CBFC General Board Meeting
01-08-12

Present: Dan Casson, Paul Cox, Joyce Murphy, Anne Harrison, Hailey Cox, Chris Jensen, Jen Casson, Mike Cheney, Duane Duffy, Kadon Cross, Colette Bernard, Nancy Duffy.

Absent: Ryan Osborn, Tara Hemiller, Wendy Puteney, Lisa Jensen, Corey Harold, Ron Hemiller, Jennifer Cook, Terri Pearson, Chris Von Mende, Don & Karen Wittstruck, Patty Fleming.

Guest: Jolene Stiles, Jason Bernard.

- Meeting called to order at 06:00 PM
- Acceptance of minutes by Paul, second by Joyce

President's report:

- Ryan absent, Dan Casson standing in.
- Paul Cox speaking on behalf of president, & secretary. See secretary minutes below.

Vice-president's report:

- Basecamp project management tool - Dan reported that this is a great tool to help keep track of tasks, such as HH tournament, board items, etc.
- Anyone interested, contact Dan, he can set up an account while it's free for now.
- QuickBooks – Hailey announced that she did create an account this week-end.
- PayPal account – This spring, we didn't have anyone needing to spread payments out, so the club is being charged a monthly fee for non-usage.
- Dan will cancel the PayPal account, & if needed in the future, we can start it up again, with no set-up fee.
- Google apps – Dan has set up, has documents, certificate(s) of insurance, etc. Completing total transfer from old web site to new, including e-mails.
- Old web site is on disc.
- Anyone wanting a cbsoccer e-mail account, contact Dan.
- We will try the Google aps concept of "constant contact", & determine later if it fits our needs before deciding to use constant contact or not.

Past president's report:

- HH audit of bank statement v the check book, some items not cleared, but otherwise they both balanced.
- The report submitted is off a little bit, by $316.63, probably due to a returned check not accounted for, & a bank fee.
- Also included in report is $96.72 from the old Blitz account. This amount will be transferred into the club account.
- Paul will add Deb & Nancy to the HH account, & have Mike taken off.
- Paul will process checks & other needed items, & everything should balance out.

Secretary's report:

- Paul presented revisions in section of activities director & tournament coordinator that the secretary would normally revise.
- Paul asked to do, & will re-write the revisions.
- The revisions would eliminate the tournament coordinator position that falls under activities director position.
- Thus, creating a tournament director position that falls under & appointed by the president, & approved by the executive board.
- Discussed the compensation part of the tournament director.
- Decided to strike the text about the tournament director receiving 10% of all registration fees of any give tournament, & change it to that compensation will be determined by the executive board.
- Mike made a motion to move forward on the revisions except for the compensation part of it, so that a tournament director can be appointed. Second by Jen, all approved.
- Per Ryan, Paul announced that Nancy Duffy & Deb Cox have been appointed as the new tournament directors.
- Paul made a motion to approve his nominations, second by Joyce, all approved.

Treasurer's report:

- Club balance discussed
- QuickBooks account created
- Has ordered a debit card
- 2009/2010 taxes have not been filed
- Dan contacted Tallman Scheele, & they said they would amend those filings with the 2011 taxes.
- Afterwards, we will hire a different tax service for our needs

Member-at-large report:

- Waiting to hear from Ryan if all team admin's have contacted him about team audits.

DIRECTOR'S REPORTS

Community director:

- Reminding to send in any information for team or club-wise for newsletter.
- Working on poster photo.

Activities director:

- Has sent HH information to Ryan to have things locked in with the city, have the date confirmed, & approved by ISA
- Has a disc for Nancy & Deb with all HH e-mail contacts
- Gave Hailey a true up check from ENSA
- Need to have ENSA update address.

Fields director:

- Waiting to hear from Ryan the status of goals, nets, etc.

STAFF REPORTS

DOC report:

- Working on educational classes for coaches.
- Technical academy up & running on Thursdays at ISD
- Sent e-mail informing coaches of a possible club-wide tournament at KC, dates would be April 13-15.
- Will be meeting with coaches this week.
- Jensen requested to have an executive board member present at next coaches meeting.

Registrar report:

- Tara absent, report by Paul
- NSL club registration is in, but individual teams are still responsible for registering themselves.
- All teams registering for ENSA need to contact Paul

NEW BUSINESS

- Nominations for Vice-president, secretary, & member-at-large positions.
- February meeting will be votes
- March meeting will be induction & transfer of positions
- The current secretary stated she will be stepping down in order to give commitment to other areas, so nominations will take place for this position.
- The Vice-president & member-at-large positions will be given a vote of confidence, & nominations will be accepted afterwards.
- Paul motioned a vote of confidence for Joyce as member-at-large, second by Jen, all approved. No other nominations given.
- Paul motioned a vote of confidence for Dan as Vice-president, second by Jensen, all approved. No other nominations given.

- Nominations for position of secretary are Colette Bernard, & Jolene Stiles.
- Registrar position open, Tara will finish spring registrations, but would like the new position holder to work along with her this spring to make the transfer smoother.
- Activities director position is open; duties would be to oversee field's director as per by-laws.
- Paul stated that over all, the by-laws need revisions in several areas, so, the activities director position will have revisions made soon.
- Paul announced several positions open that have not been filled for quite some time, may also need some revisions.
- Jen will post open positions in the newsletter once descriptions have been revised.
- Jolene Stiles expressed interest in the registration position.
- We will contact Ryan about Jolene, as he would have to appoint the next position holder.
- Once Ryan is contacted & he approves, Jolene could then begin working with Tara in that position.
- Paul motioned to give the outgoing members a gift certificate of appreciation, second by Jen, all approved.
- Amount would be $50.00 for Mike, Tara, & Anne.

OLD BUSINESS

- No report

GOOD OF THE GAME

- Good to see NSS be pro-active toward the issues concerning the Toro soccer club.

ADJOURNMENT

- Meeting adjourned at 07:07 PM
- Mike motioned for adjournment, second by Paul.

Submitted by CBFC Secretary – Anne Harrison – (01-10-11).