



## ONTARIO LACROSSE ASSOCIATION

3 Concorde Gate, Suite 306  
Toronto, Ontario, M3C 3N7  
416-426-7066 416-426-7382 Fax

This OLA 'Release Request Form' must be used in all cases where a player wishes to be released from his/her current Field Lacrosse association, in order to sign and play with another association. The Player, a Parent or Guardian (for player under 18 years of age) must complete section 1 and deliver it to the President of the association from which the release is requested, with a copy also being sent to the appropriate Field Commissioner (Minor, U19, OWL).

The association must respond to the applicant within 72 hours to acknowledge receipt of the request for a release. The Club then has two options: **(a)** set a date, time and location, (within a reasonable time frame), when the release hearing will be held (as approved by the appropriate Field Commissioner), in order that the applicant may be present to formally discuss the request; or **(b)** provide the applicant with the approved release form.

At the hearing if the request is denied, the association must return the form to the applicant with section 2 complete with written reasons for denying the request, and provide the applicant with the information necessary to take the request to the appropriate Commissioner.

Upon receipt of the updated "Release Request Form" and the appeal fee, the Commissioner must notify the applicant promptly, of the date, time and location of the next scheduled meeting of the Field Release Committee. The player must attend this meeting to discuss the reasons for the release request. The association representative must also be advised of the meeting in order that they can have representation at the meeting as well. . If the request is again denied, the Commissioner must return the form with section 3 complete with written reasons for denying the request and provide the applicant with the information necessary to take the request to the OLA level.

When the OLA receives the updated "Release Request Form" and the appeal fee, they must notify the applicant of the date, time and location of the next scheduled meeting of the OLA Appeals Committee. The player must attend this meeting to discuss the reasons for the release request. The Commissioner and association representative must also be advised of the meeting in order that they may have representation at the meeting, if they wish. If the request is again denied, the player's only option is to continue with his/her current association and try to resolve the differences that led to the request for a release.

If at any level of these proceedings, the release is granted (whether conditional or unconditional), the player must present the signed two-page form to the registrar of his new association, in order that it can be attached to the new registration form as proof of release.



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## RELEASE REQUEST FORM – FIELD

### 1. Parent / Guardian / Player:

Date: \_\_\_\_\_

On behalf of \_\_\_\_\_, I would like to request a release from the \_\_\_\_\_  
\_\_\_\_\_ Lacrosse Association/Club for the following reason(s):

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Applicant's Name (print) \_\_\_\_\_ Player's Birth date: \_\_\_\_\_

Relationship to Player \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Signature: \_\_\_\_\_ E-mail: \_\_\_\_\_

### 2. Lacrosse Club:

Date: \_\_\_\_\_

The \_\_\_\_\_ Lacrosse Association/Club hereby;

a) Grants an unconditional release to \_\_\_\_\_

b) Grants a conditional release to \_\_\_\_\_ with the following  
Conditions: \_\_\_\_\_

c) Denies the release request of \_\_\_\_\_ for the following reasons:

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Name \_\_\_\_\_ Position \_\_\_\_\_ Signature \_\_\_\_\_

**3. Field Release Committee:**

**Date:** \_\_\_\_\_

The \_\_\_\_\_ Field release committee hereby;

- a) Grants an unconditional release to \_\_\_\_\_
- b) Grants a conditional release to \_\_\_\_\_ with the following  
Conditions: \_\_\_\_\_  
\_\_\_\_\_
- c) Denies the release request of \_\_\_\_\_ for the following reasons:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_ Signature \_\_\_\_\_

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**4. OLA Appeals Committee:**

**Date:** \_\_\_\_\_

The Ontario Lacrosse Assoc. Appeals Committee hereby;

- a) Grants an unconditional release to \_\_\_\_\_
- b) Grants a conditional release to \_\_\_\_\_ with the following  
Conditions: \_\_\_\_\_  
\_\_\_\_\_
- c) Denies the release request of \_\_\_\_\_ for the following reasons:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_ Signature \_\_\_\_\_

***In the event that a release is granted at any level, this 2-page form must be attached to the player's new registration form as proof of his/her release.***