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| Job Title: | English Teacher, High School | Job Code: | Ed/101 |
| Location: | Vadnais Heights, Eagan, Blaine, Eden Prairie, MN | Position Type: | Full-time |
| Date posted: | 25 May 2013 |
| HR Contact: | Patsy Sprague | Posting Expires: | Continuous |
| Applications Accepted By: |
| Fax or E-mail:(651) 528-8368 or psprague@northerneducate.com**Attention:** Patsy Sprague, Human Resources Dept.**Subject Line**: RE: Ed/101; HS English Teacher | Mail:Patsy SpragueHuman Resources, NESA3870 Pilot Knob RdEagan, MN 55122 |
| Job Description |
| Job Goal:As a high school English teacher, you will introduce lessons and present information about language usage, writing techniques, and literature in a format that engages students and enlivens their curiosity. Instruct students in a myriad of different classes including: basic English grammar and reading classes as well as specific concentration areas like: American literature, creative writing, and advanced placement courses. It is also the responsibility of the teacher to assess their students’ language abilities and monitor their progress in class. Teachers will utilize a blended curriculum that incorporates both online and classroom instruction.**Duties and Requirements:*** Prioritize teaching methods
* Complete parent and student counseling
* Enforce rules and disciplinary action
* Lecture and discuss concepts
* Prepare material for presentations
* Grade assignments and tests; provide feedback
* Prepare progress reports
* Keep records of student activities in accordance with laws and school policies

Qualifications and Education Requirements* B.S. Degree in Education, English, or related field

Preferred Skills* Team working and interpersonal communication skills
* Competently use a variety of computer applications including Microsoft Word, Excel, PowerPoint, etc.
* Ability to adapt, utilize, and value an alternate learning environment
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