CLHA BOARD MEETING MINUTES

**April 8, 2013**

# ROLL CALL:

\_X\_\_ Mike Klun \_X\_\_ Chris Bodell \_X\_\_ Theresa Cottingham \_\_\_ Laura Boudreau \_\_\_ Cathy Trelstad \_X\_\_ Howard Immel \_X\_\_Lea Vogelsang \_X\_\_Todd Phillips

\_\_\_ Amber Hill \_X\_\_ Dave Burgen \_X\_\_ Shannon Hejny \_X\_\_Julie Melser

\_X\_\_ Scott Thompson \_X\_\_ Louise Bye \_\_\_ Mite Director \_\_\_Dir Outdoor Facilities

Others present

* Call to Order – Mike Klun called the meeting to order at 7:02pm

### Review of Agenda– Dave Burgen made a motion to add a fourth agenda item: appointed positions including Mite Director-Jenae Palewicz, Girls Program Director-Amber Hill, Tournament Director-Lisa Stangl seconded by Mike Klun Scott Thompson made a motion to approve the agenda seconded by Chris Bodell unanimously approved.

* Review/approval of last meeting minutes – Scott Thompson made a motion to approve the March meeting minutes seconded by Chris Bodell unanimously approved. Chris Bodell wanted to make mention that under Vice President a.- He did not mean this to be a statement, it was merely a question stated to Dave wondering if this was the case. Julie Melser made a motion to approve the February meeting minutes seconded by Theresa Cottingham unanimously approved.
* Treasurer’s Report – Laura Boudreau-not present

**NEW BUSINESS:**

1. Paul Gibson-Director of Outdoor Facilities-
   1. Dave Burgen made mention Paul contacted him Dave contacted Jenn Caudill. Jenn confirmed with Paul he is interested.
   2. Mike Klun said after conversation with Doris Zacho of Chisago City this has pretty much been ironed out with scheduling last year Matt Cottingham, Theresa Cottingham, and myself (Mike Klun) filled in the spreadsheet about who should be where.
   3. Mike inquired if outdoor ice worked well for Squirts/U10s and below. Dave Burgen said yes it worked really nice.
2. End of Year Survey-
   1. Mike Klun sent out last year and will do it again this year, gave board members directives to let Mike know if we as board directors would like to add something to the survey for this year. This will be done by the end of the week
3. Online Registration for 2013-2014 Season
   1. Looking at overall fees, need final numbers for Laura before a proposal is made. Proposal is to add tournament fees, team slush fund teams, jersey fees etc so parents only have to write one check.
   2. The Board is questioning if we would extend the payment window. Bottom line is the final payment has to be made by tryouts. This will all be finalized next meeting.
   3. Chris Bodell made mention that according to Laura Boudreau, 2012-13 fee collections were pretty lenient, this will not be happening again in the future so the more time we can give people the better.
4. –Added- Appointed Positions:

Mite Director-Jenae Palewicz

Girls Program Director-Amber Hill

Tournament Director-Lisa Stangl

Goalie Coordinator-Still searching for candidates-Dave Burgren would like to research the opportunity to hire an outside person to fill this role. He heard a negative about the “older” goalies and would like to have this area included in the association interest surveys. Chris Bodell wanted to remind the group we need about 12 kids to break even on the whole program based on a cost stand point

Scott Thompson questioned if the High School Goalie Coach was approached to participate. Theresa Cottingham offered MSHSL rules of no contact and advised to be careful about the no contact rules. Chris Bodell made a motion to approve the candidates seconded by Louise Bye unanimously approved.

# OLD BUSINESS:

1. President – Mike Klun-
   1. Made copies of the budget for Dave, Laura, Shannon of breakdown of hours and next year fees. This is a rough draft and will be voted on next meeting. The idea is to include all the miscellaneous dollars that are collected throughout the year into a onetime beginning of the year fee for example:
      1. Administrative fee to all players of $25 D-Mites, Mite and U8s $5 per player this covers website fee, registration site fee etc.
      2. Team Fees $5 for D-mites $10 for Mites and U8s $25 for Squirts U10’s, U12’s Peewees and Bantam B2’s $40 for Bantam B1 we are not looking to have a Bantam A team this year but their fee would increase for that type team because of the cost of officials etc, this is the “slush fund for teams so they don’t have to ask the parents again.” It needs to be decided how our team managers will get this money….check books or just telling the managers how much money they have and the manager has to plan ahead of time and request funds ahead of time.
      3. District fees remain the same
      4. Jersey Fee $5 for D-Mites, $20 for each player the rest of the teams. This allows for a four year rotation of jerseys. Theresa Cottingham asked why have we moved away from individual team sponsors that would maybe cover the cost of jersey’s. Mike made mention of moving that direction again.
   2. Mike suggested to the board directors of the opportunity to involve families further. Let’s utilize dibs and create “committees” for some of these tasks. Specifically promotional stuff.
   3. Mike made mention we need to have an ACE Coordinator. Mike’s recommendation is to have our registrar maintain this. He would like to see our requirement for coaches to be December 1st that way we have the whole month of December to get the coaches complete their hours.
2. Vice President – Chris Bodell-
   1. Thanked all outgoing board members those for their services and welcomed all the new comers.
3. Secretary – Theresa Cottingham-
   1. Corey McKinnon’s Camp for Mites and U8’s is now online.
4. Treasurer- Laura Boudreau-Not Present
5. Coach in Chief –Todd Phillips-
   1. Todd announced that he will be resigning as the Coach in Chief. It is his recommendation that Eric Edson take his position. The board advised Todd about the proper way to resign. Todd must first give an official letter of resignation, the position will then be announced to the members of the association as vacant giving opportunity for other candidates to come forward, the board of directors will take all interested candidates into consideration and then the position will be voted upon 30 days from resignation.
6. Tournament Director – Julie Melser-
   1. Julie introduced Lisa Stangl as her replacement
7. Director of Competition - Dave Burgen-
   1. Dave has penciled in tryouts as the week of September 23rd to September 27th
   2. Looking at a possible U14 and Junior Gold team depending on numbers, Julie Melser said that Junior Gold is not up to an association to run. There is a district 10 rep she suggested Dave Contact.
   3. Fall hockey is still being researched by Dave Burgen. Dave is looking at numbers and the possibility of an outside company coming in to do squirts, bantams, peewees and then that company contracts with the arena themselves so the association doesn’t serve a financial loss
   4. Dave is looking at ice time available this summer with Chris Slettom about 3 on 3 scrimmages for squirts and mites.
8. Director of Operations / Equipment – Howard Immel-
   1. Probably will need to look into goalie equipment for the mites
   2. Of course we will need pucks!
9. Director of Girls Hockey – Amber Hill-Not Present
10. Director of Business Operations/Fundraising – Lea Vogelsang-
    1. Lea was looking for direction about who she directly connects with for questions about her new position
    2. Lea questioned how many teams our association has (roughly 12) to determine how many “team sponsors” she should be soliciting.
    3. Lea made mention about her Karl Oskar Days Booth ideas maybe charge for a puck shoot
11. Ice Scheduling – Shannon Hejny-
    1. Has contacted Forest Lake and Somerset for ice time for the 2013-14 season waiting to hear official hours available
12. Advisor – Scott Thompson
    1. Would like to see a copy of the proposed fee schedule. Scott would just like to make sure we are not missing something he would hate to see our association be in the red at the end of the year.
13. Assistant Treasurer- Cathy Trelstad-Not Present
14. Mite Director - Jenae Palewicz-
    1. Vision to grow the Mite program
    2. Vision to increase new parent communication
15. Outdoor Facilities – vacant
16. Registration – Louise Bye-
    1. A lot of people didn’t complete their dibs…Louise was advised to give the list to Dave Burgen, Dave will collect their work agreement fee for unfinished work agreements.

Open Forum:

Mike Ritter was in attendance and wanted to offer his services. His job doesn’t allow for him to be the lead on specific projects but he wanted to introduce himself as a parent more than willing to participate in miscellaneous projects. His suggestion was with the high school programs and their willingness to be present with the association.

Chris Bodell made motion to adjourn the meeting at 8:22pm seconded by Theresa Cottingham;unanimously approved