



Waseca Hockey Association

Parent Guide for Volunteer Hours

Beginning the 2012-2013 Hockey Season, the WHA has decided to use its website to manage volunteer hours. We hope that this will make finding, and accepting hours much easier for both the concession and volunteer hours managers as well as the players and parents. It is important to read through this document as no longer will hours be posted at the arena.

In order to be able to use this system, you must sign up for an account via the Waseca Hockey website, www.wasecahockey.org

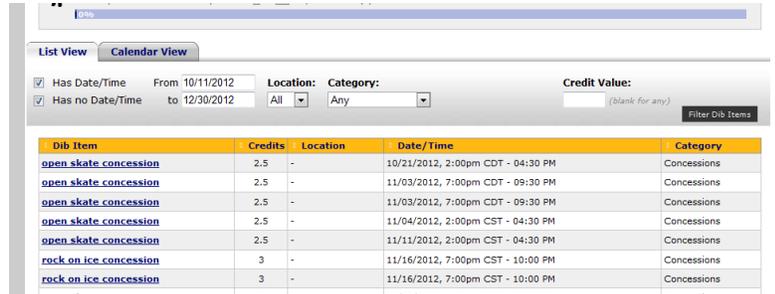


Click on Create an Account top left corner

Fill out the appropriate information

Once you have an account, you can use the login button to login and use the volunteer tools

Once you have setup an account, you can use the DIBS feature of the website. DIBS is the area that all volunteer hours will be posted, accepted and credited. Once you have logged in and in the DIBS feature of the website you will see the DIBS sessions. DIBS sessions range from Concession stand, Skate guards, Super Bingo, Fair Bingo, Salt Sale, Golf Tournament, ect.



Once you have found a shift you would like to work, click on the claim shift and enter your name and phone number. If for some reason an event is cancelled, this is the information we will use to get a hold of you. All of your claimed DIBS shifts will show the next time you login. You have 5 days prior to the event to cancel your shift. If you do not cancel 5 days prior to the event, you will be required to find someone to work your shift. It will no longer be the associations responsibility. Also, if you sign up for a shift but fail to complete it, you will be charged \$15/hour. This payment must be made by the following monthly board meeting or your child will not be allowed to participate in on-ice activities until it is paid. In order to get credit for the hours worked, you must fill out the volunteer hours form and have it signed by an appropriate WHA manager. This form must be turned in within 2 weeks of the event to receive credit.



If you have any questions regarding the DIBS feature, please contact Anthony Martens, Nicki Dulas, or Marya Eustice via the board section of the Waseca hockey website.