



Waseca Hockey Association

2011 - 2012 Policy Manual

WASECA HOCKEY ASSOCIATION

2011 - 2012

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06/2011

WASECA HOCKEY ASSOCIATION

I. INTRODUCTION

This manual has been written to serve as a guide for the Waseca Hockey Association board members, parents, team managers, and coaches. Consistency and continuity can be achieved throughout the entire hockey program by regular reference to this manual.

Changes in policy and guidelines may take place from time to time. The Waseca Hockey Association will make every effort to keep this manual up to date. If you have any questions about anything, please ask any board member.

A. PLAYER CREED

We live clean and play hard. We play for the love of the game.

We win without boasting, we lose without excuses, and we never quit. We respect officials and accept their decisions without question. We never forget that we represent our community.

B. SPECTATOR CREED

We never verbally abuse a player or an official.

We appreciate a good play, no matter who makes it.

We know we represent the Waseca hockey program by our conduct. We recognize the need for more sportsmanship and fewer "sports."

C. ELEVEN RULES FOR WASECA HOCKEY PARENTS

1. Make sure your child knows that you love them whether their team wins or Loses. Let them know that you are proud of their efforts and that you will not be disappointed in them if they lose. Be the person they can always look to for support.
2. Try to be completely honest with yourself about your child's athletic capability, sportsmanship and skill level.
3. Be helpful, but don't coach your child on how to play the game at the breakfast table. Think how tough it must be for them to continually be inundated with advice, pep talks and criticism.

4. Teach your child to enjoy the thrill of competition, to be "out there trying," to be constantly working to improve their skills. Help them to develop a healthy competitive attitude, a feel for competing, for trying hard, and for having a good time.
5. Try not to live your life through your child. You've lost as well as won, you've been frightened, you've backed down at times, and you've been the villain. Don't expect any better of them. Yes, they are an extension of you, but don't assume they feel the same way you did, want the same things or have the same attitude. Don't push them in the direction that will give you the most satisfaction.
6. Don't compete with your child's coach. Your child may become disenchanted with the coach. Talk to them about the importance of learning how to cope with problems and how to react to criticism. Try to help them understand the necessity for discipline, rules, and regulations.
7. Don't compare your child with the other players on the team. Be honest with them. Don't lie to them about their capabilities as a player. If you are overly protective, you will perpetuate the problem. Encourage them to be all they can be and to do their best.
8. Get to know your child's coach.
9. Remember that children tend to exaggerate, both when praised and criticized. Temper your reactions to the stories they bring home from the rink. Don't criticize them for exaggerating and don't overreact to the stories they may tell you.
10. Teach your child the meaning of courage. Everyone is frightened by something. Courage is not the absence of fear. Courage is learning to perform in spite of fear. Courage is not erasing fear, but overcoming it.

**WASECA COMMUNITY ARENA AND WASECA HOCKEY ASSOCIATION
WILL ENFORCE THE ZERO TOLERANCE RULE AS ADOPTED BY USA
HOCKEY.**

The Zero Tolerance rule is as follows:

The On-Ice Official will stop the game when the inappropriate and disruptive behaviors interfere with other spectators or participants of the game. The On-Ice Official will identify violators to the coaches for the purpose of removing parent/spectators from the spectator viewing and game area. Once removed play will resume. Lost time will not be replaced and violators may be subject to further disciplinary action by local governing body.

This inappropriate and disruptive behavior shall include:

Using obscene or vulgar language in a boisterous manner to anyone at any time. Taunting players, coaches, officials or other spectators by means of baiting, ridiculing, threatening physical violence, or use of physical violence. Throwing any object in the spectator's viewing area, player's bench, penalty box or the on-ice surface, that in any manner creates a safety hazard.

Any violators will be escorted from the facility and not allowed to return until the next day.

PLEASE ENJOY THE GAME AND SUPPORT ALL PLAYERS, COACHES AND OFFICIALS.

FINAL NOTE:

PARENTS MUST MAKE SURE THAT COACHES ARE AWARE OF ANY HANDICAP THEIR CHILD MAY HAVE.

II. GOALS & OBJECTIVES OF THE WASECA YOUTH HOCKEY PROGRAM

The objective of the Waseca youth hockey program is to help our youth develop into better hockey players and adults through the experiences they gain as participants in organized hockey. Our program encourages each youth to consistently put forth his/her best efforts, to have the courage to accept the results of that effort, and to have the determination to constantly strive to improve that effort.

The goals of the Waseca Hockey program are to:

1. Develop a sense of team play and sportsmanship.
2. Develop the playing skills of each individual.

It is incumbent upon coaches, parents and interested parties to do everything in their power to achieve these objectives and realize maximum benefit from our hockey program. The key individuals in achieving these objectives are, of course, the coaches. Without their dedication to the above principles, the program cannot and will not succeed. As parents of a youth hockey player, you can help promote the above principles by supporting and encouraging your child's participation and by attending as many team activities as possible.

Parents have a fantastic influence on their children's attitudes toward team sports. The secret of any individual success is learning one's capacity and capabilities and working toward them. If you don't try to push a young player beyond his or her ability and instead, encourage his/her participation and applaud his/her accomplishments, there is little chance of permanent physical or emotional damage. With these objectives in mind, and with cooperation between players, coaches and parents, we can have a youth hockey program that will have a positive effect on the development of the participants.

III. GENERAL INFORMATION

A. Age Groups

- | | |
|--------------|--------------------|
| 1. Pony | 6 years and under |
| 2. Mite | 7 – 8 years old |
| 3. Girls 10U | 10 years and under |
| 4. Squirt | 9 – 10 years old |
| 5. Girls 12U | 12 years and under |
| 6. Pee Wee | 11 – 12 years old |
| 7. Bantams | 13 – 14 years old |
| 8. Girls 14U | 14 years and under |

* Girls high school (Grades 8 – 12)

* Boys high school (Grades 9 – 12)

On or before July 1st birth date
(first time skaters)

The Waseca Hockey Association was one of the area's first hockey associations to institute a girl's hockey team. We do encourage all players at the Mite and Pony level to play on the coed teams. After those levels, skills should be adequate for the girls to play on the Girl's Jr. Team.

B. FUND RAISING/SERVICE HOURS

All youths and parents in the Waseca Hockey Association and the High School Hockey are expected to participate in all fund raising activities.

The Hockey Association operates fund raisers such as the information booth at the Waseca County Fair. We run a pancake breakfast, the Waseca Community Arena concession stand and several fund raisers during the year. Each hockey family **including** parents of High School players are required to work at these activities to help earn extra funds to prevent additional program cost increases that would need to be passed on to Association members and High School players.

Pony Families: All returning Pony families are required to work 10 hours of volunteer time. If your child moves up to Mites, and has played hockey before, you will be required to work the full 30 hour requirement.

New Player Families: Mite level through High School are required to work 10 hours for the first year in hockey then, the next year, the full requirement of 30 hours will be required.

Each family is asked to work at least 4 hours to get into home tournament free.

*Each family is required to work 15 **of their 30 hours** in the concession stand.*
(Board members must also work 15 hours in the concession stand)

Fund-raisers are a necessary function of the WHA to provide monies for ice time, equipment, and related expenses. As mentioned above, each family is responsible for providing 30 hours of service at various fund-raisers throughout the year. A family that makes the choice not to work will pay the fee of \$15.00 per hour for the 30 hour requirement. You will also be charged for hours not worked in the concession stand. Any unearned credits will be billed. These fees MUST be paid before registration before the next season.

Children are not allowed to work in the concession stand. An adult **18 years or older** must always be present when the **concession stand** is **open**. If you are unable to work your scheduled shift, you can provide an adult, 18 years or older as a replacement. If a substitute is not provided, you will be billed to cover your shift. When you report to a fund-raiser, sign your name and time on the sign-up sheet. When your shift is completed, sign out and mark the time.

If you have another adult working **for you, they must document that on** the signup sheet at the time the hours **are worked**.

Other opportunities for service include:

1. WHA Board of Directors 30 hours

Attendance of board members is necessary for the board to conduct business. All members must attend at least 50% of the board meetings during the year to receive their hours. Attendance will be kept by the Recorder and a copy provided to the volunteer hour coordinator at the end of the hockey year.

2. Tournament Chairperson 30 hours

3. Coaches I Team Coordinator

Head Coach 30 hours

Team Coordinator 30 hours

Assistant Coach 30 hours (total per team)

The amount of hours awarded to assistant coaches will be determined by the head coach and the coaches' coordinator. Assistant coaches are not guaranteed 30 hours.

4. Coaches Coordinator 30 hours

5. Ice Coordinator 30 hours

4

6. Officials Coordinator 30 hours

7. Concession Stand Coordinator 30 hours

8. Super Bingo 30 hours

9. Fair Tent 30 hours

10. Web site coordinator 30 hours

11. Skate Coordinator 30 hours

If you are working an event that is 30 total hours and you share the event with another person or family, the 30 hours will be split between the families working the event. Each family will not receive 30 hours.

12. Other 1 hour credit per hour worked

The following events are ways of earning volunteer hours:

Pancake breakfast, fair information booth, golf tournament, concession stand, open skate guard, super bingo and fair bingo, skate sharpening, home hockey tournaments, high school games, registration and other events as scheduled or posted.

Hours are not awarded for making tournament appreciation gifts or posters.

YOUR SUPPORT, EVEN BEYOND THE 30 HOURS REQUIRED, IS NEEDED TO KEEP COSTS AT A MINIMUM FOR OUR HOCKEY PROGRAM. DONT WAIT TO BE ASKED -- VOLUNTEER TO HELP YOUR ASSOCIATION!!!

C REGISTRATION FEES/ ICE TIME FEES

The fees may differ from year to year.

Registration is to be completed before or on registration night. Registration is held during the

middle of August. Returning players who have not registered within 2 weeks of registration night will be assessed a \$25 late fee.

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Registration Procedure: All players are encouraged to register online with USAHockey.com. Each player will pay a non-refundable \$30 USA Hockey fee and a \$10 Minnesota Hockey fee during online registration. Each player will receive a confirmation number including a barcode. This confirmation number needs to be brought to Registration night. If you don't have Internet access, contact the registrar for further instructions.

All registration fees and ice time fees are expected at the time of registration. Payment plans must be approved by the Registrar.

No player will be allowed on the ice until he or she has registered thru USA Hockey and his or her fees are paid or a payment plan has been approved by the Registrar. .

High School team members pay registration fees to the High School Athletics Department.

No hockey player will be turned away because of financial hardship. Please contact a board member if you need to work out an alternate fee payment method.

All registration fees, ice time fees, un-worked volunteer hours fees, and any other fees from the previous season must be paid prior to the start of the new season or your child/children cannot register for the current season. This also applies to high school players.

New Players: New players need to register online thru USAHockey.com. Confirmation number and barcode should be brought to registration night or given to the registrar at the time of registration. Players returning after not playing for any number of previous seasons do not receive the new player discount. New players will not be assessed the late registration fee and can register until December 31st during the current season.

REFUNDS:

\$58 registration fees are non-refundable. No ice time fee will be refunded after first game is played. Learn to skate and Ponies are non-refundable. All applicable refunds will be taken off of the oldest family member's registration.

If you have decided not to participate: Notify WHA President or Registrar in writing before first game.

D. ICE TIME

Ice times for practices and games will be established after registration and teams have been established. They will be published during the season. All practices and games are subject to change.

E. WASECA HOCKEY ASSOCIATION BOARD OF DIRECTORS (see

website for most accurate info)

PRESIDENT: _____ Michael Corchran 837-9136
mcorchran@gmail.com

VICE PRESIDENT _____ Troy Hodgkins

PAST PRESIDENT _____ Tom Metzdorf 685-2581
wasvet@hickorytech.net

ICE COORDINATOR Luke Mathern
mlukeandbobbi@yahoo.com

TREASURER: Trent Morris

HIGH SCHOOL LIASON Chris Prescott

RECORDER: Jason Attenburger

GAMBLING MANGER Alan Kunz 835-3103
kunzwas@hotmail.com

REGISTRAR Darla Dahnert

EQUIPMENT MANAGER Dave Krampitz 835-7812
dkbdysph@hickorytech.net

FUNDRAISING Jeremy Brown
jeremy.brown@benham.com

TOURNAMENT COORDINATOR Martin Eberling

VOLUNTEER HOURS Troy Hodgkins

OFFICIAL'S COORDINATOR Tom Holtz

FUNDRAISING Larce Jorgenson
l_jorgenson@hotmail.com

FUNDRAISING Michel Sorenson 837-5154
michel_sorenson@yahoo.com

CONCESSION STAND MANAGER Marya Eustice

TREASURER Trent Morris

SKATE SHARPENING COORDINATOR Ben Srp

PROGRAM COORDINATORS

Calendar sales Julie Sommers, Carol Quast and Sarah Nordquist

Waseca County Fair Tent Bingo Bobbi Jo Holtz

Waseca County Fair Super Bingo Tracy Jevning

Golf Tournament Sue McRaith, Paula Priebe

Skate Sharpening	Ben Srp	835-5205
Skate Coordinator (academic)	Mike Corchran	837.9136

A. Election of Board Members:

- 1) Waseca Hockey Association Board members are elected by the general membership of the Association.
- 2) If there is a problem with a board member, feel free to talk to a board member and the situation will be looked at.
- 3) A board member cannot be removed by other board members. Removal can only be done by the Association body. If a vacancy arises, a board member position is filled by going back to last year's election results.

2. Board Meetings

The WHA is governed by a set of bylaws established by USA Hockey and our Board of Directors. Please call any Board member with any questions. The WHA Board will hold an annual meeting at or near the end of the hockey season to inform the membership on the year's information and to solicit input from the Association membership. This meeting is normally held in conjunction with the hockey awards night.

Monthly meetings are held on the 3rd Sunday of every month at the Waseca Community Arena at 7:00PM. All association members are encouraged to attend these meetings and provide suggestions on ways to improve WHA. The monthly lawful gambling report is made at each of these meetings and all proposed gambling expenditures are voted on at these meeting. All current Waseca Hockey Association members have an equal vote on all lawful gambling issues.

F. AUDITS

Formal annual audits are conducted for both Treasurer and Gambling Manager accounts. Monthly reconciliation is also performed on all accounts.

The current audits are conducted by:

DERAAD and GOETZ Licensed Public Accountants 2112 15th Avenue NE
Waseca, MN 56093
835-5340

IV. GENERAL POLICIES

A. COMPETITIVE PHILOSOPHY

PONY and MITE

Non-competitive. Games and practice will be conducted in a low-key fashion with little emphasis put on scoring or winning. Except for disciplinary action, coaches will attempt to give equi playing time in all games. Goalies should have approximately equal playing time.

SQUIRT

Introduction to competitive hockey. Coaches will attempt to provide equitable playing time based on age, skill and/or experience, as seems most appropriate for each game throughout the season. Goalies should have approximately equal playing time for the season. Primary focus will be on the enjoyment of the game, as well as, development of skating and hockey skills.

PEE WEE

Competitive. Coaches will attempt to provide equitable playing time based on age, skill, and/or experience, as seems most appropriate for each game throughout the season. Checking is introduced.

JR. GIRLS

Introduction to competitive hockey. Coaches will attempt to provide equitable playing time based on age, skill and/or experience, as seems most appropriate for each game throughout the season. Primary focus will be on the enjoyment of the game, as well as development of skating and hockey skills. No checking is allowed in girls hockey.

BANTAM

The Bantam teams play competitively. This level should strive to be the showcase of the organization with respect to sportsmanship and skill levels

B. PLAYER RULES

1. **Mood** Altering Chemicals and Academic Requirements

All WHA players will follow the same set of rules as the Minnesota State High School League. The chemical violation rules are in registration packets and listed in the W.H.A. policy statement. All current Minnesota State High School League rules will **be used** and enforced at the time of the infraction.

2. **Unsportsman-like behavior**

Unsportsmanlike like behavior will not be tolerated by any member of this organization and all incidents will be dealt with on a case-by-case basis. A player can be removed from the team for disciplinary reasons. The coach will discuss the problem with the parents, and if the problem still exists, will inform the Association President, and hold a meeting with the Association coach's coordinator. If the problem cannot be resolved to the best interest of all concerned, the player can be removed from the team.

A coach can be removed from the team for un sportsman like behavior. The

Waseca Hockey Association Board of Directors is responsible for this action.

C. HELMET POLICY

Any and all individuals who are on Waseca Hockey Association ice in a hockey related event, game or practice are mandated to wear authorized, protective head gear which r. has USA hockey approval.

D. EQUIPMENT

1. Furnished Equipment

Some equipment is furnished by the association. It is issued on a first come- first serve basis with priority being given to first time skaters and younger players first. Helmets are available for each player again, with priority going to younger players and first time skaters. The following equipment is made available for use at each age group:

Girls U-10 / Mite / Pony:

Helmet and mask
Game jersey
Goalie gear, goalie stick

Squirts

Helmet
Game jersey
Goalie gear, goalie stick allowance

Pee Wee:

Helmet
Game jersey
Goalie gear/goalie stick allowance

Jr. Girls:

Helmet
Game jersey
Goalie gear/ goalie stick allowance

Bantam:

Helmet
Game jerseys
Goalie gear / goalie stick allowance Team warm ups

High School Girls and Boys:

Helmet
Game jerseys
Goalie gear/ goalies stick allowance

a. Sign out Procedure

Prior to the start of the hockey season, you will be given a sign out sheet for available equipment for your age group. A parent or guardian will have to sign the completed form, taking responsibility for the return of the equipment in good condition.

b. Care and Maintenance

All game jerseys, socks and breezers are to be cleaned regularly and mended when needed. The screws attaching the mask and other hardware to the helmet should be checked after each game or practice session.

Game jerseys are **NOT to be** worn for practice.

Teams are encouraged to wear their jerseys as a team to school before a game or tournament or other promotional events (with approval from the coach).

c. Liability

The individual responsible for the equipment must pay the Association for any equipment not returned or any equipment returned in an unacceptable condition. The Association recognizes that due to the nature of the sport, wear and tear on the equipment will occur. However, abusive and careless treatment will not be tolerated.

d. Return Procedure

An equipment check-in date for each age group will be announced in the spring, prior to the team awards night. Do not leave the equipment with the coach or at the arena following the final game. All equipment should be cleaned, mended or repaired before being returned.

Late fee of \$5 per week is charged after the equipment check-in date.

Required Equipment

- a. An HECC approved helmet with face mask and proper straps
- b. Internal mouthpiece (colored - not clear)
- c. Protective cup
- d. Elbow pads
- e. Hockey gloves (except Ponies)
- f. Shin pads
- g. Shoulder pads (except Ponies)
- h. Breezers (except Ponies)

3. Optional Equipment

- a. Neck collar
- b. Approved HECC non-wire face mask

V. TEAMS

A. AGE GROUPS

- 1. Pony 6 years and under
- 2. Mite 7 – 8 years old
- 3. Girls 10U 10 years and under
- 4. Squirt 9 – 10 years old
- 5. Girls 12U 12 years and under
- 6. Pee Wee 11 – 12 years old

7. Bantams 13 – 14 years old

* Girls high school (Grades 8 – 12)

* Boys high school (Grades 9 – 12)

B. PONY

This program is designed to introduce youth to the fundamentals of skating and hockey. It is to be low key with the emphasis on encouragement and building confidence. The primary objective is to offer ice time and instruction from volunteer coaches. After several practice sessions devoted primarily to basic skating skills, the youth will be asked to bring a properly measured hockey stick to practice. The youth will then be introduced to the fundamentals of stick and puck control, as well as shooting. The objective is to make the practices fun and interesting. Practice sessions should be designed to provide the proper balance between skating and hockey skills instruction. After several weeks of stick and puck control instruction, teams will be established to introduce the youth to the game. The games will be low key with no emphasis on winning. The goal is for the youth to have fun! All games will be in-house.

If a youth at this age group wishes to "skate up", the player will pay the upper level fees.

Practice: Practice session schedule will be determined at the beginning of the season.

Games: In-house only. Will be set up after registration.

Number of Players: 20 players maximum per team.

Playing Time: Will be set up after registration.

C. MITE

This is a low-key program designed to improve skating skills and introduce the youth to the basic skills of hockey. After several weeks of practice sessions, the Mites will be taught how to play the game in the form of scrimmages. Youth will not be assigned positions at this age. Each youth will learn to play offensive and defensive positions. Each youth will be offered the opportunity to play goalie in practice to determine his or her interest and ability. The games will be low-key with an emphasis on having fun and not just winning. Two-minute stop shifts will be followed. Games will be played with Mite teams from surrounding communities. Within District 4 only. The Mite team will not be allowed to play more than one game per week until after 12/31/08.

Practice: Practice session schedule will be determined at the beginning of the season.

Games: In-house only. Will be set up after registration.

Number of Players: 20 Maximum per team.

Practice: Practice session schedule will be determined after registration.
Team schedules should include at least three practices for every game.

Games: District 4 hockey mandates the number of games that Mites are allowed to play. The mandated number is 12 games plus 3 for the jamborees the Mites play in. Additionally, Mites may only play one game per week until December 31. Current District 4 policy will be followed.

Number of Players: 3-4 forward lines (3 players per line)
2-3 sets of defense (2 players per line)
1-2 goalies
14-20 players

Playing Time: depending on the number of registrants, it may be necessary to have more than one team. When this occurs, the players will be divided into teams that have players with more advanced skills playing together and those that require more in depth skill training placed on a team that will be focusing on issues. Only 20 players can be on a team roster. Coaches will attempt to give equal playing time in all games. Goalies should have approximately equal play time.

Travel Distance: Mites will not be allowed to participate in any games beyond 100 miles one way.

D. SQUIRT /10U

Youth in this age group should have some skating skill and knowledge of basic hockey. It is at this age group that youth will be introduced to competitive hockey. The primary focus will be on the enjoyment of the game, as well as the development of skating and hockey skills.

Practice: Practice session schedule will be determined after registration.
Team schedules should include at least three practices for every game.

Games: With the current schedule, the max number of games is 27. This number includes tournament games.

Number of Players: 3-4 forward lines (3 players per line)
2-3 sets of defense (2 players per line)
1-2 goalies
14-20 players

If the number of youth enrolled exceeds the acceptable roster size, the Waseca Hockey Association will roster 2 teams. Maximum roster size is 20. This includes 18 skaters and two goalies. The team rosters will be determined by a tryout method as explained in the "tryouts" section of the manual.

Playing Time: Except for disciplinary action, coaches will attempt to provide equitable playing time, based on age, skill and/or experience, as seems most appropriate for each game throughout the season. However, a coach may play lines as seems appropriate for each game and during tournament play.

Travel Distance: The Squirts will not play any games beyond a distance of 100 miles (one way).

VARIATIONS FROM THESE GUIDELINES WILL REQUIRE APPROVAL OF THE WASECA HOCKEY ASSOCIATION BOARD OF DIRECTORS.

E. PEE WEE / U12

Practice: Practice session schedules will be determined after registration.
Team schedules should include at least three practices for every game.

Games: The maximum number of games per season recommended by USA and Minnesota Hockey is 30 for Pee Wee.

Number of Players: 3-4 forward lines (3 players per line)
2-3 sets of defense (2 players per line)
1-2 goalies
14-20 players

If the number of youth enrolled exceeds the acceptable roster size, the Waseca Hockey Association will roster 2 teams. Maximum roster size is 20 this includes 18 skaters and 2 goalies. The team rosters will be determined by a tryout method as explained in the "tryout" section of the manual.

Playing Time: Coaches will attempt to provide equitable playing time based on age, skill and / or experience, as seems most appropriate for each game throughout the season. If a player joins his/her first organized hockey team at the Pee Wee level, they will not be allowed to play in a game until the coach decides the player has the skills necessary to play in a manner that does not jeopardize player safety.

F. BANTAM / 14U

Practice: Practice session schedules will be determined after registration.
Team schedules should include at least three practices for every game.

Games: The maximum number of games per season recommended by USA and Minnesota Hockey for Bantams is 40.

Number of Players: 3-4 forward lines (3 players per line)
2-3 sets of defense (2 players per line)
1-2 goalies
14-20 players

If the number of youth enrolled exceeds the acceptable roster size, the Waseca Hockey Association will roster two teams. The team rosters will be determined by a tryout method as explained in the "tryouts" section of the manual.

Playing Time: Coaches will provide playing time based on skill and/or experience and in a manner that is the best for the team. If a player joins his/her first organized hockey team at the Bantam level, they will not be allowed to play in a game until the coach decides the player has the skills necessary to play in a manner that does not jeopardize player safety.

VARIATIONS FROM THESE GUIDELINES WILL REQUIRE APPROVAL OF THE WASECA HOCKEY ASSOCIATION BOARD OF DIRECTORS.

G. OPEN HOCKEY

All open hockey sessions must have prior approval from the Ice Coordinator. Additionally, the open hockey sessions must be supervised by a Waseca Hockey Association parent or by a Waseca High School hockey parent.

H. Boys High School Team

The WHA will provide all funding for the Waseca School District to operate a state sanctioned Varsity and Junior Varsity Hockey program. The team will be operated in accordance with State High School League rules and policy set forth by the Waseca Public School Board.

For information only:

Practices: 1 ½ hours ice 4-5 days per week.

Games: Up to maximum of 22 games.

Players: Can dress up to 18 players and 2 goalies per game, total team roster can be higher for season.

I. Girls High School Hockey Team

The WHA will provide all funding for the Waseca School District to operate a state sanctioned Varsity and Junior Varsity Hockey program. The team will be operated in accordance with State High School League rules and policy set forth by the Waseca Public School Board.

For information only:

Practices: 1 ½ hours ice 4-5 days per week.

Games: Up to Maximum of 22 games.

Players: Can dress up to 18 players and 2 goalies per game, total team roster can be higher for season.

VARIATIONS FROM THESE GUIDELINES WILL REQUIRE APPROVAL OF THE WASECA HOCKEY ASSOCIATION BOARD OF DIRECTORS.

J. Tournaments/Jamborees

The WHA encourages our teams to participate in invitational tournaments in other cities. The Squirt, Pee Wee, Bantam and Jr. Girls will host an invitational tournament at the Waseca Community Arena. This is in addition to up to two away tournaments. The Pony team does not participate in tournaments. Mites can host one home Jamboree and attend one away Jamboree. Mites need to participate in District 4 Jamborees only. The only exception to this is Kasson. All other Jamborees must be within District 4.

Each team will be allowed to participate in up to two away tournaments that the Association will pay the registration fee for. Any additional away tournaments played in will be at the expense of the team and will be done only if supported by majority of the families involved and the approval of the Board of Directors.

SPENDING ALLOWANCE FOR HOME TOURNAMENTS:

The Waseca Hockey Association will allow \$60.00 per team registered to play in a Waseca Hockey Association home tournament, including HOME TEAM OR TEAMS. Example 10 teams registered to play $\$60 \times 10 = \600 . This amount of money does not include the tournament trophies. The Waseca Hockey Association will furnish the tournament trophies. THIS DOES NOT INCLUDED INDIVIDUAL

MEDALS **OR ANY** OTHER GIVE AWAYS. THAT WILL **COME** OUT OF THE \$60 ALLOWANCE!!!

REMINDER: Any added game/tournament needs to count in the maximum number of games played per season. Any team that qualifies for a Minnesota Hockey post season tournament will have the fees paid by the association. Any questions regarding tournaments should be directed to the tournament coordinator.

VARIATIONS FROM THESE GUIDELINES WILL REQUIRE APPROVAL OF THE WASECA HOCKEY ASSOCIATION BOARD OF DIRECTORS.

TRYOUTS-During Tryouts parents must remain in the lobby of the Arena.

When the number of youth enrolled in a given group exceeds the acceptable roster size, the Waseca Hockey Association will roster two or three teams: A, B, and C. The Association will conduct tryouts for the A team. A number of designated sessions will be held and the coaching staff must select the players for the A, B, and C teams. If the WHA board decides to have 2 teams play at the same level (i.e. 2 "3" teams), tryouts will not be held and the teams will be divided equally by player talent by the team coaches and coaching coordinator.

Coaches are expected to select drills, scrimmages, etc., which will easily aid the coaching staff in determining whom the more skilled and experienced skaters are. Criteria for selection should be:

Skating ability	sportsmanship
Attitude	ability to follow directions
Effort	camaraderie with team members
Stick handling	passing
Shooting	ability in scrimmage

It is recommended that the coaching staff observe these players prior to the actual tryouts.

Teams will be selected by a committee of three to five people, with at least two people who are not involved with coaching that team. Players not assigned to the A or B team, or who choose not to tryout, will be on the C team where applicable.

MOVING UP INTO ANOTHER GROUP

- a. Player must register at their own age level.
- b. If a parent wants their child to move up they must bring this request to the Coaches Committee no later than 7 days following registration.
- c. The Coaches Committee will add their recommendation and bring the request to the Board for approval or disapproval.
- d. If the request is approved by the Board, the balance of the higher-level registration fee is due before the player can skate at the higher level.

Filling Teams:

If a team does not have enough players for a team it is possible to move players from a younger team to help with the numbers. This will be determined by the recommendation of the coach and coaches committee. The Board will make the final approval or disapproval. The players will then be moved according to age.

Moving players up a level to fill a team will only take place for mite and squirt teams.

K. TRY OUT PROCEDURE

1. Power skating puck handling and goalie clinic.
Preseason fundamentals and conditioning

Tryouts as listed below:

Players will be issued numbered jerseys. Three non- parent judges. Judges must be notified of any medical conditions or injuries beforehand. If player does not want to skate on "A" or "B" level, player must notify coach before tryouts. Player is still encouraged to participate. A variation of the following skills and game situations will be used for the tryouts.

2. Basic skills listed will be rated on a scale of 1-5
 - Skating technique
 - Puck handling
 - Shooting Timed events
 - ranking for
 - Forward speed
 - Backward speed
 - Game skill and "hockey sense" shown by
 - 3 on 2
 - 2 on 2
 - 1 on 1
4. Coach has option to hold some players one week for closer observation. If held and let go it is recommended to communicate to player and parents reasons for decision. Goalies will be rated on; Technique, Athletic ability and quickness
 - Game skill and "hockey sense"

VI. COACHES AND ASSISTANTS A. COACHES CREED

He/she inspires in his youth, a love for the game and the desire to win.
He/she teaches them that it is better to lose fairly than to win unfairly.
He/she leads players and spectators to respect officials by setting a good example.
He/she is the type of individual he wants his youth to be.

B. COACHES RESPONSIBILITIES

Prospective coaching candidates must apply for coaching positions before each season. Applications for coaching positions should be sent to the Waseca Hockey Association Coaching Coordinator by July 1. All coaches are nominated by the WHA Coaching Committee and approved by the Board of Directors.

Coaches should attend all coaches coordinating meetings each year. This coordination will insure all issues are handled in a prompt manner and will keep coaches and board members up to date on the pulse of the association.

Coaches should enthusiastically encourage their players to support any hockey association fund- raiser. It is important that they give their full cooperation and that coaches impress on the players that this is the players program.

Coaches must attend coaching clinics as directed by the Minnesota Amateur Hockey Association rules. The registration fees for coaching clinics will be paid for by the WHA. Attendance at such

clinics must be pre-approved by the coaching coordinator. All new coaches and assistant coaches must attend an initiation clinic in their first year of coaching.

Coaches should keep the physical well-being of their players in mind at all times and should accordingly exercise good judgment in evaluating playing condition, rink conditions and the potential effects of cold weather. They are also responsible for each player wearing the proper equipment at all times during games and practices.

Coaches must remember that they are the instructors. Their players look up to them as a

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leader. The coach's organization, attitude and behavior are noticed by all-other coaches, referees, parents, and players. Coaches must maintain control of the players and promote good sportsmanship. A coach can be removed from the team for unsportsmanlike-like behavior.

Coaches must always keep the overall objectives of the WHA program in mind. The Board will appoint a Coaches Coordinator. This person will also serve on the WHA Board of Directors for as long as they serve as the Coaches Coordinator.

The Coaches Coordinator will:

- a. Conduct coaches committee meetings as needed.
- b. Make sure all coaches are responsible and enforcing the policies of the WHA.
- c. Recommend to the Board names of possible coaches for the next year.

C. HEAD COACH

1. Must have or be working on getting at least the minimum associate level for the level being coached.
 2. Conduct parent's meeting before the first practice of the season.
3. Conduct two team meetings per season.
4. Promote a positive atmosphere with focus on teamwork.
5. Work with the team coordinator to schedule all games and stay within the maximum number allowed.
6. Enforce the policies of the WHA.
7. Maintain an in-depth knowledge and understanding of the current **MN Hockey and USA Hockey rules.**
8. Supervise the locker room before and after any game or practice.
9. Must turn in the team coordinator's name to WHA Board.
10. Must turn in the name and number of awarded hours for the assistant coach(s) to the WHA Board.

All coaches must maintain current certification for the level they are coaching.

D. COACHING FEES

Coaches will be paid an annual fee to help cover their additional costs of coaching. Fees will differ for the various levels of coaching. These fees will be re-evaluated each year and are up for negotiation at that time.

A coaching contract will be signed stating this fee and the responsibilities that must be followed to receive the fee.

E. ASSISTANT COACHES

1. Must be certified through associate level or working to achieve the eligibility to be on the bench. Must be on the team roster.
2. Must promote a positive atmosphere with focus on teamwork.
3. Fills in for the head coach when needed.
4. Must be approved by the Head coach, Mite through Bantam.

F. TEAM COORDINATOR

1. Main objective is to SUPPORT the Head Coach.
2. Coordinate league game schedule.
3. Help coach schedule non-league games.
4. Verify/confirm all 'games by phone one week before scheduled date.
5. Provide game/practice schedules for players/parents.
6. Arrange scoreboard, penalty box, and announcer officials for home games.
7. Verify officials for home games.
8. Prepare official score sheet for home games.
9. Provide roster to score keeper at away games.
10. Mail league game score sheets to league secretary.

A representative of the winning team (home team in case of a tie) shall be responsible for sending the league game score sheet to designated league statistician for the compilation of the official score standings.

Mail to:

Fred Nelson
P.O. Box 348
Albert Lea, MN 56007
Phone: 507-373-7494
Fax: 597-377-2131
[Email: fredins@hotmail.com](mailto:fredins@hotmail.com)

11. Coordinates home game schedule with concession stand chairperson.
12. Handle team registration for tournaments.
13. Has team birth certificates, and IMR forms on hand. A proof of physical may also be required at some levels.

G. GENERAL TEAM LEADERSHIP RULES

1. No swearing at children, officials, or opposing coaches.
2. No use of tobacco/alcohol products on the bench or in the arena during games and practices or any hockey-related activities..
- 3 Stay with the team on all road trips.
4. No moving players between levels.

VII. OFFICIALS / COACHES / ASSISTANT COACHES

A. Clinics

The WHA will pay for training clinic fees for those positions that are appointed by the Association.

B. Registration Fees

The WHA will pay the MN Hockey / USA Hockey registration fees for those positions that are appointed by the Association.

C. Child Protection Background Check.

The intent of the screening is to reduce the risk of a Minnesota Hockey player becoming the victim of sexual or physical abuse.

The personnel of all MAHA associated organizations shall be screened pursuant to the current MN Hockey rules first adopted June 1998. Standard for participation of MN Hockey and its associated organizations: A person shall be disqualified and

prohibited from serving as an employee, independent contractor, or volunteer of MAHA and/ or its associated organizations. If the person has been CONVICTED of any "background check crime" or any Child Abuse Crime" as defined in Minn. Stat. § 299C.61 and/or any of the following crimes:

- Murder in the first, second or third degree,
- Manslaughter in the first, second or third degree,
- Assault in the first, second third or fourth degree,
- Arson in the first or second degree,
- Criminal sexual conduct in the first, second, third, fourth or fifth degree,
- Controlled substance crime in the first, second or third degree,
- Great bodily harm caused by distribution of drugs,
- Crime committed for the benefit of a gang,
- Mistreatment of residents or patients,
- Criminal abuse of a vulnerable adult,
- Kidnapping,
- Abduction,
- Solicitation of children to engage in sexual conduct,
- Malicious punishment of a child, or
- Neglect or endangerment of a child.

A person may be disqualified and prohibited from serving as an employee, independent contractor, or volunteer of MN Hockey and/or its associated organizations if: The person has been convicted (including crimes the record of which has been expunged and pleas of "no contest") of any crime of violence against minors, or any crime which indicates the person may pose a risk to the safety and well being of players under his/her direction or stewardship, including but not limited to all felonies not described in the above paragraph. domestic assault, indecent exposure, and multiple convictions for operating motor vehicles or water craft while under the Influence of alcohol or controlled substances. If the MAHA Screening Committee determines that the member is not eligible to Participate in activities of MN Hockey or its associated organization, Its Chair shall notify in writing the member, the members affiliated and the District Registrar that the member is not eligible to participate in activities of MN Hockey or its associated organizations. The Waseca Hockey Policy is to serve as a Brief summary of the MN Hockey Screening Policies as Written in the current MAHA Policy Manual.

ALL BOARD MEMBERS AND THE FOLLOWING PERSONS:

Coordinators, coaches, assistant coaches, parents or guardians and anyone else helping out on the ice or in the players box MUST FILL OUT A MINNESOTA HOCKEY CHILD PROTECTION BACK GROUND CHECK BEFORE GETTING ON THE ICE FOR ANY REASON.

THIS FORM CAN BE OBTAINED FROM THE WHA REGISTRAR OR DOWNLOADED FROM THE MN HOCKEY.ORG WEBSITE