CLHA BOARD MEETING MINUTES

**April 9, 2012**

# ROLL CALL:

\_x\_ Mike Klun \_x\_ Chris Bodell \_x\_ Jennifer Caudill \_x\_ Laura Boudreau \_x\_ Cathy Trelstad \_x\_ Carmen Woeltge \_x\_ Howard Immel \_x\_Mandy Novak

\_x\_ Amber Hill \_\_\_ Brian Hill \_\_\_ Dave Burgen \_x\_ Shannon Hejny

\_x\_ Scott Thompson \_x\_ Julie Melser \_x\_ Matt Cottingham \_\_\_Jason Mahlen \_\_\_Josh Liebenow \_\_\_Tom Bachmeier \_x\_Todd Phillips

Others present

* Call to Order – Meeting called to order at 7:03 pm by Mike Klun

### Review of Agenda –Todd Phillips added Finance Committee and Player Development Model to the agenda. Amber Hill made a motion to approve the agenda with 2 additional items, second by Scott Thompson; unanimously approved.

* Review/approval of last meeting minutes – Motion to approve February meeting minutes by Amber Hill, second by Scott Thompson; unanimously approved.
* Treasurer’s Report – Laura Boudreau
	+ All raffle ticket winners have been paid out.
	+ The year will be completely closed out by the end of May as there are a few outstanding items, such as coach compensation, final ice bill, etc.
	+ In the future the Treasurer’s Report will be more detailed.

Todd Phillips made a motion to approve the Treasurer’s Report, second my Mandy Novak; unanimously approved.

**NEW BUSINESS:**

1. Finance Committee
	1. There will be a committee to assess our financial needs and improve the reporting to represent a non-profit organization.
	2. The committee will consist of President, Treasurer, Coach in Chief, Advisor and the Director of Business Operations positions.
2. Online Registration Start Date
	1. Online registration is projected to begin on June 1st with a 4 payment plan (June, July, August and September). Mites can register at the same time if wanted. Motion by Chris Bodell to approve the online registration start date and payment plan, second by Mandy Novak; unanimously approved.
	2. Carmen will work on registration signs for the community.
	3. Mike will look at flyers distributed in school take home folders.
	4. Mandy will speak with Chisago County Press regarding advertisement regarding CLHA registration.
3. Updating Work Agreement and Parent Handbook for next year.
	1. Carmen will work on getting Dibs up and running for the 2012-2013 season in place of the paper work agreement.
	2. Will determine a manner to distribute parent/player items (raffles, parent handbook, etc.) to families. There needs to be more one on one contact between parents, coaches, managers, etc.
	3. Manager needs to document clearly all team funds collected and spent throughout the season. Laura will look at the option of team managers opening up checking accounts for team slush funds. Laura will make a recommendation at the May meeting.
4. Proposed Ice Hours for 2012-2013 Season
	1. Todd presented a proposal for 2012-2013 projected ice hours for 20 teams, including a Junior Gold team.
	2. There projected ice hours increased from last season. Shannon needs to determine if the ice is available. Will look at surrounding area ice arenas for available ice.
5. Proposed Ice Fees for 2012-2013 Season
	1. Laura will determine proposed ice fees for the 2012-2013 season based on the projected ice hours for the upcoming season. Need to determine how District 10 fees and paid coach compensation will be covered. This will be discussed by the Finance Committee.
	2. Fees need to be approved at the May board meeting in order for June registration.
6. Scheduling Committee Members
	1. There is no need at this time for a scheduling committee at this time per Shannon Hejny.
7. New Parent and Player Code of Conduct
	1. A New Parent and Player Code of Conduct was distributed at the last board meeting for review. Todd suggested making this a Parent and Player contract. Mike will forward to board members once complete.
8. Player Development Model
	1. Todd proposed a Player development model for the upcoming seasons. This covered ADM for Squirts and Mites. Proposal for ADM practices is to have an average of 2.5 practices per week from September to November 1st and 1 practice per week from November 1st to January 31st for both Squirts and Mites.
	2. The association will offer dryland at the schools for the 2012-2013 season.

# OLD BUSINESS:

1. President – Mike Klun
	1. A survey will be sent out to association members regarding the 2011-2012 season. Mike will bring survey results to the May board meeting.
	2. Mike will work with Carmen on registration packets which will be presented at the May board meeting.
	3. USA Hockey is raising their fee by $10 for this season.
	4. Minnesota Hockey is taking into consideration the split league.
	5. Carmen gave Mike a list of families that have not completed/turned in work agreements. Fees will be assessed accordingly. Some of the families were second year Bantams.
2. Vice President – Chris Bodell-nothing to report
3. Secretary – Jennifer Caudill
	1. Appointed positions will be appointed at the May board meeting as the Annual Board meeting was pushed back from March to April. The Advisor, Goalie Coordinator and Assistant Treasurer are the positions to be appointed.
	2. USA Checking sent out a survey regarding the removal of checking from the Pee Wee level.
4. Treasurer- Laura Boudreau-nothing to report
5. Coach in Chief –Todd Phillips
	1. Would like assistance with recruiting coaches for the 2012-2013season.
6. Tournament Director – Julie Melser
	1. Would like coaches to determine the tournaments for teams for the upcoming season. This can be determined in a coaches’ survey.
7. Registration – Carmen Woeltge-nothing to report
8. Director of Competition - Dave Burgen-not present
9. Mite Director - Matt Cottingham
	1. Karl Oscar Days schedule will change due to the road construction. Karl Oscar days will be on Friday night and Saturday during the day.
	2. Matt discussed an Assistant Mite Director position.
	3. Idea of combining the Learn to Skate into the Mite/ADM Program.
	4. There is discussion regarding an age limit for the in house D mite program.
	5. Matt will put together an equipment list together for Mite teams for Howard to order.
10. Director of Operations / Equipment – Howard Immel
	1. The Chisago Lakes Hockey Association received 221 black jerseys from the Degree grant.
	2. Mike suggested Howard will submit a request to the Chisago City Fire Department for donation money for mite jerseys.
	3. Howard is looking at ordering additional jerseys in youth sizes for the younger teams.
11. Director of Girls Hockey – Amber Hill-nothing to report
12. Outdoor Facilities – Brian Hill-not present
13. Director of Business Operations/Fundraising – Mandy Novak
	1. Mandy would like to cease the Golf Tournament fundraiser and replace with a new fundraiser. Some of the suggestions include a spaghetti feed, Treasure Island outing, family picnic/outing, silent auctions and cash cow. Can look at working with the High School Wrestling fundraiser in April.
14. Ice Scheduling – Shannon Hejny-nothing to report
15. Advisor – Scott Thompson
	1. Brian Hill and Scott will work on a list of equipment needed for outdoor rinks for the grant application to Polaris Industries. The deadline is May 1st.
16. Assistant Treasurer- Cathy Trelstad-nothing to report.
17. Boys High School Head Coach-Josh Liebenow-not present
18. Girls High School Head Coach-Jason Mahlen-not present
19. Goalie Coordinator – Tom Bachmeier-not present

Open Forum: Nothing

Chris Bodell made a motion to adjourn the meeting at 9:48 pm, second by Howard Immel; unanimously approved.