

# Hillsborough Soccer Club

## Meeting Minutes Summary

October 18, 2011

### In Attendance

Cal Patterson, Ken Gries, Jonathan Fernald, Joanna Sasso, John Ciccarella, Bonnie Hertereich

### Absent

Tony Foord, Mike Vizzoni, Steve MacCrea, Allen Goldschmidt, Gopa Menon



### Agenda Items

1. The meeting was **called to order** at 8:15 PM by Cal. The meeting was held at the Hillsborough Municipal Complex.
2. The minutes from 9/20 were reviewed. However, we did not have a quorum so we were not able to approve the minutes. Item number 11 from Sept needs to be appended because Ken Gries did NOT purchase patches.
3. President's Report - Cal
  - a. Winter Training Schedule
    - i. Cal has the spreadsheet and it must be updated as we have acquired some additional space for Monday nights (HES and Middle School).
      1. He will send out updated information soon.
      2. Teams that have not already committed run the risk of not having an available trainer.
      3. Some team parents at the parent meeting expressed concern that they did not have information from their coaches regarding winter training yet. Once the updates have been made this will be reiterated with coaches.
      4. Joanna volunteered to take more control over the Winter Gym spreadsheet and process, as she has been involved

---

with obtaining the permits as is familiar with the process.  
Cal agreed to transition this task to her in the coming days.

- ii. The meeting with Rich Resavy regarding with township fields has not occurred yet. When more information is available, Cal will pass it along.
  - iii. Cal's role in the club moving forward
    - 1. Cal expressed his desire to transition many of his responsibilities to current board members and parent volunteers (like has occurred with the new volunteer scheduler from Phoenix). He stated that he will not step away from his role as President 'tomorrow', but needs to pull away because the role has become overwhelming.
    - 2. The club does needs to find a new president, though Cal does not have to step down immediately. His term is up at the end of the year, but he needs some of the responsibilities to others transition sooner. Some of these responsibilities should not fall in the president's area anyway.
    - 3. Cal will make a new list of some of his duties that need to be divvied up among others on the board, as well as parent volunteers to alleviate some of the workload. He will make this list asap and send it along to the board for their review/comments.
    - 4. Concern was expressed that many veteran board members are winding down their activity with the club, and they have invaluable expertise that the new board really needs. There needs to be some important knowledge transfer in the next several months to ensure a smooth transition for the club for next year.
    - 5. In the future, since both Coaching Director Board member positions are up after their current one year term, Cal mentioned that Soccer Centers at one point had offered to fill the position of Coaching Director with someone from their staff. We may investigate this option in the future if it becomes necessary.
4. Coaching Director's Report – Cal read statements from Steve
- 1. Tony Foord will have an initial discussion with Montgomery Soccer about any potential collaboration between the clubs.

- 
- a. Montgomery still uses parents as coaches for the most part, though they do have some teams with trainers
  - b. In the past, we have had players GO to Montgomery, with not many COME to Hillsborough.

5. Fields

- a. There was discussion regarding Coach Ray McAlarnen's question about field maintenance and closures (via an email previously sent to Board Members)
  - i. Historically, HSC does not strictly abide by what the township posts concerning field closures
  - ii. We have been allowed by the township to make the decision ourselves – they can post “All Fields Closed” and we can still practice if we feel that a certain field is playable
  - iii. There was some discussion as to whether we would then be liable for any injuries that occurred or if any damage was done to the field if the township deemed it closed and the HSC still used it.

6. Picture Night – Jonathan

- a. HSC Picture Night -- Wed 26<sup>th</sup> at Municipal Building
- b. Most of the teams have requested and have been assigned a 15 minute time slot. Any sibling pictures will take place during those 2 teams times.
- c. Bonnie will send the order form to all the teams again via getsoccer.com
- d. Jonathan and Joanna will sell the HSC Spirit Wear at the Photo Night, also to include some patches

7. Registration – Joanna

- a. Cal will check with Soccer Centers to see if Roald from Soccer Center has been issued his card because he has not been pulled onto his team’s official roster as a trainer.
- b. Joanna discussed transfer of players and the fact that there is a 3 game sit out window (3 games, not weeks). There is a team that may be pulling in a player in Spring.
  - i. Rules for transfers are on the Mid NJ website
  - ii. Any NJ transfer – whether is JAGS or MAPs to Mid NJ would require this hold period. The only time it would not apply is if it was a US Club carded player ONLY going to a Mid NJ (which is an unlikely scenerio).

- 
- iii. The Club that held player's card in the Fall would have to release the player so we pull them in to our club for Spring.

8. Website Redesign- Bonnie

- a. Bonnie, Gopa and Allen met and were able to narrow down several options of Web Host Vendors to 4 hosting sites. They have a webinar on Thursday as well.
- b. They are deciding about how many features they really want to use (how much "wow" factor vs what our needs really are)
- c. "League Athletics" website host is going to individualize a sample site to show them. Cal stated that he knows other clubs that use them, and that they look professional.
- d. Some of the website's functionality is dependent on how much each coach wants to have input on his/her own team's individual website.

9. Treasurer's Report

- a. Ken reviewed the budget from 2010 that he recreated since Vince's computer crashed before year-end last June. He has all the documents on paper, and has re-input each and every transaction into his computer.
- b. Ken is working on putting together the budget for this year, 2011-12 based on the information that he has available thusfar. Vince kept meticulous care of the paper trail of each transaction, and Ken re-entered over 4000 individual entries by hand.
- c. Ken will report on the cash flow every month at the board meeting.
- d. Regarding 501c3 status – Cal did not receive any information from the state, though something is expected soon as Vince filed some paperwork with the state recently.
- e. Joanna and Ken discussed the recording of payment that may come through the registrar's desk via team paperwork. It was agreed that any checks that come in this way, Joanna will pass to Ken and he will record them in getsoccer. Joanna can then consider that any payment records in getsoccer (for the purposes of registration) are complete. She can verify that persons have paid before issuing cards, and can consider getsoccer an accurate source of that information.
- f. Directors and Officers insurance – Cal will check on the status of this.
- g. Port –o- John status was discussed. There is a new port-o-john at Docherty. There was discussion regarding whether we want to keep them in place over the winter. Bonnie mentioned that saves us some money to get them taken away over the winter between Dec-Feb, and Ken agreed to call the company to have them hauled off and then returned in March 2012.

10. MNJYSA – Cal discussed based on Mike’s notes

- a. SAGE meeting was held successfully at the municipal building in Sept.
- b. It was packed with over 200 people, with a great speaker, and at least 8 persons from our teams were present.

11. Equipment Manager – John

- a. Ken transferred all of the equipment over to John
- b. John will give Joanna some patches to sell at picture night.
- c. There are new keys for some of the locks at Country Classics, and Cal will make sure that John has copies of those.
- d. John will order 2,500 new patches, as we are down to very low quantities. This amount ensures a lower price point, and with the team Phoenix and their heavy emphasis on tournaments, we feel we will need a good number of patches even though we have fewer teams this season than last.

12. Ken made a motion to adjourn the meeting.

13. The next meeting will be November 15<sup>th</sup> at 8pm. There will be a parent meeting before hand at 7pm, since we may not have a meeting in Dec. In 2012, the Parent meetings may be every other month if the Board deems it.

Respectfully submitted,

Joanna Sasso, Registrar for Allen Goldschmidt, Secretary