



St Paul Park Athletic Association

Meeting minutes – November 2, 2011

Meeting was called to order at 7:30 pm by President Kevin Zittel.

Board Members Present: Kevin Zittel, Dan Pennington, Marshall Freeman, Rich Krtinich, Katie Schwartz, Tony Schwartz, Cheryl Mullan

Guests Present (left at 8 pm): Tom Bassett, Robin Bassett, Charlie Parks, Dana Parks, Harlan Kvendru, Patty Ohmann, Tyson Woodrich, Andy Parks, Jonda Woodrich, Shannon Baszewski, West Houle, Jerry Kennedy

Guest Present (left at 8:48pm): Tami Hopp

Guest Present (arrived at 8:50pm): Stacia Heller

Motion was made by Rich and seconded by Marshall to approve the October 5, 2011 meeting minutes. Motion passed on a voice vote.

Treasurer's report: Cheryl reported as of November 1, 2011 there is \$16,829.12 in the checkbook and a net cash flow of \$3,009.54. Cheryl also reported that one of the CD's rolled over into another 1 year term.

Old Business:

Open Board Positions:

Kevin requested any nominations for the following positions:

President: No nominations, Kevin still interim.

Ways and Means Director: No nominations.

Football Director: No nominations.

Secretary: Katie nominated Stacia Heller. Tony seconded. Motion passed on voice vote.

New Business:

Traveling Baseball: Dan reported that a decision has been made regarding the number and age category of teams for the 2012 traveling baseball season. After much discussion Dan reported that there will be two teams; U13 and U15. Discussion ensued. Dan will be contacting the traveling baseball parents.

Bylaw changes:

The bylaw proposed changes are being made at this meeting with the second reading and motion at the December meeting and they will take effect January 1, 2011. The proposed changes are as follows (with the changes appearing in bold):

Article IV – Player Eligibility

F. Soccer

6. U13-14

Article V - Government

- B. The St. Paul Park Athletic Association Board may consist of ten (10) elected members consisting of the President, **Director of In-House Baseball**, **Director of Traveling Baseball**, Director of Softball, Equipment Manager, Field Director, Secretary, Treasurer, **Events Coordinator** and Director of Soccer. Each director may recommend an assistant for their position. This assistant must be approved by the Board and pass a confidential background check.
- D. The term for elected Board members will be two (2) years. A meeting of the general membership will be held in October of each year for the election of Board Members on a rotating basis. Even numbered years will open positions for **In-House Baseball Director**, Soccer Director, Equipment Manager, Field Coordinator, and Treasurer. Odd numbered years will open positions for President, **Traveling Baseball Director**, Softball Director, Secretary, and **Events Coordinator**. Newly elected members will assume their position in November, after a confidential background check.
- F. Duties and responsibilities of elected members:
The Director of In-House Baseball shall:
- a. **Be responsible for the recruitment, review and recommendations of coaches and assistants to the St. Paul Park Athletic Association.**
 - b. **Enforce all the rules and regulations of the division.**
 - c. **Oversee the formation of in-house teams and the participation of players.**
 - d. **Appoint assistants, as needed, to ensure the growth and prosperity of the In-House Baseball division.**
 - e. **Be the liaison for SPPAA Board at governing association meetings.**
 - f. **Ensure all fields are properly equipped prior to the first practice or game.**

The Director of Traveling Baseball shall:

- a. **Be responsible for the recruitment, review and recommendations of coaches and assistants to the St. Paul Park Athletic Association.**
- b. **Enforce all the rules and regulations of the division.**
- c. **Organize and run traveling team tryouts.**
- d. **Oversee the formation of the traveling teams and the participation of players.**
- e. **Appoint assistants, as needed, to ensure the growth and prosperity of the Traveling Baseball division.**
- e. **Be the liason for SPPAA Board at Traveling Booster Club meetings.**
- f. **Be the liaison for SPPAA Board at governing association meetings.**
- g. **Ensure all fields are properly equipped prior to the first practice or game.**

The Director of Softball shall:

Removed – a. Perform all duties of the President in the absence of the President and the Director of Baseball.

Removed The Director of Football shall section.

The Director of Soccer shall:

Removed – a. Perform all duties of the President in the absence of the President and the Director of Baseball and the Director of Softball and the Director of Football.

Field Director shall:

- f. Be responsible for the coordination and/or assignment of a liaison to the Junior Wolfpack Football Program.**
- g. Act as Football Director in the event that a Football Program be re-established. Those responsibilities shall include the following:**
 - 1. Be responsible for the organization of all football leagues.**
 - 2. Be responsible for the recruitment, review and recommendation of coaches and assistants to the St. Paul Park Athletic Association.**
 - 3. Enforce all the rules and regulations of the division.**
 - 4. Oversee the formation of teams and the participation of players.**
 - 5. Appoint assistants, as needed, to ensure the growth and prosperity of the Football division.**
 - 6. Be the liaison for SPPAA Board at governing association meetings.**
 - 7. Ensure all fields are properly equipped prior to the first practice or game.**

The Secretary shall:

- a. Record the minutes of all St. Paul Park Athletic Association Board meetings and distribute these minutes within two (2) weeks after meeting. Maintain Baseball, Softball, and Soccer mailing lists & distribution of mailers, minutes etc. (*Football was removed from this sentence.*)**

The Events Coordinator shall:

- a. Oversee fundraising activities that benefit all programs run by the St. Paul Park Athletic Association and Booster Club, in coordination with the Treasurer and Directors.**
- b. Actively solicit funds from private and public organizations.**
- c. Plan all St. Paul Park Athletic Association board sponsored events including the coordination of volunteers.**

J. The most senior non-director Board member shall perform all the duties of the President in the absence of the President.

Other New Business:

With the upcoming Traveling Baseball booster club fundraiser at the Cottage Grove Armory selling concessions Tami Hopp suggested the Board purchase our own urn to use at all events. Dan motioned to purchase a coffee urn at the not to exceed price of \$50. Katie seconded. Motion passed on voice vote. Tami will purchase the urn.

Board Reports:

Presidents Report: Kevin motioned to purchase 2 white plastic banquet tables. Katie seconded. Motion passed on voice vote. Kevin will purchase the tables in the next couple of months. Kevin reminded everyone that we need to have better communication and keep the website current.

Secretary: Open positions; nothing to report.

Softball: Rich reported that he would like to start gym practices by the end of February/early March.

Soccer: Katie reported that the soccer season is over and had only one issue that has been resolved.

Football: Marshall stated that there were a few issues in the very beginning with the merger. At the end of the season everything was good.

Baseball: Baseball was discussed under the new business section and Dan had nothing further to report.

Equipment: Marshall had nothing to report.

Fields Director: Tony reported that the base boxes still need to be emptied and the goals still need to be taken down. Tony will be sending an email out when the date has been set.

Traveling Baseball: Marshall reported that the Booster Clubs next fundraiser is selling concessions at the Craft Fair November 5th at the Cottage Grove Armory. He also reported that the Casino Trip raised approximately \$1,300.

Marshall motioned to accept his resignation as Equipment Director effective immediately. Katie seconded. Motion passed by voice vote. Kevin thanked Marshall for the years he served on the board.

Motion was made to adjourn by Rich and seconded by Katie. Meeting was adjourned at 9:05 pm.

The next meeting will be held December 7, 2011 at 7:30 pm.

Respectfully submitted,
Cheryl Mullan
SPPAA Treasurer