



Harbor Board Meeting Minutes

August 16, 2011

7:00 – 9:00 PM Gig Harbor Round Table Pizza

Attendance:

Office	Contact	P	E	U	Office	Contact	P	E	U
President	Mike McCoy	x			Communication Director	Dennis Foley		x	
VP Admin	Keith Schembs	x			Premier PD	Curt Carroll	x		
VP Ops	Curt Carroll	x			Club PD	Steve Jensen		x	
VP Comp	Oscar Canas	x			Academy PD	Jeff Wenrich	x		
VP Refs	Keith Vincent	x			Micro PD	Dan Gregory	x		
Treasurer	Tom Ferguson	x			Tyee Cup Coordinator	Janet Leverett		x	
Secretary	Joe Ross	x			Field Coordinator	Ed Fairbanks		x	
DOC	Joe Waters	x			Game Coordinator	Kurt Self		x	
Registrar	Cheryl Mercuri	x			Discipline/Review Com	Jeff Rankin		x	
Others: Mike Lund, Asst. Academy PD;									

Meeting called to order – **7:20 PM**

Guests: **N/A**

Committee Report:

- **Field Committee Update** – *Pen Met looking at 2-3 parcels, Keith S will monitor and report next month.*
- **5 Year Plan Committee** – *Update at September meeting.*
- **Tyee Cup** – *In the black, financials to be presented at September meeting.*
- **Other committees; Auction, Sponsorship** - *Auction set for October 22nd. More to information to come.*
- **Disciplinary** – *Incident occurred during Tyee Cup. Committee to address next week.*

Director of Coaching Report: *RCL meeting last Friday. All Premier teams have been placed in divisions and schedule should be out by Wednesday of next week. Currently no Harbor teams in NWCL. Several issues arose last season and some games could not be played. Fall season to start Sept. 10th. Premier Coaches meeting set for tomorrow Wednesday the 17th.*

July meeting minute’s approval: *Keith S. Motion to approve May meeting minutes: 2nd Jeff. (Approved, AYES: 7, NAYES: 0, Abstain: 0)*

Officers Reports: (See reports following meeting minutes)

This ends the general session of the board meeting. All non-voting members are free to leave.



Harbor Board Meeting Minutes

August 16, 2011

The Executive Board Session:

Old Business:

- **TPCJSA Update** – *Regarding TPCJSA secretary. It was understood that WYS would begin running TPCJSA if the secretary was not removed from office due to violation of fiduciary obligation in alignment with WYS and US Youth Soccer. During TPCJSA meeting Mike M. pointed out that the bylaws of TPCJSA and that only the TPCJSA board could recommend to the membership what they would like to do. In this case it was to have the secretary removed in order for the balance of TPCJSA to continue running under its own officer and membership control. TPCJSA board made the recommendation to the membership to suspend the secretary for one year. The motion passed by a weighted vote.*
- **Non-budgeted expenses for 2011 and possible future expenses, WYS, L & I and TPCJSA Fees** *No new info still looking into by Keith V. Tom and Ronda . (On-going).*

Curt motions to approve withholding L&I fee from in-house referees as of 2011 per state requirements. Documentation of deductions to be included in referees checks. Jeff 2nd *(Approved, AYES: 8, NAYES: 0, Abstain: 0*

- **Club Scholarship Application** *Mike is looking into developing a simplified application form. . (On-going)*
- **Merchandising Harbor Gear** – Keith S. *No update. (On-going)*
- **Filed Equipment Inventory** - *Oscar will forward to Joe to attach with office inventory.*
- **Sponsorship update** – *Update in Keith Schemb's report.*
- **Bank Account; shift funds to reduce risk per last month.** *Tom will follow up with Ronda.*
(Define if Tyee Cup is a single line item and possibly separate from Premier Budget)

New Business:

- **Goal Safety** – *Illinois first state to pass goal anchoring law. Lengthy discussion. Will set as item for future meeting.*

Keith S. motions to extend the meeting 20 minutes. Curt 2nd. Motion so moved.

- Bonzi/Korrio Update – Team Steam and website hosting is integrating all features. Cheryl's report covers topic.
- Kingdom Hope Foundation Charity – Steve Zakuani's Foundation. Excellent connection for Harbor with the Sounders.

Curt motions to approve 300.00 for shadow box to present to Zakuani to encourage future partnerships with Harbor. Keith 2nd (*Approved, AYES: 8, NAYES: 0, Abstain: 0*)

PSPL – A U8 and U10 team have opted out of Harbor Soccer's home league to play in PSPL. These teams are no longer recognized by Harbor Soccer Club.

Good of the Game:

N/A

MEETING ADJOURNED 10:00 PM.

OFFICERS REPORTS

VP Comp Report August 2011

Fields:

- Refer to Ed Fairbanks Report as well.
- Equipment inventory has been done and is available if anyone is interested in reviewing.
- 2 sets of 8x24 goals are in the process of repair, 1 @ Lower Goodman and 1 @ TCC – ECD of repair 9-2-11.
- 2 6x18 goals missing bolts, 1 @ Harbor Heights and 1 @ Sehmel.
- 1 set of 8x24 nets need replaced @ Goodman, email into PAA to have done as we've repaired all others.
- Ed still working on long term commitment with TCC.
- Ed is also in talks with Lighthouse for further use of field for fall and long term use.
- Email into PAA and Kurt Grimmer in regards to field lining for younger ages to try and eliminate multiple lines at schools as well as cutting cost down.

Scheduling:

- Anticipating schedules to be released in the coming weeks, both Kurt and I will be meeting next week to go over and review good & bad from last year to smooth out for this season.
- Kurt and I will also be addressing a way to standardize the scheduling process in a file/book for future adding of new personal to scheduling.
- Ed and I this weekend will be addressing the location of Academy, Club and Premier games for the season as well as going over set-up options for Academy games.

- Bill Miller from PenMet would like to see some of the young ages games out on the Baseball fields this season to see how it holds for future use. We will take this into consideration when allocating fields for games/programs.
- Access to Bonzi is needed for both Kurt and myself for scheduling, whoever it is that needs to make this happen please make it happen soon so we can make spreadsheet of contact personnel.

Tyee Cup Scheduling:

- While it went a lot easier than last year, there are things that I will sit down with Janet in the next coming weeks to go over for next year.
- As Keith mentioned in his report whether we stay with getsoccer. Like the software but poor technical service when really needed do to being on the east coast.
- I'll be sending a questionnaire out next week to all Coaches and Managers to teams from our Club that attended the tournament for feedback of how they felt it went. This is vital information for next year's to be that much better as well and smoother.

PSPL:

- Thank-you Cheryl for keeping us informed about this as this is a concerning issue that needs to be addressed for the better of the Club.
- Please table in new business.

Good of the Game:

- Thanks to everyone that made this a successful tournament. Thank-you Scott Wood for the use of your home on wheels as it made my life much easier. Janet thanks for all the laughs you're a pleasure to work with even know you're a pain in my.....

Oscar Cañas VP of Comp

VP OPS Report August 2011

GENERAL:

I am continuing discussions with PSD in regards to Community Use's 2011 change and potential policy and procedure modifications in regards to field allocations. Hopefully, all organizations can be included to help establish what is best for the community. We received the fall contract from PSD beginning August 15th and field allocations seem to be short especially Thursdays.

PREMIER:

All teams are concluding summer training and tournament play. Starting the week of August 22nd the G17-15's will be released for High school tryouts. For those players who do not make their teams or chose not to tryout we will have a high school team option available for fall. Tyee cup was a good event. All Harbor teams participated except the G17 and 16's. We need to have a roundtable discussion where we want to go in 2012. The biggest two questions that comes up every year with coaches is field complexes and what ages do we want to go up to? Stanno backpacks were delivered to Kitsap screen printing end of July. Distribution began the first week of August and only a few teams still need to pick them up. Parent gifts have been delivered to Benny and we are waiting

for them to be returned so we can hand them out at our next manager meeting. August Coaches meeting scheduled for this Wednesday the 17th 7:45-9:30 PM at Roundtable Pizza.

CLUB:

Steve submitted his August report electronically "was brief and to the point". Please read for all the details. Steve and I spoke over the weekend and he may not be in attendance as he is preparing for his new job.

ACADEMY:

Jeff submitted his report and noted he had his first coaches meeting of the year July 26th at PHS. I was able to attend and am impressed with Jeff and Mike' working relationship. They look like a good team for the 2011 fall academy season. I will not be able to attend their August 22nd coaches meeting as I will be out of town. Do not forget to read Jeff's entire report for all the information.

MICRO:

Dan submitted his report and is getting close to finishing all teams (Cheryl thanks for your behind the scenes help as always). I will be at the Micro coaches meeting August 17th 6pm at the driving range. His waiting list is getting to be good size. Remember to contact the seniors on Neil's B18 team as they do have their senior project to complete.

DISCIPLINARY COMMITTEE:

Jeff R. submitted his report via email. We have our second member who needs to visit us. That meeting is scheduled for August 23rd and I am out of town. In my absences I have requested Mike M to attend.

GOOD OF THE CLUB:

I wanted to thank Janet and Oscar for their efforts. Janet thanks again, for your time and effort put into the Tyee cup. Oscar thanks again, for researching and finding the needed information to bring another new coach to Harbor.

Suggestion for this month now is the time to find new members to volunteer. It is never too early to find good HELP (think Auction and AGM).

VP Admin Report August 2011

Registration:

- Refer to Registrar Report (Cheryl Mercuri) for update.

Merchandising:

- Looking to recruit Merchandising Coordinator.

Business Development:

- Sent formal agreement to Titus Will. Curt Carroll and I to meet with Jim Johnson.
- TW received award from Toyota and is ready to accept terms and provide first year compensation.
- Premier PD (Curt) and myself to meet with Jim this week to execute agreement.
- Working with Premier PD (Curt) on how to get jersey's updated with TW logo.

Tyee Cup:

- 88 teams, 186 games, one of largest Tyee Cups.
- Goodman as headquarters worked excellent. Vendors reported good sales
- Working with Treasure (Tom/Rhonda) to finalize numbers. Should be in black.
- PenMet Staff did great job converting softball fields to 1 U11 field. In future years, could do a second U11 field on Baseball.
- Things for next year:
 - New Coordinator
 - Same date (last week July or move up one week?). Establish early and send place holders to PenMet, PSD, and Lighthouse.
 - Should complete paper work and submit to state before end of calendar year
 - Heard from two clubs that they have partnering agreements. Need to tighten up agreements with GRFC (Winter Classic), WPFC (Rainier Challenge), and other clubs. Would like to work with Joe and Mike on this during fall season to get better numbers established earlier. Would also allow us to make divisions within brackets.
 - Stay with Got Soccer?
- Two disciplinary actions (player with Red Card, spectator sent off field). Both dealt with time of event. DC should explore spectator issue more, but Mike Schmitt, PCSRA okay with staff handlings.
- Want to explore partnering with Gig Harbor Chamber of Commerce or Uptown. Feedback from Blazin Onion, Fondi's, and Ben & Jerries was that they definitely noticed the soccer fans! Want to get further involved.
- Final Report already submitted to WYS.

Auction/Fundraiser:

- Tentative date of October 22 (last week of MLS regular season and Sounders are in LA).
- Have Inn at Gig Harbor for date, meeting with coordinator and facility this week.
- Reaching out perspective Silent and Live Auctions Chairs. Don't want to name names, but hopefully both accept.
- Waiting confirmation on Shy Boys.
- Trying to improve flow and set-up.
- Better way to provide tax paper work night of auction.

Website:

- Dennis Foley (Communication Director) has been helping out from Denver last week and is willing to continue until we find replacement. Suggestions welcomed!
- Registrar (Cheryl) testing Bonzi TeamStream, which is similar to TeamSnap. Will create team management site for each team using registration and Bonzi reports.
- If system appears to be worthwhile, will look at rolling it out to all teams (Premier for Spring Season, Rec next season).
- If we roll out TeamStream, may want to look at rolling web hosting from NGIN to Bonzi as well. Working the Cheryl and Bonzi to look at cost, timeline, support issues. This will also get us game scheduling software.
- Rolling news stories updated.

Steve Zakuani – Good of the Game:

- On August 3, 2011, Seattle Sounder Steve Zakuani makes a surprise visit to the BU14 practice to meet with a player who broke his leg during tryouts.
- Contact was made through Zakuani's Kingdom Hope Charity director Garret Pang.

- Zakuani/Kingdom Hope is looking for a “second” club. Hope is to align with a local club and have that club likewise get involved with his charity.
- Would like to explore partnering agreement and connect it to auction. Something along lines with they help with 2 live auction items and 2 silent auction items, in exchange for percentage of take from auction donated back to Foundation. Discussion?

Community Outreach:

- Attended July 25, 2011 PenMet board meeting. Made statement about lack of lighted playfields for fall/winter sports programs.
- Attended August 15, 2011 PenMet boarding meeting with additional information regarding needs for all-weather, lighted playfields. PenMet is also reviewing 10 year comprehensive plans. I have asked that a representative from Harbor Soccer be assigned to committee.
- Meeting with Chamber of Commerce to explore benefits of our membership.
- Was contacted by president of the Greater Gig Harbor Foundation (Dr. Julie Ann Gustanski). The Foundation is starting to establish scholarships to fund opportunities for kids unable to afford to participate in local programs. Will be meeting with Foundation to get HSC involved in the program.

Goal Safety:

- State of Illinois passed first law mandating anchoring of goal posts. This was in response to fatality of young player by goal.
- Expect this to get passes in other states similar to how quick the Zachary Lystedt law became a national issue.
- Need to look at how we can anchor goals (6x12 to 8x24) better and how we can be proactive in this rather than react to possible changes by school district.

Good of the Game:

- Thanks to Rhonda for working with Tom as he gets going as our new treasurer. Rhonda’s efforts the last years have left the club in a much better position than when she started...a model we all hope to follow.

Keith Schembs VP Admin

VP of REFERRE

The referee group is looking ahead to the season. There were 40 in the August class to go along with 26 in the June class. Most of these were Harbor Soccer Club youth players who are now certified referees. We are now working on scheduling and organizing them with mod soccer as the first years' priority. We have started contacting last year’s referees to find out their interests for this year. Mike Lund, Joel Emery and I are working on this issue.

Keith Vincent VP of Referee's

Fields report

- 1) Tyee cup set up and take down
- 2) Repair water pipe leak southeast corner at TCC

3) Working to get a relationship with lighthouse for field usage.

Scheduler report

1. Assisted with Tyee cup fields
2. Helped Steve Jensen to set up fields for his Goalie training this week
3. Worked with Curt on fields for his programs for fall

Micro Report

- 182 players registered have been broken into 30 teams. 28 teams of 6 and 2 teams of 7.
- 6 teams still need coaches. Announcements of the absence of a coach have been sent to the parents of all 6 teams. I have received responses from three parents who are considering stepping up to coach. I have an additional parent who coached last year who is not registered to coach this year. I will be calling him and possibly transferring his child and him to a team without a coach if he is willing to take on the responsibility.
- There are additional 4 to 6 families who have expressed interest and requested that their children play Micro. These requests all came in recently. The possibility of adding these additional players is slim in that there are not additional coaches to add a team and I want to limit the number of teams with 7 players.
- A coaches meeting is scheduled for Wednesday, August 17th.
- Practices will start the week of August 22nd, with the “Jamboree” scheduled for September 11th. Games will start on the following Sunday, September 18th and run through Sunday, November 13th.
- James Richey has responded regarding being our “Trainer” for Micro kids on Sundays, but has not committed. I have budgeted for and communicated to James a \$300 increase in the amount paid to the trainer; to \$1500 from \$1200.

Dan Gregory Micro Director

Academy Report Aug 15th, 2011

Fall Academy:

- Starting the third week of Academy Sessions (Tues/Friday at Sehmel Park)
- Approx 150 kids per night. Expect increased participation as teams begin practicing, end of vacations, etc.
- Thanks to all the board members for assisting John Wedge during the sessions!

Practices:

- Academy teams began practicing last week. Due to PSD contract, last week was 'first come/first serve'.
- 8/15 is the first week of PSD Fall contract. We are expecting some grumblings about field space, teams wanting to change practice times.

Coaching Modules:

- U6/U8 Module was held on Aug 8th. 28 Micro and Academy coaches attended.
- U10 Module is scheduled for Aug 22.

Coaches Meeting:

- First meeting was held on July 26th. Approx. 50 coaches were in attendance.
- Next meeting will be week of Aug 22nd, where we will pass out uniforms, discuss schedules, auction, etc.
- If any Officer/board member would like 5-10 mins. on the agenda, please let either Mike Lund or myself know.

Jeff Wenrich Academy Director

Club Program Report
August 2011

- **All teams formed, teams assigned and training scheduled**
- **Coaches meeting postponed due to training schedule released late**
- **Goalkeeper clinic with Dave Brown currently underway until Wednesday 17 August**
- **Prottime soccer balls picked up and mostly delivered, still working on scheduling delivery with remaining coaches**
- **Should have uniforms from Prottime in by the end of the month for distribution to teams**

HARBOR SOCCER CLUB DISCIPLINE & REVIEW COMMITTEE

Report for Board Meeting August, 15 2011

OLD BUSINESS: I received the Board of Directors final decision in the Disciplinary matter # 3511, from Mike McCoy on or about June 20, 2011.

I have drafted a letter notifying the Member in question of the Board's decision, this DRAFT has been given to Curt Carroll and has been approved. (Copy Attached).

I have sent an original to the member via Certified Mail. He is to self police the remaining single game suspension, which may have already happened with the Tyee Cup tournament.

All original documents and a back up copy on CD will be given to VP Operations for archiving.

Unless there are additional issues from this member, this matter is closed as of 8/11/2011

NEW DISCIPLINE AND REVIEW: D&R # 7/31/11

A Club member was sent off of the sidelines at a Tyee Cup Match on 7/31/11. I received both the Referees report (Center official), and additional notes from both Harbor & Tracyton parents/spectators. The allegation is a violation of the "Touchline misconduct rule"

VP of Referees will also provide report from the Assistant referee at the time of the hearing.

The Member is a Parent of a Daughter in the Harbor Premier program, and was formally a coach with Harbor Academy team(s).

The Member was notified of the intent to conduct a hearing consistent with WYSA and Harbor Soccer Club Bylaws (Certified mail, etc.)

A D&R Hearing has been established for a date and time next week, all D&R Committee members have been notified and have advised me that they will be in attendance.

VP of Admin. Notified me he will not be attending due to a scheduling conflict.

I have answered questions regarding the process, (via e-mail) briefly with the member in question.

Director of Registration August 2011

Registration #s:

Below are the latest numbers for all programs.

2011 Club Program Numbers					
# of Girls teams	# of Boys teams	# of players Assigned	# of players waiting list	# of staff Members	# of teams with only one staff

17*	11	451	2	44	12
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*Includes the high school league team as I am assuming it is a go, already have 9 players

2011 Academy Program Numbers					
# of Girls teams	# of Boys teams	# of players Assigned	# of players waiting list	# of staff Members	# of teams with only one staff
35	40	603	1*	104	42

Had 4 on the waiting list, three went to other soccer programs based on contact made relative to openings.

2011 Micro Program Numbers				
# of teams	# of players Assigned	# of players waiting list	# of staff Members	# of teams needing a coach
30	181	3	25	6

All Programs Combined

	2005	2006	2007	2008	2009	2010	2011
Micro Players	132	162	179	180	206	199	182
Academy Players	267	404	473	476	543	636	603
Club Players	343	315	334	397	438	452	451
Premier Players	225	304	359	312	288	349	391
Totals	967	1185	1345	1365	1475	1636	1627

Uniforms:

I have just a few loose ends to get teams totally outfitted. Back packs have all been completed; have only had a few minor incidents. Still waiting on some shipments from Stanno relative to back ordered items. Delivered goalie jerseys and parent coat (for payment in full) to Kitsap screen-printing last Friday, should have in 10 days to deliver to the teams.

Payment Plan:

We have 111 families sign up for the payment plan while there are 144 families with account balances. 13 of these are coaches and/or board members who have account balances. If you are a board member that has a balance due after the fee aid was applied, please pay this before the September draw to avoid getting charged service and late fees.

Any player that has not worked out special arrangements through Ronda/Tom and have not signed up for the payment plan will get one last notice or the card will be pulled prior to the start of the season. Emails to coaches and managers will go out toward the end of August.

League Information:

All teams have been entered into RCL, Districts or TPCJSA. Since initial entry into District iii, I have moved two teams, back to TPCJSA. The girls U18 team was one of the 2 teams, they were initially entered into District Gold. Based on the current roster (9), it was decided to pull the team out of districts and place in the High School League. I have entered the team in the high school league and have notified Don Mears that we will not have true numbers until after tryout decisions are made which will be at the earliest 8/26.

PSPL:

There are two teams that are entered into the PSPL and are using Harbor in their name. One is the Harbor Pandas coached by Gary Price and the second is the Harbor Tornadoes I do believe coached by Chris Easley. Initially they were registered as Harbor FC Pandas and Harbor FC Tornadoes. A special tryout was held to for the girls U8 to provide a more competitive option for the Pandas it did not pan out and they have decided to play PSPL again. Gary Price sent me an email asking for player cards and I did respond since they are no longer associated with Harbor that I could not provide this to them under Harbor Both these teams are listed with an (**Ind**) before their name which I think means they filed as an independent team. Basically that was the message I told him, below is the guideline in PSPL rules, question is should they be using Harbor Name.

- **INDEPENDENT TEAMS:** *The PSPL primarily creates competitive soccer leagues to promote club-based soccer teams. The PSPL believes clubs are more committed and more capable of developing young soccer players over the long term. However, the PSPL welcomes independent teams on a case-by-case basis.*

Technology:

Bonzi released Team Stream and already has 30,000 registered users. I am participating in a webinar on the functionality of the software on Wednesday. I do know some kinks are being worked out. I also participated in a webinar on their scheduling software. Currently it is more geared toward a tournament versus a field inventory management tool. I will take a crack at writing what our requirements are for field scheduling software.

Greg, Keith and I were received correspondence from Korrio as they continue to try to get our business. New pricing for Korrio is as follows:

- **Pricing:** This is a one-time fee per player per year, and includes **unlimited registration transactions and unlimited use of the Korrio platform**. We have completely streamlined the financial transaction, and structured the pricing based upon the level of play and usage of the system. This is an annual fee per player, that is all in. No other fees.
 - \$3 per player, per year for Recreational Clubs / Players
 - \$5 per player, per year for Select Clubs / Players
 - \$7 per player, per year for Premier Clubs / Players
- No Setup fee
- No Hosting fee

- We would prorate your account for this year, taking into account that the remainder of 2011 is free.
- \$1 discount for WYS player registration fees. This WYS offer expires at the end of August.

Currently we pay Bonzi \$2.50 per registrant. For tournament management, Bonzi charges \$6 dollars per team.

Treasurer Report August 2011

Account Balances as of 8/11/11

Fundraiser balance \$2,949.65
 General Fund Account 1 \$156,419.40
 General Fund Account 2 \$221,000 (Reserve Account non-interest bearing)
 Money Market Account (Timberland Bank) \$135,380.39 (YTD interest paid \$222.39)
 \$5,000 Misc., \$35,000 Coaches, \$31,810 Fee Aid, \$8,661 Good of the Club, \$54,687
 Equipment, Balance remaining is interest earned.
 Field Fund CD 5 year (Timberland Bank) \$151,555.14 (YTD interest paid \$1555.14)

Outstanding Debts 2010

HFC – Outstanding balances \$300.00 (last payment 6/15/11)
 Rec – Outstanding balances \$370 (Peterson \$225 & Ramirez \$145)

Updates

Attached – Budgets/Actual for all programs

Tyee Cup Income and Expenses as of 8/11/11

Income collected from attendees:	\$19,300
Income from Premier Teams:	<u>\$12,280</u>
Total	\$31,580

Income from Donations collected \$100

Total Expenses:

Fields:	\$9,055.50
Referees:	\$13,122.50
Misc:	<u>\$6,002.00</u>
Total Expenses	\$28,180.00

Outstanding bills, Hemley's and reimbursements for expenses