

**Eagan Athletic Association – Board Meeting Minutes**  
**Thursday, October 27, 2011**  
**Eagan Room, Eagan City Hall**

<u>President – Dace Unmacht</u>	<u>Present</u>	Director of Traveling Softball –	
<u>Vice President – Ken LaChance</u>	<u>Present</u>	<u>Dana Anderson-Glass</u>	<u>Absent</u>
<u>Treasurer – Kate Boyle</u>	<u>Present</u>	Director of Lacrosse –	
<u>Secretary – Kurt Urdahl</u>	<u>Present</u>	<u>Jan and Kurt Johnson</u>	<u>Present</u>
Administrative Assistant -		Co-Directors of Track –	
<u>Amy Lokensgard</u>	<u>Present</u>	<u>Annette &amp; Michael Linder</u>	<u>Present</u>
Director of Fundraising -		Co – Directors Volleyball –	
<u>Dan Klekner</u>	<u>Absent</u>	<u>Teresa Kavanaugh</u>	<u>Absent</u>
Director of Coaches -		Director of Fall Volleyball –	
<u>Susan Schaumann</u>	<u>Present</u>	<u>Ann Kluender</u>	<u>Present</u>
Director of Equipment -		Director of Football -	
<u>Ed Kees</u>	<u>Present</u>	<u>Dean Kraus</u>	<u>Present</u>
Director of Technology -		Director of In-House Baseball –	
<u>Tim Jolliffe</u>	<u>Present</u>	<u>Bubba Chambers</u>	<u>Present</u>
Director of Traveling Baseball -		Director of In-House Basketball –	
<u>Lynn Estes</u>	<u>Present</u>	<u>Eric &amp; Kim Anderson</u>	<u>Present</u>
Director of Traveling Basketball -		Director of In-House Fall Soccer	
<u>Beth and Gregg Koenig</u>	<u>Present</u>	<u>Dione DeMartelaere</u>	<u>Present</u>
Director of Traveling Soccer -		Director of In-House Spring Soccer –	
<u>Mike Mulrooney</u>	<u>Present</u>	<u>Trenne Fields</u>	<u>Absent</u>
Eagan Parks & Rec Dept -		Director of In-House Softball –	
<u>Jonathan Moore</u>	<u>Present</u>	<u>Mike Ferraro</u>	<u>Absent</u>
Director of Publicity -		Director of Wrestling –	
<u>Brad Ruitter</u>	<u>Present</u>	<u>Vacant</u>	
Director of Kickball –			
<u>Bonnie Bley</u>	<u>Absent</u>		

**Visitors:** Ben Lorian, Jim Howe, Sharon Stumpf, Tom Sieberlich, Corey Powell and Mark Hoffman

**Administrative Business:**

**Approve September Board Meeting Minutes:**

- Trenne Fields made a motion to approve the September Board Meeting Minutes, second provided by Lynn Estes. Motion carried. September minutes approved.

## **Executive Committee Update**

### **Board Position Restructure Discussion (Dave/Ken – Update)**

- The Board restructure is moving forward. Even though this will be a gradual change and take several months to fully evolve, we will see the most noticeable change with the 2012 EAA Board of Directors. Instead of having 2 or more Sport Directors per sport, we will now see 1 Sport Director per sport. The idea is that this will provide better programs for families. As we move into the New Year, we will begin this new structure take shape.

### **Board Position Nominations (Dave/Ken – Action)**

- Nominations for the 2012 Board of Directors have been made. Formal voting will take place at the Annual Meeting of Members for Election of Board of Directors on December 1<sup>st</sup>. Other nominations can be made at that time, too. Positions open for voting are:
  - President
  - Vice President
  - Secretary
  - Facilities
  - Marketing
  - Program Initiatives
  - Sport Programs
  - Web Strategy & Support
  - Baseball
  - Basketball
  - Football
  - Lacrosse
  - Soccer
  - Softball
  - Volleyball

## **Community Awareness & Events**

### **Shed Clean Up Day & Equipment Donation (Lynn – Update)**

- On Saturday, October 1<sup>st</sup> EAA hosted a “Shed Clean-Up Day”. The Sport Directors who have equipment in either one of the storage areas were asked to show up between the hours of 9:00am to 3:00pm to clean up their areas getting rid of all outdated equipment. Dumpsters were available for all trash. Lynn reported that the day went well and that the dumpsters were full by the end of the day. Ken thanked Kim Anderson for her generous donation of 200 basketballs to District 196.

### **Eagan Foundation Scholarships (Ken – Action)**

- EAA has partnered with the Eagan Foundation to fund 2 scholarships totally \$1500 for graduating high school seniors living in Eagan and/or attending Eagan High School. Since EAA has been making this contribution, funds have always been put aside in the

endowment fund, but these scholarships have always been paid with money from our Charitable Gambling Operation. EAA's Charitable Gambling Operation was terminated effective August 15, 2011. Lynn Estes made a motion to budget \$3000 annually for 4 scholarships (\$750 each), second provided by Ken LaChance. Motion carried. The 2012 Administrative Budget will reflect the \$3000 commitment in a separate line item. Ken LaChance made a motion to approve the moving of the Eagan Foundation Scholarship funds from the Endowment Fund back to the General Fund, second provided by Lynn Estes. Motion carried. Effective January 2012, the scholarship funds will move back into the General Fund.

### **Finance Committee Update**

#### **Approval September Financials (Kate)**

- Dione DeMartelaere made a motion to approve the September Financials, second provided by Lynn Estes. Motion carried. September Financials approved.

#### **Approve Admin Budget (Kate – Action)**

- Kate went through the 3 page Admin Budget for 2012. Kate did a great job in explaining each entry and answered many questions from the Board. Ken LaChance made a motion to approve the 2012 Administrative Budget, second provided by Michael Linder. Motion carried. 2012 Administrative Budget approved.

#### **Insurance Renewal Review (Ken – Action)**

- Ken wants to table the insurance review for the remaining of the year. This subject needs time and attention in the early weeks/months of next year (2012). Ken is sure we don't have enough coverage or the right type of insurance. Currently we have high deductibles and few claims. The Insurance renewal review will continue with decisions made by 3/1/2012 to be ready to implement in June 2012.

#### **New Equipment Shed Progress (Ken – Update)**

- The City met with the Eagan City Council on Tuesday, October 25<sup>th</sup> to start putting together a contract to get the permitting needed to start breaking ground in early spring 2012 for a new building/shed on the Lexington/Diffley property. No one foresees any issues.

### **Marketing & Technology Committee Update**

#### **Newsletter (Brad – Update)**

- Brad plans to issue one more newsletter before year end. He expects the newsletter will be ready the Monday before Thanksgiving or the Monday after Thanksgiving. Please e-mail Brad anything you would like to include in this newsletter no later than November 11<sup>th</sup>.

#### **Maximum Solutions Review (Cory – Update)**

- Maximum Solutions is piloting a program with 6 other sport associations. Cory would like EAA to join in and test this new program. If successful, it will replace our annual

maintenance upgrade and we will be able to run their software remotely with one license and host all databases. Cory will have more to share at the next meeting.

## **Sport Program Business**

### **Coach Certification Clinic (Susan – Update)**

- The next Coach Certification Clinic will be held on November 15<sup>th</sup> at Dakota Hills Middle School, Lecture Room A. Susan has been getting quite a few e-mails regarding the online registration. An error with the actual registration date went undetected, but has since been fixed to now reflect the correct date. Amy sent an e-mail to all of the people who signed up for the wrong date and asked that they re-register. No one complained having to register twice.

### **Concussion Awareness Program (Sharon – Update)**

- EAA piloted the Concussion Awareness program with this past fall's Football league and it was a great success. Going forward we will begin to implement the program for all sports. Sharon is developing a way to track kids with concussions and to avoid confidentiality issues. Sharon is always available. She is a great resource, so feel free to contact her anytime with questions or concerns.

## **Sport Program Updates**

Beth Koenig, Director of Travel Basketball – Tryouts went well. Teams are already practicing. EAA Travel Basketball will be hosting a tournament the weekend of November 11-13.

Brad Ruitter, Director of Publicity –Remember to send all newsletter items no later 11/11/11.

Dione DeMartelaere, Director of In-House Fall Soccer – A survey was sent to all fall participants and Dione is slowly getting the results. She will share results at the next meeting.

Jonathan Moore, Eagan Parks & Rec – nothing to report

Dean Kraus, Director of Football – Dean introduced Ben Leria who has been assisting with the football program for the last 3 years.

Michael Linder, Director of Track – nothing to report

Kurt Urdahl, Secretary – nothing to report

Ken LaChance, Vice President – nothing to report

Lynn Estes, Director of Travel Baseball – nothing to report

Tim Jolliffe, Director of Technology - nothing to report

Ed Kees, Director of Equipment – Ed thanked all of the Board Members for volunteering stating that the general public does not realize the amount of time each director puts in and that EAA could not exist without your generosity of time and knowledge.

Dave Unmacht, President – nothing to report

Kim Anderson, Director of In-House Basketball – 1<sup>st</sup>-3<sup>rd</sup> grade has started practices. Registration for 4<sup>th</sup>-6<sup>th</sup> grade is now open.

Jan Johnson, Director of Lacrosse – 7<sup>th</sup>/8<sup>th</sup> Grade Girl's program is underway. A budget is being created. Some nets were stolen from the fields at Northview. Please send her an e-mail if you hear anything. The Eagan Police have also been contacted.

Bubba Chambers, Director of In-House Baseball – Bubba is working on his budget. He is having lunch with the manager of Dick's Sporting Goods. Please send him an e-mail before Tuesday, if there is anything specific you want him to discuss with the manager. Also, Bubba is putting together a rookie camp for ages 4-7.

Susan Schaumann, Director of Coaches – nothing to report

Ann Kluender, Director of Fall Volleyball – Her season is wrapping up. All went well and she is looking for feedback from the season.

Kate Boyle, Treasurer – Please submit all 2011 expenses in as soon as possible. She would like to wrap up yearend expenses by next Friday, November 4<sup>th</sup>.

Amy Lokensgard, Administrative Assistant – nothing to report

Mike Mulrooney, Director of Travel Soccer – Winter Training is coming soon.

The next meeting will be Thursday, December 1<sup>st</sup> at 7:30pm in the Eagan Room, Eagan City Hall.

**Meeting adjourned at 9:54pm.**