

## COMMUNICATIONS COMMITTEE

The purpose of the communications committee is to assure an excellent, coordinated exchange of information to and from all association members & our communities. The communications committee is responsible for: the association website, team/player pictures, association panoramic picture, mass mailings, advertising, city publications, recognition banner ordering & updating.

## CONCESSION COMMITTEE

Assist in running the concession stand. The training of first year mites before their volunteer weeks. Giving input on "deals" around town for food and supplies to make the stand more profit. Keeping an inventory so key items don't run out. Helping with big events (ie high school games, tournaments). Assist in tracking volunteer hours.

## EQUIPMENT COMMITTEE

Purchase, distribute, and collect CPYHA provided team equipment such as pucks, puck bags, first-aid kits, and jerseys.

## FUNDRAISING COMMITTEE

The Fundraising Committee's focus is to raise funds for specific needs of the association. We do this through fundraising vehicles such as candy bar sales at registration and other product sales and discount cards. Past funds have been used to purchase team equipment and jerseys and monetary portions have been dedicated to the second sheet of ice fund.

## GIRLS COMMITTEE

Recruit and retain girls for CPYHA and continue to support our teams on an on going basis. Organize events for continual growth of the program and have a presence at local community functions.

## GOALIE EQUIPMENT COMMITTEE

The ordering, tracking and repairing of all goalie equipment.

## HOUSE COMMITTEE

The CPYHA House committee is responsible for organizing and improving a developmental program for all House players. The committee meets on a monthly basis all year long and is lead by the House Director. The House committee represents approximately 12 teams and 160 players. The House committee is interested and responsible for implementing a program that will develop skills, team work, and general hockey knowledge at the following levels:

Mite A – typically 1<sup>st</sup> year players

Mite B - typically 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> year players  
Mite C – typically 4<sup>th</sup> and 5<sup>th</sup> year players  
Mite D – typically 4<sup>th</sup> and 5<sup>th</sup> year players  
Girls 8U – girls ages 5-9

## ICE COMMITTEE

Two volunteers to assist in attending game scheduling meetings. There are 6-7 game scheduling meetings, depending on the levels we field teams at. The house appoints one person who does their scheduling.

## PLAYER DEVELOPMENT COMMITTEE

Player Development Committee works with House, Traveling, and Girls Committees to provide programs and clinics to improve the skills of all players in CPYHA. Educate coaches on skill development and philosophy of CPYHA. Work with Clinic Director to organize and plan CPYHA Fall Skills Clinic. Player Development also has 3 representatives sit on the Coaches Selection Committee.

## REGISTRATION COMMITTEE

Register all hockey players in CPYHA. Process all waivers for players moving in or out of CPYHA. Sort registration information for various people for various reasons. Register players and submit payment with District 10. Generate rosters and have rosters signed off. Collect paperwork from team managers. Pull birth certificates and coaches cards. Assemble team books and take them to District 10 for sign off. Collect team books at the end of the season and disassemble them. Re-file birth certificates and coaches cards. Collect volunteer checks and track volunteer hours.

## SKATE COMMITTEE

The S.K.A.T.E. committee is responsible for compiling lists of qualifiers who have a 3.0 GPA and higher and submitting these lists to the district S.K.A.T.E. coordinator. Contact with association team managers will start around the end of the first quarter report card distribution and continue throughout the end of the second quarter report card distribution time. Solicitation of donations will need to be made for the S.K.A.T.E. banquet usually held in March. A date and place for the banquet will need to be secured and arrangements made for speaker, refreshments, prizes, etc.

## SPECIAL EVENTS COMMITTEE

The Special Events Committee is a committee designed to host special fundraising events for CPYHA. Currently the Special Events Committee is

broken up into two different events: Parent Relief Night and the Annual Golf Tournament.

## **SPONSORSHIP COMMITTEE**

Procure sponsors. Purchase and distribute sponsorship appreciation plaques. Design and purchase a sponsorship banner for the Ice Forum.

## **TOURNAMENT COMMITTEE**

The CPYHA Tournament Committee coordinates the invitational tournaments for all CPYHA traveling teams as well as any District 10 sponsored tournaments hosted by or assigned to our association. The primary duties involve the pre-season logistics of arranging the fifty-plus invitational tournaments that the CPYHA traveling teams participate in each year. Additionally, the Tournament Committee is responsible for hosting the annual "Rebel Classic" B2 Peewee/Squirt tournament on Thanksgiving weekend. Finally, the committee is responsible for coordinating any District 10 tournament hosted by or assigned to the association such as the District 10 playoffs each February. Volunteers should enjoy the many details of the tournament process, be open to feedback, and commit to attend tournaments hosted by CPYHA.

## **TRAVELING COMMITTEE**

The Traveling Committee is responsible for reviewing all CPYHA Traveling Bylaws and recommending changes where needed, assisting with the traveling coaches' selection committee, defining and implementing the traveling tryout process, running the traveling tryouts, handle all grievances relating to traveling teams, conducting traveling coaches meetings at season end and other duties as necessary.