



Harbor Board Meeting Minutes

June 13, 2011

7:00 – 9:00 PM

Gig Harbor Round Table Pizza

Attendance:

Office	Contact	P	E	U	Office	Contact	P	E	U
President	Mike McCoy	x			Communication Director	Dennis Foley		x	
VP Admin	Keith Schembs	x			Premier PD	Curt Carroll		x	
VP Ops	Curt Carroll		x		Club PD	Steve Jensen	x		
VP Comp	Oscar Canas		x		Academy PD	Jeff Wenrich	x		
VP Refs	Keith Vincent	x			Micro PD	Dan Gregory	x		
Treasurer	Rhonda Haase	x			Tyee Cup Coordinator	Janet Leverett	x		
Secretary	Joe Ross	x			Field Coordinator	Ed Fairbanks		x	
DOC	Joe Waters		x		Game Coordinator	Kurt Self		x	
Registrar	Cheryl Mercuri	x			Discipline/Review Com	Jeff Rankin		x	
Others: Mike Lund, Asst. Academy PD;									

Meeting called to order – **6:41 PM**

Guests: *N/A*

Committee Report:

- **Field Committee Update** – *No new updates at this time. Still exploring options in support of lighting Sehmel Park. Possible ideas include another petition or letter campaign.*
- **5 Year Plan Committee** – *Mike had a copy of the most current version available for board members to review.*
- **Tyee Cup** – *30 teams registered at this time. Slightly ahead of number at this same time last year. Vendors are reserved.*
- **Other committees; Auction, Sponsorship, Disciplinary** – *N/A*

Director of Coaching Report: Update forthcoming regarding June RCL meeting.

May meeting minute’s approval: *Mike M. Motions to approve May meeting minutes 2nd Keith S. (Approved, AYES: 7, NAYES: 0, Abstain: 0)*

Officers Reports: (See reports following meeting minutes)

This ends the general session of the board meeting. All non-voting members are free to leave.



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The Executive Board Session:

Old Business:

- Non-budgeted expenses for 2011 and possible future expenses, WYS, L & I and TPCJSA Fees *No new info at this time, Possible RCL team fee increase. No new fee increases thus far from L&I or State. (On-going).*
- Club Scholarship Application *Steve Jensen, He is in the final stages of drafting the new application. At which time it will be presented to the board for review. (Pending)*
- SB5422 and HB1452 – Mike *This legislation could cause non-profit and profit sports organizations to pay taxes to the state. Legislative session ending, not aware of any new taxes at this time.(Closed Topic)*
- Merchandising Harbor Gear – Keith S. *Keith has received a written proposed contract from Rush Team Apparel. Keith will forward to board members for review prior to next meeting. (Rush presented a possible partnership with Harbor Soccer Club. This proposal would allow for the development, sale and distribution of Harbor Spirit wear). (Vote next month).*
- Premier Budget – *Tabled to next month.*
- GHHS fast pitch fence – Mike. *After last month's discussion, Mike still has not heard back from Mrs. Wiggins at Gig Harbor High School. (Pending)*
- Website / Face book guidelines. *Mike asked Keith to follow up with our Communication Director Dennis Foley and seek his input but at this time, Dennis is monitoring site for any inappropriate material. Teams are utilizing a site called Team Snap. This is a website that offers additional features not currently found on our Harbor team sites. After review, Keith has authorized team's use of Team snap site as long as those teams update and maintain their team sites on Harbors web page. (Closed Topic).*
- **PROPOSED BY-LAW CHANGE** – Change the term exemption to “Fee Aid” Change current Premier exemption from 1500.00 to 1200.00. Exempt member must cover hard costs. Ex. Entire Uniform kit, embroidery, bags etc.



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New Business:

- **Discipline Action – Mike/Curt** *Discipline review board presented recommendation regarding incident. After lengthy discussion, Joe R. motioned to impose 2 game suspension, one already served and a written reprimand. Dan 2nd. (Approved, AYES: 5, NAYES: 0, Abstain: 2)*
- **Coach and board discounted player fee \$'s (Fee Aid) need to be confirmed \$300 must be paid if player is on Premier and Rec. fee would be covered in full if board member.** **DISCUSSION:** *To help cover hard costs, any person receiving FEE AID would be responsible for hard costs associated with player fees ex. Entire uniform kit, embroidery, bags etc. Keith S. motion coach and board Fee Aid to be implemented for the 2012/2013 season. Steve J. 2nd. (Approved, AYES: 6, NAYES: 0, Abstain: 1)*
- **Additional nominations to be approved for coordinators 2011/12 – Curt/Ronda/Mike** *Ronda will be stepping down as Treasurer August first. Since Curt is not present at this meeting, he will need to address nominations of Paul Louden as Assistant Micro Director and Mike Lund as Assistant Academy Director. Keith S. to address nomination of Communication Coordinator Dennis Foley and Auction Committee Chair person. Oscar will need to address Fields Coordinator Ed Fairbanks and Scheduler Kurt Self. Any additional Appointments need to be presented at next month's meeting.*
- **Sponsorship update – Keith is very close to signing agreement with club sponsor. Formal proposal next month.**
- **Field equipment inventory-** *Field inventory report not submitted.*
- **Byte-size coaching program – renew?** *Quick discussion, unanimous to not renew or continue program. Not fiscally beneficial.*
- **TCC Field Maintenance – Mike motions to allow Field coordinator to obtain a minimum of three bids to be presented to Mike M., Keith S. and Joe R. for approval up to \$4000.00 for field maintenance.**
- **TPCJSA update – Mike – Current TPCJSA board member under review by state, decision of TPCJSA member removal due by June 16th. No current meeting minutes available at this time.**

Good of the Game:

N/A

MEETING ADJOURNED 9:14 PM.

OFFICERS REPORTS

VP of COMP – No Report
VP of REFERRE – No Report

Field scheduler report for June

1. Met with Pen met and got extra grass fields at Sehmel for the Tye cup and got additional mid-week training days at Sehmel turf for Premier thru July.
2. Secured Goodman MS for additional dates for Joe waters training.
3. worked with Cheryl on updating material to hand out to the managers in their meeting as it relates to games and field schedules.

Things the board needs to think about for the next meeting

As most of us know the FC program has expanded by 6 teams over last year's numbers and we could expand on our other programs as well. And both GHHS 3 and PHS grass are down for repair thru out the summer, hopefully to reopen in August.

With this in mind we have to be prepared in the event that the number of fields we have does not meet our needs for our teams. Last year we had some games and all practices in the fall going until dark on the recreation side. And on the premier side we had upwards of 3 teams practicing on a field at a time with having to reduce practice times on the field for each team and practices to 9pm at night..

We need to think about using other schools than our traditional ones we have used!!! I have asked PSD in our summer/winter contract application for Artondale elementary and Voyager elementary grass fields. Which were both closed for repair last year.

But if we do not get these we might have to see about Sehmel grass fields and or using schools out on the Key Peninsula if our needs are not met. For those unfamiliar with the Key Peninsula school fields we have 3 full-sided and 1 small sided field between 2 schools located within 15 minutes of the Purdy Bridge and 1 full-sided field less than 10 minutes from the bridge.

I have included the current fees for PSD fields to help you with the TCC field problem as well.

Thanks, Kurt Self

Micro Report June 13, 2011

Registration:

- 137 Players registered, approximately 19 coaches
- Space for 216 players, 36 coaches
- Have answered emails from a number of parents. Will update micro website soon to include answers to Frequently Asked Questions
- I was unable to reach James Richey by phone to see if he was interested in continuing as our lead trainer on Sundays, but was able to get his email address and have sent him an email inviting him back to work with our Micro kids.
- I would like the Board and the Fields group to consider renting the outfields of Sehmel Homestead Park baseball fields for Micro practices. If we were able to get the outfields, we could hold the Micro practices all at one site, perhaps over three days (Tuesday, Wednesday, Thursday) during the week. This would free up much needed practice space and would provide the opportunity for Micro coaches to work together if they so desired. I recently was at the fields and the outfields are in good shape. With Micro players being our lightest players and the pug goals, if used during practice, being portable and easy to relocate, I believe that we could run 4 teams at a time on each field without doing damage to the fields.

Dan Gregory

Academy Report June 13th, 2011

Academies:

- We could not pull off a summer academy. Too much going on, and no one had enough time to put it together.
- Fall Academy is slated to begin the first week of August, running through the end of September. Hope to avoid some of the nasty weather from last year!

Registration:

- Please see Cheryl's Registrar report for updated Academy numbers.

Coaching Modules:

- John Wedge has given dates he can do both U8 and U6 modules. PD's need to meet to coordinate times. Modules will be held late July/Early August.

Coaches Meeting:

- Looking to have meeting the week after Tyee Cup.

Uniform Orders:

- Due this week. PD's are finalizing order numbers.

Field Coordinators Report

Harbor soccer club has been contacted by TCC , they would like to extend our field contract for 2011. Since there has been no maintenance on that field in the last six months, I have contacted Harbor Land Care to find out what it would take to get the field ready and get a budget for the remainder of the year. I would like someone to motion the board to Approve a budget , not to

exceed \$4000, that would include mowing, fertilization, graveling the parking lot, shrub maintenance, top dress and seed damaged areas.

I have been working with Pen Met to fill holes at PHS grass, Goodman, Harbor Heights, also repairing nets at same locations. Also going to open the gates at PHS grass for teams on Saturday and when necessary for practices.

Ed

VP Admin Report June 2011

Registration:

- Refer to Registrar Report (Cheryl Mercuri) for update.
- Will do one more "bonzi" blast reminder prior to June 15, 2011 – start of late fees

Merchandising:

- Following last month's meeting, Jim Butler, Rush Team Apparel, provided example of licensing agreement and price list (see attached).
- Jim is excited and ready to get going.
- **Think we should look at multi-year agreement (3 yr) to allow for program to get started.**
- Will be recruiting Merchandising Coordinator as we get going with Rush Team Apparel.

Business Development:

- David Duea, Greg Noson and I met with the local franchise of a Fortune 500 company interested in club sponsorship.
- Initial talks revolved around Premier program, but company is interested in sponsoring entire club.
- Local franchise would make initial payment in exchange for name of uniforms, coaches jacket, signage at fields, major website presence, and other items to be negotiated.
- Parent company would match up to initial \$10,000 ear-marked directly to sponsorship.
- Need to work on final plan, including how signage would be installed/used.
- **Had planned to have formal agreement to board for meeting, but company working with sister franchising to help out. Should have final proposal by July meeting.**
- **Need to figure out where money would go. I recommend using initial sponsorship to pay for academy at Micro/Academy programs; additional training Premier Program; and Lighted Turf time for Club program?**

Tyee Cup:

- Refer to Tyee Cup Director (Janet Leverett) for update.
- 25 non-harbor and 7 harbor teams have registered.
- Will be using Sehmel (turf and softball); Goodman/Harbor Heights; GHHS; and RA.

Auction/Fundraiser:

- Cathy Hinz has volunteered to continue with Auction.
- Need to find assistant director who will move to head auction director next year.
- Already have Inn At Gig Harbor (same place as last year) for availability.

Premier Team Fundraiser:

- Reviewed policy about Team Fundraising at Premier team manager meeting.
- All fundraising needs to go through VP-Admin for approval.

- Looking for guidelines to streamline approval
- One team looking for team sponsors, but can't undermine what we are doing with club sponsors.

Website:

- Dennis Foley (Communication Director) has set up 2011-2012 Team folders for Premier Teams.
- Having problems with multiple years and not copying all info, will continue to work with NGIN.
- As rec teams form, will get rec team folders up to speed.
- Some Premier teams trying to use Team Snap for communication. Site appears to cross between social networking site and outlook, which makes for easy communication.
- Responded to managers that Team Snap is ok to use for team communication, but that team page on www.harborsoccerclub.com must be maintained.
- Bonzi is adding game scheduling and team management software, as well as full club website capabilities, will look into cost/feasibility/benefits of maybe moving website to Bonzi for total on-stop shopping.

Good of the Game:

- Congrats to teams at Rainier Challenge, especially to BU14 making it to final game under new head coach.

Keith Schembs VP Admin

Club Program Report June 2011

Through 11 June 2011 we have the following totals for registration:

Players:

BU12 – 25 registrants
GU12 - 53 registrants
BU13 - 17 registrants
GU13 – 47 registrants
BU14 – 17 registrants
GU14 – 40 registrants
BU15 – 8 registrants
GU15 – 16 registrants
BU16 – 6 registrants
GU16 – 19 registrants
BU17 – 11 registrants
GU17 – 6 registrants
BU18 – 12 registrants
GU18 – 9 registrants

Coaches:

BU12 – 4
GU12 – 2
BU13 – 1
GU13 – 2
BU14 – 1
GU14 – 0

BU15 – 0
 GU16 – 0
 BU17 – 1
 GU17 – 1
 BU18 – 1
 GU18 – 2

I have personal knowledge of one recreational team and heard rumors of a second team that has elected to move the entire team(s) to play in a different league. The reason cited by the first team was they felt the team would not stay together should they play Premier and due to attrition needed some new players that could not be guaranteed roster spots so they elected to take the team to a different venue.

Director of Registration June Report

Premier Program Registration #s:

Note: Age groups that still have all players in a player pool will need to provide me a split of players by team no later than 7/25 (most teams will already have done this due to other summer tournaments). This will serve as the roster for the Tye Cup in addition this information is needed for the printing of player cards which will take start the first week in August

Age Group	# registered players for tryouts	# of Players Accepting Pool/Team Position	# completing registration night	Projected number of teams
Boys U10	42	25	19	3
Boys U11	30	23**	21	2
Boys U12	32	27	23	2*
Boys U13	20	17	NA	1
Boys U14	56	46*	NA	3
Boys U15	25	16	NA	1
Boys U16	19	14	9	1*
Boys U17	21	13	13	1*
Boys U18	16	13	10	1*
Girls U10	44	27	23	4
Girls U11	23	14	14	2*
Girls U12	36	27	23	2
Girls U13	31	22	NA	2*
Girls U14	41	33	NA	2
Girls U15	29	17	NA	2
Girls U16	41	25	NA	2*
Girls U17	37	29	NA	2*
Girls U18	2	0	NA	NA
Totals	545	388	NA	33

*--Have notified the association that we have opening at these age groups.
**Have players in a confirmed but not assigned status, waiting for further decisions from coach, total is 3 players.

Uniforms:

Everything seems to be going as planned will have all uniforms distributed by the 6/25.

Registration Nights:

Performance Golf worked well for registration nights. In my opinion, the smaller groups for registration night were more effective than one mass group. More work on us but I do believe the messages were more clear and uniform fittings were as reasonable as could be expected.

Registration/Payment:

We have 21 families sign up for the payment plan. We plan on sending an email notice out today or tomorrow with step by step instructions and reminders.

Recreational Programs:

Registration for the Micro program and U7 age group opened up on 4/1. To date we have the following numbers

Micro: 137 players

Age Group	Boys	Girls
U7	49	57
U8	74	47
U9	52	33
U10	38	27
U11	22	53
U12	25	53
U13	17	48
U14	17	40
U15	8	16
U16	6	19
U17	11	6
U18	12	9

Summer Camp: 27

Other key information for the Recreational Program.

- My deadline for registering District III league teams is 7/10. District III will run a 12 game season.
- U10 and below teams will not be required to have player cards. U11 and above it is mandatory.

Manager's Meeting:

Held a manager's meeting on June 8th to go over a guidelines for the upcoming year. I have received feedback from many managers that it was well received and viewed as very helpful.

Technology:

Bonzi is user testing their team stream component which is the same functionality of Korrio and team snap. This is a feature that they plan to release in September at the latest with no additional cost to us. Will be the reviewing the feature more thoroughly once it becomes available.

Treasurer Report June 2011

Account Balances

Fundraiser balance \$2,949.65*

General Fund Account 1 \$379,165.32

General Fund Account 2 \$25,000 (Reserve Account)

Money Market Account (Timberland Bank) \$87,144.92 (YTD interest paid \$144.92)

\$5,000 Misc, \$35,000 Coaches, \$20,000 Fee Assistance, \$7,000 Good of the Club, \$20,000 Equipment

Field Fund CD 5 year (Timberland Bank) \$150,000.00

*\$90 deposit made – Team submitting a check for funds collect for auction

Outstanding Debts 2010

HFC – Outstanding balances \$350.00

Rec – Outstanding balances \$370

Updates

Attached – Budgets/Actual for all programs

161 Premier members paid in full! Cheryl and I are putting the coat order together; I am waiting on 5 members to respond to my email with their sizes. 182 members will be on the monthly payment plan starting June 25th and only 17 members have not paid their initial deposit.

Working with Mike in regards to the new B&O and retail tax for profit and non-profit sports organizations. My understanding is it will become effective August 1, 2011. Accountants advised that the state will want tax on the gross fees, therefore itemizing our fees to not include uniforms or other items we previously paid taxes on, would not help and become an accounting nightmare. (No updates since May)

L&I, conclusion is the State paid L&I for the Referees for 2010, however going forward we are responsible for paying L&I for our contracted Referees. We are not responsible for the Referees being provided by PCSRA, however, it is probable that they will pass thru the expense to each club. As of yet we have not been advised of any increases from PCSRA. (No updates since May)