



## St Paul Park Athletic Association

Meeting minutes – December 7, 2011

Meeting was called to order at 7:34 pm by President Kevin Zittel.

**Board Members Present:** Kevin Zittel, Dan Pennington, Rich Krtinich, Cheryl Mullan, Katie Schwartz, Tony Schwartz, Stacia Heller

Motion was made by Rich Krtinich and seconded by Tony Schwartz to approve the November 2nd, 2011 meeting minutes. Motion passed on a voice vote.

**Treasurer's report:** Cheryl reported as of December 6, 2011 there is \$16,509.28 in the checkbook and a net cash flow of \$2,689.70. Cheryl reported the only outstanding bill was for the Toilets. Cheryl presented the 2012 Budget.

### Old Business:

#### **Open Board Positions:**

Kevin requested any nominations for the following positions:

**President:** No nominations, Kevin still interim.

**Ways and Means Director:** No nominations.

**Football Director:** No nominations.

**Traveling Baseball Director:** No nominations.

### New Business:

**Traveling Baseball:** Dan reported that the dates have been submitted for the gym up at Park. There are 11-12 boys on the 13U team and 11-12 boys on the 15U team. Dan nominated Jerry Kennedy for the position of coach for the 15U team. The decision was made to table the nomination until the interview process has taken place.

#### **Bylaw changes:**

The Bylaws were read for a second time. Katie motioned to approve bylaws; Rich seconded. Motion to approved bylaws passed on voice vote. The bylaws will be posted to the website January 1<sup>st</sup> and copies will be distributed to board members at the January meeting.

Modifications made:

#### Article IV – Player Eligibility

F. Soccer

6. U13-14

#### Article V - Government

B. The St. Paul Park Athletic Association Board may consist of ten (10) elected members consisting of the President, **Director of In-House Baseball**, **Director of Traveling Baseball**, Director of Softball, Equipment Manager, Field Director, Secretary, Treasurer, **Events Coordinator** and Director of Soccer. Each director

may recommend an assistant for their position. This assistant must be approved by the Board and pass a confidential background check.

- D. The term for elected Board members will be two (2) years. A meeting of the general membership will be held in October of each year for the election of Board Members on a rotating basis. Even numbered years will open positions for **In-House Baseball Director**, Soccer Director, Equipment Manager, Field Coordinator, and Treasurer. Odd numbered years will open positions for President, **Traveling Baseball Director**, Softball Director, Secretary, and **Events Coordinator**. Newly elected members will assume their position in November, after a confidential background check.

- F. Duties and responsibilities of elected members:

**The Director of In-House Baseball shall:**

- a. **Be responsible for the recruitment, review and recommendations of coaches and assistants to the St. Paul Park Athletic Association.**
- b. **Enforce all the rules and regulations of the division.**
- c. **Oversee the formation of in-house teams and the participation of players.**
- d. **Appoint assistants, as needed, to ensure the growth and prosperity of the In-House Baseball division.**
- e. **Be the liaison for SPPAA Board at governing association meetings.**
- f. **Ensure all fields are properly equipped prior to the first practice or game.**

**The Director of Traveling Baseball shall:**

- a. **Be responsible for the recruitment, review and recommendations of coaches and assistants to the St. Paul Park Athletic Association.**
- b. **Enforce all the rules and regulations of the division.**
- c. **Organize and run traveling team tryouts.**
- d. **Oversee the formation of the traveling teams and the participation of players.**
- e. **Appoint assistants, as needed, to ensure the growth and prosperity of the Traveling Baseball division.**
- e. **Be the liaison for SPPAA Board at Traveling Booster Club meetings.**
- f. **Be the liaison for SPPAA Board at governing association meetings.**
- g. **Ensure all fields are properly equipped prior to the first practice or game.**

The Director of Softball shall:

***Removed – a. Perform all duties of the President in the absence of the President and the Director of Baseball.***

***Removed The Director of Football shall section.***

The Director of Soccer shall:

***Removed – a. Perform all duties of the President in the absence of the President and the Director of Baseball and the Director of Softball and the Director of Football.***

Field Director shall:

- f. Be responsible for the coordination and/or assignment of a liaison to the Junior Wolfpack Football Program.
- g. Act as Football Director in the event that a Football Program be re-established. Those responsibilities shall include the following:
  1. Be responsible for the organization of all football leagues.
  2. Be responsible for the recruitment, review and recommendation of coaches and assistants to the St. Paul Park Athletic Association.
  3. Enforce all the rules and regulations of the division.
  4. Oversee the formation of teams and the participation of players.
  5. Appoint assistants, as needed, to ensure the growth and prosperity of the Football division.
  6. Be the liaison for SPPAA Board at governing association meetings.
  7. Ensure all fields are properly equipped prior to the first practice or game.

The Secretary shall:

- a. Record the minutes of all St. Paul Park Athletic Association Board meetings and distribute these minutes within two (2) weeks after meeting. Maintain Baseball, Softball, and Soccer mailing lists & distribution of mailers, minutes etc. *(Football was removed from this sentence.)*

The Events Coordinator shall:

- a. Oversee fundraising activities that benefit all programs run by the St. Paul Park Athletic Association and Booster Club, in coordination with the Treasurer and Directors.
- b. Actively solicit funds from private and public organizations.
- c. Plan all St. Paul Park Athletic Association board sponsored events including the coordination of volunteers.

**J. The most senior non-director Board member shall perform all the duties of the President in the absence of the President.**

#### **Yearly Calendar:**

The full year calendar was planned. Dates will be reserved with the city and posted to the website.

- Wednesday January 4, 2012 7:30 pm General Membership Meeting
- Tuesday January 10, 2012 6-7 pm Traveling Baseball Registration
- Thursday January 26, 2012 7-8 pm Traveling Baseball Registration
- Wednesday February 1, 2012 7:30 pm General Membership Meeting
- Wednesday February 8, 2012 6-8 pm In House Baseball/Softball Registration
- Saturday February 18, 2012 10 am-noon In House Baseball/Softball Registration
- Thursday February 23, 2012 6-8 pm In House Baseball/Softball Registration
- Wednesday March 7, 2012 7:30 pm General Membership Meeting
- Saturday March 10, 2012 10 am-12 noon Baseball Draft
- Wednesday March 28, 2012 6:30 pm Baseball Coaches Meeting including equipment handout
- Wednesday April 4, 2012 7:30 pm General Membership Meeting
- Wednesday May 2, 2012 8:30 pm General Membership Meeting

- Saturday May 19, 2012 11 am – 3 pm Family Fun Day
- Wednesday June 6, 2012 8:30 pm General Membership Meeting
- Wednesday June 20, 2012 6-8 pm Soccer Registration
- Wednesday July 11, 2012 8:30 pm General Membership Meeting
- Thursday July 19, 2012 6-8pm Soccer Registration
- Wednesday August 1, 2012 7:30 pm General Membership Meeting
- Saturday – Sunday August 11-12, 2012 Traveling Baseball Try-outs
- Wednesday September 5, 2012 8:30 pm General Membership Meeting
- Wednesday October 3, 2012 8:30 pm General Membership Meeting
- Wednesday November 7, 2012 7:30 pm General Membership Meeting
- Wednesday December 5, 2012 7:30 pm General Membership Meeting

**Board Reports:**

**Presidents Report:** Kevin would like to have all directors update the website with information and pictures. Kevin also reported Advanced Sportswear is moving.

**Secretary:** Stacia had nothing to report.

**Soccer:** Katie reported she will have to order soccer uniforms soon. Katie reported the soccer goal posts were still up.

**Fields:** Tony had nothing to report.

**Ways and Means:** Nothing to report.

**Football:** Nothing to report.

**Softball:** Rich reported new uniform prices. Also requested white or foam balls for gym practice.

**Baseball:** Dan reported he gave dates to Tony for the Activity Center and he is looking into cost. Dan is also looking at Skills in Woodbury and maybe splitting the cost with the Traveling Baseball Booster Club.

**Traveling Baseball Booster:** Shannon absent. The next booster club meeting will be held Tuesday January 10 at 7pm.

Motion was made to adjourn by Rich and seconded by Katie. Meeting was adjourned at 8:45 pm.

The next meeting will be held January 4, 2012 at 7:30 pm.

Respectfully submitted,  
Stacia Heller  
SPPAA Secretary