



Harbor Board Meeting Minutes

September 12, 2011

7:00 – 9:00 PM

Gig Harbor Round Table Pizza

Attendance:

Office	Contact	P	E	U	Office	Contact	P	E	U
President	Mike McCoy	x			Communication Director	Dennis Foley		x	
VP Admin	Keith Schembs	x			Premier PD	Curt Carroll	x		
VP Ops	Curt Carroll	x			Club PD	Steve Jensen		x	
VP Comp	Oscar Canas	x			Academy PD	Jeff Wenrich	x		
VP Refs	Keith Vincent	x			Micro PD	Dan Gregory		x	
Treasurer	Tom Ferguson	x			Tyee Cup Coordinator	Janet Leverett	x		
Secretary	Joe Ross	x			Field Coordinator	Ed Fairbanks	x		
DOC	Joe Waters		x		Game Coordinator	Kurt Self	x		
Registrar	Cheryl Mercuri	x			Discipline/Review Com	Jeff Rankin	x		
Others: Mike Lund, Asst. Academy PD;									

Meeting called to order – 7:10 PM

Guests: N/A

August meeting minute's approval: *Jeff motions to approve August meeting minutes 2nd Keith S. (Approved, AYES: 7, NAYES: 0, Abstain: 0)*

Committee Report:

- **Field Committee Update** – *Moving closer to possible lighting at Sehmel Park. Refer to Keith Schembs' Officer Report.*
- **5 Year Plan Committee** – *Mike presented potential final version and provided copies for board members to review.*
- ✓ **Curt Carroll Motions to adopt changes to the new 5 year strategic plan and move forward the plan as a living document.** *Jeff Wenrich 2nd (Approved, AYES:7, NAYES: 0, Abstain:1)*
- **Tyee Cup** – *Overall success, positive 5,000. A couple of minor issues regarding player/coaches behavior. All issues addressed. Janet recommends board examines direction for the future of the tournament. Possibly advertise more as a select/recreational tourney than a premier tourney. Possible only offer U10 thru U15. Difficult to fill U16 and above.*
- **Other committees; Auction, (Keith's report) Sponsorship, (Keith's report) Disciplinary** – *(Executive session)*



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Officers Reports: (See reports following meeting minutes)

Director of Coaching Report: N/A

This ends the general session of the board meeting. All non-voting members are free to leave.

The Executive Board Session:

Old Business:

- Non-budgeted expenses for 2011 and possible future expenses, WYS, L & I and TPCJSA Fees *No new fee increases thus far from L&I or State. (Completed).*
- Club Scholarship Application *Mike is overseeing the completion of the application. At which time it will be presented to the board for review. (Pending)*
- Merchandising Harbor Gear – Keith S. *Keith is still in the final stages of gathering information from Rush Team Apparel. (Pending)*
- Field equipment inventory- Oscar *(Completed, will forward a copy to Joe)*
- Sponsor Update – *(Completed, See Keith's report)*
- Bank Account; funds transferred/new account to reduce risk of penalties – *(Completed)*

New Business:

- Lighthouse Field – *Ed presented a proposal from lighthouse regarding a possible partnership like that currently established with TCC. Ed also presented potential filed maintenance fee.*
- ✓ *Mike motions to have Ed move forward in examine the feasibility of a future partnership with Lighthouse Christian School and usage of the grass field. Curt 2nd (Approved, AYES:8, NAYES: 0, Abstain: 0)*
- Referee/Games/communication within Harbor and Referee Association – *Keith is working with PCSRA scheduler to streamline and improve the posting of games.*
- Recreation Cup Fee – *(Needs to be set)*
- ✓ *Curt motions to raise 2011 Recreational Cup Fee to \$375.00 to account for the raise in State fee increases. Oscar 2nd (Approved, AYES:8, NAYES: 0, Abstain: 0)*



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Jeff motions to extend the meeting 30 minutes. Approved

Disciplinary Action – Curt; Board *was presented with a summary of event report from the DRC regarding an incident that occurred 7/31/2011. DRC also presented possible sanctions associated with the event.*

- ✓ ***Joe motions to accept the DRC recommendations with a modified 2 game suspension and follow up documentation. Curt 2nd (Approved, AYES:8, NAYES: 0, Abstain: 0)***

Good of the Game:

- ✓ ***Curt Carroll motions to allow maximum fee aid as allowed for board members for the position of Tye Cup Director for 2011. Oscar 2nd (Approved, AYES:8, NAYES: 0, Abstain: 0)***

MEETING ADJOURNED 9:41 PM.

OFFICERS REPORTS

CLUB – No Report
VP of REFERRE – No Report
MICRO Director – No Report
VP- Comp – No Report

President Mike McCoy – (Recap of TPCJSA meeting). Members of the WYS board showed up at the TPCJSA meeting. The discussion was regarding “B” teams in the RCL and should those teams be in a State league? Harbor and WPFC are grandfathered in with RCL and won’t be joining the state league at this time.

SEPTEMBER FIELDS REPORT:

1. Fields were set up for opening season on Saturday
2. Continuing working on relationship with Light House school for field usage.

Ed Fairbanks

Treasurer Report September 2011

Account Balances as of 9/11/11

Fundraiser balance \$2,949.65

General Fund Account 1 \$86,029.94 (Outstanding checks for Stanno \$11,555.08 & Protime \$52,726.30 included)

General Fund Account 2 \$221,000 (Reserve Account non interest bearing)

Money Market Account (Timberland Bank) \$135,437.89 (YTD interest paid \$279.89)

\$5,000 Misc, \$35,000 Coaches, \$31,810 Fee Aid, \$8,661 Good of the Club, \$54,687 Equipment, Balance remaining is interest earned.

Field Fund CD 5 year (Timberland Bank) \$151,555.14 (YTD interest paid \$1555.14)

Outstanding Debts 2010

HFC – Outstanding balances \$300.00 (last payment 6/15/11)

Rec – Outstanding balances \$370 (Peterson \$225 & Ramirez \$145)

Updates

Attached – Budgets/Actual for all programs

Tyee Cup Income and Expenses as of 9/11/11

Income collected from attendees: \$22,850

Income from Premier Teams: \$12,280

Total \$35,130

Income from Donations collected \$100

Total Expenses:

Fields: \$9,055.50

Referees: \$13,122.50

Misc: \$6,391.17

Total Expenses \$28569.17

Outstanding bills, Gig Harbor Landcare

Director of Registration September 2011

Registration Numbers

Below are numbers as of 9/9

All Programs Combined

	2005	2006	2007	2008	2009	2010	2011	
Micro Players	132	162	179	180	206	199	190	
Academy Players		267	404	473	476	543	636	613
Club Players	343	315	334	397	438	452	450	
Premier Players		225	304	359	312	288	349	395
Totals	967	1185	1345	1365	1475	1636	1648	

State Reporting

I received an email from the state and non Korrio club registrars are required once a month between the 1st and 15th to send a file to the state for billing purposes. This information is not being used to update Korrio but will be used for billing. Two fields of information currently are not in Bonzi and will have to be manually added which the fields are consistent with all our records.

Korrio:

All manager and staff changes must be manually sent to Korrio for updating for RCL schedules. I have received a lot of negative feedback on Korrio on how difficult it is to navigate. Finding scores and standings is not easy and the system performance is slow.

Bonzi:

I have 3 teams testing Bonzi Team Stream technology. They are Tina Self and the G96s, Lynn Hale and the G2000s and my micro team. There are a few bumps in the road, but once it is understood, the technology should be a great way to communicate with the team members/parents. If you look at the following link Team Pages and then select one of the teams you will see how it can display on our website.

Uniforms:

There are a few items yet to clean up this week and then I will be handing uniforms over to Curt. Erwin will be in at the end of the month from Stanno and we will be reviewing the process (ordering 10%) extra. I completed the true up with Stanno at the end of August and the process will now require monthly based on usage. Still waiting on some shipments from Stanno relative to back ordered items. Delivered the goalie jerseys and parent coats (for payment in full) to managers for distribution to the parents and have received many inquiries if this will be made available for purchase.

Payment Plan:

Notices were sent to team managers (head coach copied in) relative to players who have not signed up for the payment plan or made special arrangements with Tom. Everything was resolved so no cards were withheld. I do have one that was missed, notice will be sent out today and I have quite a few U15-U17 not signed up. I will be sending a notice to those managers this week. We still have board members and coaches with balances due who have not signed up on the payment plan or paid the balance. These will be subject to a \$25 late fee effective 9/25.

League Play and Administration:

We have managed to keep the high school team together for TPCJSA play despite making a few individuals very unhappy. TPCJSA used Demosphere this year for bracketing and scheduling, district 3 continues to run on Gerd's system but did create a direct link to bonzi for real time updates and production of game roster sheets and the RCL is running league administration on

Korrio that is updated via excel spreadsheets. So I am not exactly sure where seamless soccer starts and ends or what it applies to and what it doesn't.

Recreational Cup:

I sent out a 9/15 deadline to U11 and above teams wanting to enter the Recreational Cup. To date I have only heard from two teams that are definitely a go, the Riptide (GU15) and the Celtic (BU16). I will send a reminder. In my note to the teams, I gave last year's cost and said it would be communicated to them after tonight's board meeting on what the final cost would be (NEW BUSINESS). Below is the information I have received relative to this year's cup from Perry Woodford District 3 commissioner.

This year the teams will register with District 3. The state is getting out of the registration process. District 3 will have the application up very soon.

Other changes.

Quarter finals will be hosted by the home team/association as determined at the November draw. The draw will provide which district will host a quarterfinal match. We won't know the teams before late November. Quarterfinals must be played on or before the first weekend of December. Semi final and final will be at Starfire the second weekend of December.

Transition:

As you all are aware of my recent changes, I want you to know my time on the board has been enjoyed and progress made has brought a sense of satisfaction. I will continue on with my registrar duties through my term of December. I tend to get many calls relative to other information; I will re-direct these calls back to the appropriate person/party while remaining sensitive to customer service.

VP Admin Report September 2011

Registration:

- Refer to Registrar Report (Cheryl Mercuri) for update.
- Starting search for new registrar. Have been contacted by one individual so far.

Merchandising:

- Looking to recruit Merchandising Coordinator.

Business Development:

- Working with Premier PD (Curt Carrol) and Titus Will Toyota to finalize agreement.
- Received first check from Toyota (\$10k)

Tyee Cup:

- Need new Director.
- Need to work with Joe W to create tournament exchanges .

Auction/Fundraiser:

- Auction scheduled for October 22 (
- Have Co-Auction leads (Kathy Hinz, Keith Schembs), Silent Auction Chairs (Rebecca Wenrich, Missy Northstrom, Jen Clark, Tammy Brooks), Live Auction Chairs (Bitsy Hatteberg, Paula Lazar (stepped down, need replacement).
- Theme will be Mardi Gras or Mardi Grass, Beatniks tentative with discounted rate.
- Already have first team donations and several live auction items.

Website:

- Dennis Foley (Communication Director) has been helping out from Denver last week and is willing to continue until we find replacement.

- Sam Larson (parent of Premier U13 Player) has expressed interest in taking over website for Dennis.
- Have talked to Bonzi about hosting website. Could have new site out by 1st of year. Could include game schedule software as well.
- Team Stream appears to be good addition.

Community Outreach:

- Attended August 15, 2011 PenMet boarding meeting with additional information regarding needs for all-weather, lighted playfields.
- PenMet is reviewing 10 year comprehensive plans. Position of HSC VP Admin will be representing Harbor Soccer be assigned to committee.
- Have been contacted and met with by both candidates running for Pen Met Commission position. Verbal report to be given at meeting.

Keith Schembs

V.P. Operations September 12, 2011

GENERAL:

I am at the point of asking PSD since they are back into school mode to see if we can have a meeting in regards to Community Use's 2011 changes and potential policy and procedure modifications in regards to field allocations. I have been working on this project for 10 months and have not moved the needle too far. Fields are tight for the fall 2011 training times. I am amazed how many fields PSD has open for fall and would like to hear from any other board members to see if it is just me or a theme for 2011? We still need a roundtable discussion asking where we want the Tyee Cup to go in 2012. I would like to schedule our September PD meeting next week. Gentlemen let's meet after the meeting to pick the best date.

PREMIER:

All teams who have a fall season begun play this weekend (reminder G17-15's have been released for High school season). August 17th coaches meeting went well. There are a few teams still working on finding assistant coaches. Goal is to have at least 1 assistant coach working with all with all teams by the end of September. Stanno parent item for those who paid in full were delivered at our September 1st managers meeting, with a few sizes back ordered and expected mid September. As of today only 2 managers are pulling double duty with 2 teams each. Joe and I are working on building a coach's data base. This year we have had 3 coaches leave our staff all do to day job changes.

CLUB:

Steve submitted his September report via email. Please read for all the details. I am not excepting his registration at this time willing to expand at the board meeting.

ACADEMY:

Jeff submitted his report early as he and his son went to the Michigan/Notre Dame game. On a side note the trailer was broken into while it was parked at Sehmel field. Nothing was taken; Keith is looking into adding some welded covers for more protection.

MICRO:

I have not seen Dan's report by the time I finished mine. I do know Dan was thankful for Kurt picking up Sehmel Tuesday and Thursdays. However, after he offered the field time to his coaches they only needed Tuesdays. Kurt please return Thursdays back to Penmet.

DISCIPLINARY COMMITTEE:

Jeff R. submitted his report via email and we will discuss the recommendation from his committee during our executive session.

GOOD OF THE CLUB:

I want to thank Cheryl again for her years of service to Harbor soccer club! She will be greatly missed as she has been a tremendous help over the years to the PD's and myself as VP Operations. I am thankful she is staying on until the AGM. I need to put this in writing "I am happy for you" as you have another new chapter to add to your life. Good luck at WPS's I hope you can make many changes.

I would like to suggest that we take 5 minutes after the next three board meetings to start building a volunteer list. The AGM is almost here (December).

Academy Report Sept 8, 2011

Academies:

- Fall Academy sessions are going well. Good turnout – approx 70% of players participating. Sessions go through the end of the month.

Coaching Modules:

- U10 Module was held on Aug 22. 12 U10 and below coaches attended on a very wet night!

Fill In uniforms:

- Fill in / Late registration orders will be delivered on Friday 9/9.

Season Starts this Weekend!!

- Thanks to Oscar and Kurt for getting out the September schedules!

Good luck to all teams in their Season Opener!!

Jeff Wenrich

D&R Report

NEW BUSINESS: The following ideas were discussed at the conclusion of the 8/23/2011 D&R Hearing by the Committee members, so that future issues, should they arise may be administered more effectively.

D&R POLICY ADJUSTMENTS:

- 1) Keith Vincent has agreed to work with all Assigned referees and referee candidates during future training to encourage them to involve the head coaches of any match they officiate, when, and if a problem arises with one of the parents/spectators.

The Committee members believe this may preclude/minimize the need to eject parents/spectators from the field of play. The Head Coach would then censure the parents conduct so that the match could continue without a full on misconduct incident, or ejection being required.

This is not something that the Board needs to vote on, but is communicated for information purposes/Discussion.

- 2) D&R Committee Members discussed making an official club policy for any future Parent/Spectator/Player/Coach misconduct toward a match official, require the offending member to Enroll in and Successfully complete a (3) Day Referee training course as part of the disciplinary action process.

This would require an official motion and a vote of approval from board Members.

This will then be written as a supplement to our current disciplinary policy and will be enforced as a condition of the reprimand/disciplinary penalty.

The D&R Committee Members formally request Board consideration of this as a policy change.

GOOD OF THE GAME: Thank you to all D&R Committee members for their dedication and professionalism throughout the D&R 73111 action. I'm proud of how much this committee has matured.

Thanks also to Keith Schembs and Janet Leverett for their actions during the Tye tournament to resolve Disciplinary issues before they resulted in further action.

END