hall, TX-N; Donna Langdon, NC; Naomie Johnson, WA.
 - f. Competitions Team – Fritz Marth made a motion to approve the appointment of the following individuals, Bill Bosgraaf seconded. Motion passed unanimously. Appointments are as follows: Anthony Battle, PA-W (Chair); Marti Bevan, VA-DC; Timothy Busch, WA; Gordon Finch, TX-N; Werner Fricker, Jr., PA-W; William George, MD; Mary Jessie Guerra, TX-N; Ante Loncar, IL; Jim Sadowski, VA-DC.
 - g. Referee Education Team – Bill Bosgraaf made a motion to approve the appointment of the Chair, Toni Briggs-McGee seconded. Motion passed with one “no” vote: Bruno Trapikas voted no, as he felt that this appointment was inconsistent with the policy that the Executive Committee had made and used for appointing the chairs of all other teams – that existing Standing Committee members would not be considered for these positions. John Motta, New Hampshire was appointed Chair.
 - h. Diversity Team – Darius Ejlali made a motion to approve the appointment of the following individuals, Toni Briggs-McGee seconded. Motion passed unanimously. Appointments are as follows: Richard Moeller, Florida (Chair); Victor Boydo, KS; Daniel Cortez, National Star SL; Charlsa Moore, LA; Harry Oei, CA-S; Angela Radke, TX-S; Paiman Sadigh, CA-N.

4. IT Committee – The IT Task Force will not be reappointed. The Registration Implementation Team will take over the work of this task force. First Sports International, the company selected for USASA online registration, will be sending a person to the office to complete a scope of work plan. Discussion occurred regarding the need for First Sports International to more clearly define the deliverables. Bill Davey reported that team member Kyle Langenwalter is working on a workflow document. The team has also

requested information on add on packages that state associations may want, such as scheduling programs.

5. Veteran's Cup – Tim Busch joined the meeting via conference call for this agenda item.

- a. Traveling volunteers – Richard Groff stated that utilizing traveling volunteers with experience and/or expertise is a worthy idea for events. If event chairs wish to utilize traveling volunteers, they will need to plan for them via the budget process.
- b. International teams – the current practice is to allow international teams to pay only the entry fee of \$400. Tom Hayes has confirmed that it is necessary for individuals on the international teams to pay for accident insurance for each player. An over 65 men's team from Japan, is planning on participating this summer in the Veteran's Cup. Marge Madriago made a motion to allow the team from Japan to pay the \$400 fee and for that to be used first for accident insurance for each player with the balance to be accepted as their entry fee, for the 2010 Veterans Cup. Mike Maloney seconded. The motion passed unanimously. Discussion occurred that the Veteran's Cup Committee has full authority to allow international teams in all brackets, including teams from Canada. Mike Maloney made a motion to allow international teams to enter the Veteran's Cup per proper payment of entry fee and accident insurance for each player. Bill Bosgraaf seconded. Motion passed unanimously. This means all Divisions of the Veterans Cup would now be Open competitions; that is, not restricted to only USASA members.
- c. Bruno Trapikas made a motion that the entry fee for the 2011 Veteran's Cup remain \$400. Toni Briggs-McGee seconded. Motion passed unanimously. Further discussion occurred regarding that the total budget for Veteran's Cup Event and Veterans Cup Committee is approximately \$75,000 and that the EXCO has expressed that it is not their intent to recommend a decrease in the Veteran's Cup Event budget for 2011.

6. Governance Committee Update - The EXCO discussed the results of the recently completed Survey. A scheduled call with committee members will occur later in the day. Richard Groff expressed appreciation to Bruno Trapikas for his outstanding work on the survey that was sent out to all who attend the Summit in October 2009 and to all state association presidents. Bruno Trapikas pointed out the results of the survey and the correlation between several specific questions.

7. US Soccer

- a. Federation Coaching Policy – Richard Groff explained the new USSF policy that states each state association must have a paid full time coaching director. It has been pointed out to USSF that USASA state associations will not have paid full time coaching directors.
- b. Darius Ejlali and Mike Maloney will work together on developing a reimbursement policy for those who are on USASA AGM committees and attend as an association officer, and what the reimbursement parameters should be.
- c. Open Cup – USSF has contacted Richard Groff to ask about reimbursement for the past 3 years for the US Open Cup. USASA will suggest a payment of \$250 per 8 teams per year, for each of the past 3 years.
- d. Hall of Fame – the memorabilia from the US Soccer Hall of Fame will be stored by Eurosport for the next 5 years. The Oneonta building will be given to a local non-profit. An RFP will be sent out to relocate the Hall of Fame to a new location.
- e. USASA Hall of Fame – deadline for nomination is April 15.

8. State Association updates

- a. Colorado – Steve Addington discussed the status of Colorado. Stephanie Walker will speak to USSF regarding the request to have their fee waived for \$2 per player.
- b. Wisconsin – the division has occurred and the adult state association is Wisconsin Soccer Association. WYSA has agreed that they owe money for adult players registered in 2008. The check for these 384 players will be sent within the next 14 days. WSA owes for players registered in 2006 and 2007.
- c. Delaware – Steve Addington has not been able to reach the Delaware President. Fritz Marth spoke with Scott Mapes, region 1 membership representative regarding bringing Delaware back as a member of USASA.
- d. Maine – no teams have registered yet.
- e. NSSL – Steve Addington reported that they will start play in May. Their registration will close at the end of April.
- f. North Dakota – Bruno Trapikas indicated that the North Dakota Youth President has contacted him as well as Stephanie Walker, regarding affiliation, but that he has not followed through on the steps needed to begin the process. Bruno will contact the ND Youth President again, to follow up on their interest.
- g. Washington – Discussion occurred regarding the audit report that was promised to be sent. Richard Groff will send a letter to WSSA.

9. National Cups

- a. The U23 contract has been completed, the copy is at the office.
- b. 2011 National Cups Finals proposal – Bruno Trapikas made a motion to accept the proposal from the Kentucky Soccer Association, to be the host of the 2011 National Cup Finals. Bill Davey seconded. The motion passed unanimously.

10. Governance Committee - Governance Committee members joined via conference call to resume discussion on this agenda item only. Joining via phone were: Jim Hamilton, Dan Trainor, Dave Borts, Matt Krywonos, Kris Nelson.

- a. The President nominated Marypat Bell (Chair), Dan Trainor, Dave Borts, Kris Nelson, Charlie Robinson, Bob McGee, Bob Abbott, Matt Krywonos, Jim Sadowski, and Ric Olivas to serve on the Governance Task Force. Marge Madriago made a motion to approve the nominations. Toni Briggs-McGee seconded. Motion passed unanimously.
- b. David Borts described the work thus far that the committee has done. Richard Groff mentioned to the Committee members that they are encouraged to utilize the expertise of any of the other members of Implementation Teams, as they continue with their work.
- c. Discussion occurred regarding timing for moving work from the Governance Committee to the Rules Committee. The GC needs to get their proposals to the Rules Committee by May 1, 2010. Richard Groff also commented that several members of the Governance Committee were also members of the Rules Committee. Was there a risk of conflict on proposals made by USASA membership? Dan Trainor, also Chair of the Rules Committee suggested that all proposals will be reviewed fairly and be presented to the membership. Any final decision will be approved by the Council.

11. Donnelly Cup – Fritz Marth discussed the 2010 Donnelly Cup. It will take place the last 3 days of the Veteran's Cup, at the same location, Lancaster, MA. The Donnelly Cup is open to any state association in USASA. A motion was made by Bruno Trapikas to support the 2010 Donnelly Cup in the amount of \$2500, via USASA providing trainers, emergency medical technicians, trophies and event t-shirts. Bill Davey seconded. Motion passed unanimously.

12. Approval of Minutes from previous EXCO Meetings.
 - a. The minutes from the November 21-22, 2009 EXCO meeting in Seattle were discussed, corrections were made.
 - b. January 16 & 17, 2010
 - c. February 3, 2010
 - d. February 4, 2010

A motion was made by Toni Briggs-McGee to approve the above minutes, Bill Bosgraaf seconded. EXCO members who were in office at the time of the meetings voted. The motion passed unanimously.

 - e. March 10, 2010. Bill Davey made a motion to approve these minutes, Mike Maloney seconded. Motion passed unanimously.

Meeting recessed for the day at 4:50 pm CDT

Meeting reconvened on Sunday, March 21, 2010 at 9:15 am.

Excused: Region III Director, Rob Lavielle; Region I Deputy Director, Tony Falcone.

All other EXCO Members were present, as listed at the start of the day on March 20, 2010.

Guests: Stephanie Walker, Steve Addington, Carolina Finol

13. Executive Session

14. Officer's Reports – The USASA Officers had no reports

15. Director's Reports

- a. Region I Director, Fritz Marth – Region I will be very busy this year hosting National Cup Finals July 30-August 1 in Philadelphia; Veteran's Cup July 13-18 in Lancaster, Mass; Donnelly Cup July 16-18 in Lancaster, Mass; U20 Finals are July 17-18 in Manalapan, NJ; Midyear Meeting October 7-10 in Philadelphia. The last US Men's Team game in the US, before World Cup will be in Philadelphia May 29 vs. Turkey.
- b. Region II Director, Bruno Trapikas – Region II National Cup Finals will be held June 18. Region II will have approximately 12 teams in men's Open Cup. Region II will have a meeting on July 16. The Tournament of Champions will be July 17-18 in Cleveland, with a viewing area for World Cup games set up. Region II will be hosting the U23 National Cup Finals are July 23-25 in Overland Park, KS. Brian Darling has been named as the recipient of this year's Pat Smith Award.
- c. Region III Deputy Director, Darius Ejlali – As Region III Director, Rob Lavielle is working on streamlining communication and soliciting input from state association presidents. Region III appointments have been made.
- d. Region IV Director, Bill Bosgraaf – Region IV again had a meeting in January 2010 with more than 100 attendees. The weekend included educational breakouts on Saturday, a Hall of Fame dinner and business meeting on Sunday. Region IV National Cups Finals will be held in Sacramento over 2 weekends, the Open Cup teams will play May 21-23 and other divisions will play June 4-6.

16. Administrator's Report, Stephanie Walker -

- a. Staff evaluations - Stephanie Walker has asked staff to consider how their goals fit in with the Summit goals. Job descriptions are being updated.

b. Staffing assignments to Implementation Teams are as follows: Stephanie Walker will be the liaison for Best Practices, Competitions, Sponsorship; Steve Addington will be the liaison for Registration, Coaching Education, Referee Education, Membership and Facilities; Carolina Finol will be the liaison for Diversity. The new hire in the staff accountant/registrar position will also be a liaison for the Registration Team.

c. Stephanie Walker is working with Werner Fricker, Jr., Bill Davey and Kansas to finalize the U23 National Cup Finals. They are finalizing hotel contracts and fields. Going forward, USASA requirements will be included in bid packages.

d. The office is finalizing the contract with Women's Professional Soccer. Cara Rooney is assisting with this. Toni Briggs-McGee will review the contract. The agreement should include some adult camps/clinics.

e. MLS relationship – Stephanie Walker discussed the ticket allocation program. USASA receives 4 tickets per game.

f. Veteran's Cup bid package – Stephanie Walker has prepared the bid package for 2011-12 and will distribute it. The intent to bid deadline is in approximately 2 months. Future bid documents from the office will have a consistent look and feel. Executive Committee discussed and commented that the Veterans Cup Bid Package should limit the exposure of a financial loss for the USASA member hosting the event, allow the host to sell novelties on site , and limit the requirement to pay for hotel rooms for the Vet Cup Committee and staff to eight nights.

g. Regional bank accounts – Region IV back account was set up using the USASA tax ID#; Toni Briggs-McGee and Stephanie walker will clarify the issue of account using one tax ID#; each Region will be encouraged to obtain their own tax ID# for bank accounts.

h. Regional Directors were asked to communicate directly with Carolina Finol regarding their events. A comprehensive presentation will be made to members at the National Council meeting.

Note: The Executive Committee and the ten leaders of the implementation teams met to discuss objectives and plans for USASA on Friday evening, and Saturday and Sunday lunch.

Meeting adjourned at 11:10 am CDT.

Respectfully submitted,
Shonna Schroedl USASA Secretary