

**OFFICIAL BY-LAWS OF
BUFFALO GIRLS BASKETBALL BOOSTERS**

ARTICLE I

NAME

The name of this corporation shall be ***Buffalo Girls Basketball Boosters***.

ARTICLE II

ADDRESS

The address of this corporation shall be: **P.O. Box 661, Buffalo, MN 55313.**

ARTICLE III

MISSION

Our mission is to provide and support a competitive girls' basketball program that is available to all who wish to participate. Emphasizing sound fundamental skills, teamwork, and knowledge of the game, our goal is to develop players to be ready to compete at the next highest level. By creating a fair and fun environment while maintaining the highest degree of sportsmanship, we strive to foster a life-long love for the game while representing the Buffalo School District 877 in a positive manner.

ARTICLE IV

PROPERTY OWNERSHIP

No member, director, or officer of this corporation shall have any right, title, or interest in or to any property of any kind owned by this corporation, or held by this corporation.

ARTICLE V

DISSOLUTION

Upon liquidation or dissolution of this corporation or upon the abandonment of its purposes none of the property of the corporation shall insure to the benefit of any member, director, or office; but all such property shall be transferred to such non-profit

charitable, educational, or other organizations qualified as tax exempt under **Section 501** of the Internal Revenue Code as the Board of Directors shall then direct, subject to approval of a justice of the supreme court.

ARTICLE VI *OFFICE*

The registered office of the corporation shall be at the city of Buffalo, county of Wright, state of Minnesota and the corporation shall have other offices at such places as the Board of Directors may from time to time determine.

ARTICLE VII *MEMBERSHIP*

Membership shall be open to all persons interested in the furtherance of girls' basketball. There shall be one class of membership and all members shall enjoy the same rights and privileges. All parents of player participants shall be Board members and enjoy member privileges. Only the nine (9) Director positions outlined in Article X will be able to serve and exercise rights of Directors of the Board.

ARTICLE VIII *FISCAL YEAR*

The fiscal year of the corporation shall end on the **30th day of June** of each year.

ARTICLE IX *MEETING OF MEMBERS*

Section 1: The annual meeting of the members shall be held on the **second Sunday in April** of each year, and at such time reports of the corporations officers shall be presented and the election of new directors shall be conducted or otherwise concluded.

Section 2: Regular meetings of the members, for any purpose or purposes, shall be the second Sunday of each month (with the exception of July), or some other specific monthly date agreed to by the Board, or at the request in writing of five (5) members. Such call shall state the purpose or purposes of the proposed meeting. Written notice thereof shall be given to the members in the same manner as for an annual meeting. Business transacted at all regular meetings shall be confined to the purposes of the corporation.

ARTICLE X
BOARD OF DIRECTORS

Section 1: The property and business of this corporation shall be managed by its **Board of Directors, which shall be not more than nine (9) members, 7 elected and 2 non-elected (Varsity Coach and Director of Player and Personnel Development)**. The Board shall consist of at least the **President, Vice President, Secretary, Treasurer** and such other director or directors as may be elected at the annual meeting of the members, by majority vote. **Any director shall be entitled to serve for one, two (2) year term and is eligible to be elected to consecutive terms in that or any position. No more than three (3) Board of Directors at any time may represent the same class. Terms shall begin on July 1 and end on June 30 of each year. All Directors must attend a majority of the meetings throughout the year to uphold their rights and privileges as Directors of the Board. Those Directors who fail to do so may be subject to dismissal at the majority vote of the Directors or the Executive Committee.**

Section 1a: The Board of Director positions are as follows:

- A. President**
- B. Vice President**
- C. Treasurer**
- D. Secretary**
- E. Varsity Coach**
- F. Director of Player and Personnel Development**
- G. Equipment/Uniform Coordinator**
- H. Director of Concessions**
- I. Work and Facilities Coordinator**

Section 2: At all meetings of the Board, a majority of the directors shall be necessary and sufficient to constitute a quorum for the transaction of business, and the act of a majority of the directors present at any meeting at which there is a quorum shall be the act of the Board of Directors.

Section 3: The Board of Directors may from time to time determine the order of business at their meetings. The usual order of business at the meetings shall be as follows:

- A. The meeting is called to order by the President at the time and on the date of the meeting.

- B. Roll call – quorum being present the meeting proceeds with the business.
- C. Reading by the secretary of minutes of the previous meeting and their consideration and approval.
- D. Report of officers.
- E. Report of committees.
- F. Consideration of communications.
- G. Unfinished business.
- H. New business.
- I. Motion to adjourn.

Section 4: In addition to the powers and authorities conferred upon them by these by-laws, the Board of Directors shall have the power to do all lawful acts necessary and expedient to the conduct of the business of this corporation that are not conferred upon the members by these by-laws, or by the articles of incorporation, or by statute.

Section 5: Roberts Rules of Order shall govern the proceedings of all meetings of the corporation in each constituent part, except as provided in these by-laws. Motions and voting may be done only by the Board of Directors. General membership may express concerns and ideas and be involved in the discussion process.

Section 6: Buffalo Girls Basketball Boosters Board of Directors is held non-labile pursuant to state laws.

ARTICLE XI

OFFICERS

Section 1: The corporation shall have at least four (4) officers who shall be **President, Vice President, Secretary, and Treasurer**, no two of which offices may be held by the same Board member. Said officers shall be elected from and by the Board of Directors. **Officers must have held a Board of Directors position for at least one year prior in order to be elected as an officer.**

Section 2: The Board may appoint such other officers and agents as it shall deem necessary, from time to time, who shall hold their offices for such terms and shall exercise such powers and perform such duties as determined from time to time by the Board.

Section 3: The **President** shall be the chief executive officer of the corporation. The president shall preside at all meetings of the members and Directors. The President shall have general active management of the business of the corporation, and shall see that all orders and resolutions of the Board are carried into effect. The President shall execute all

bonds, mortgages, and other contracts. The President shall be an exofficio member of all standing committees, and shall have general powers and duties of supervision and management usually vested in the office of the President of a corporation.

Section 4: The **Vice President** shall, in the absence or disability of the president, perform the duties and exercise the powers of the President and shall perform such duties as the Board of Directors shall prescribe.

Section 5: The **Secretary** shall attend all sessions of the Board of Directors and all meetings of the members and record all votes and minutes of all proceedings in a book kept for that purpose, and shall perform like duties for the standing committees where required. The Secretary shall give, or cause to be given, notice of all meetings of the members and Board of Directors, and shall perform such other duties as may be prescribed by the Board of Directors or president, under whose supervision the Secretary shall be.

Section 6: The **Treasurer** shall have the custody of the corporate funds and securities and shall keep full and accurate account of receipts and disbursements in books belonging to the corporation and shall deposit all monies and other valuable effects in the name and the credit of the corporation in such depositories as may be designated by the Board of Directors. The Treasurer and President shall disperse the funds of the corporation as needed. The proper vouchers for disbursements shall be rendered to the President and Directors at the regular meetings of the Board, or whenever they may require it. The Treasurer shall keep an account of all transactions and of the financial condition of the corporation.

Section 7: If the office of any Director or officer becomes vacant by reason of death, resignation, retirement, disqualification, or removal from office or otherwise, the Directors then in office, although less than a quorum of a majority vote, may choose a successor or successors who shall hold the office until the next annual membership meeting.

Section 8: The Board of Directors may by unanimous affirmative action of the entire Board, designate the officers of the Board to constitute an executive committee, which, to the extent determined by unanimous affirmative action by the entire Board, shall have and exercise the authority of the Board on the management of the business of the corporation. Any such executive committee shall act only in the interval between meetings of the Board, and shall be subject at all times to the control and direction of the Board.

ARTICLE XII
COMMITTEES

Section 1: Committees shall be authorized by the Directors to serve at the pleasure thereof. The Directors may appoint or remove members thereof on subcommittees and name the committee chairman. The budget of any such committee or committees shall be submitted to the Board of Directors for approval and authorization.

ARTICLE XIII
BOOKS AND RECORDS

Members shall be permitted to inspect the books of the corporation at reasonable times.

ARTICLE XIV
AUDIT OF BOOKS

The Board of directors shall designate a competent and qualified person to audit the corporation's books prior to the transfer of the books of account to the new treasurer.

ARTICLE XV
AMENDMENT OF ARTICLES AND BY-LAWS

The articles of incorporation and these by-laws may be amended or altered at the annual membership meeting by a majority vote of the membership present.

Resolution 1: Two (2) Directors shall co-sign all checks, preferably the President and Treasurer. No two family members will be allowed to co-sign checks.

The undersigned, being all of the Directors of the Buffalo Girls Basketball Boosters, do hereby approve and consent to the adoption of the foregoing by-laws as and for the by-laws of the corporation.

Signature

Position

Date

Signature

Position

Date

Signature

Position

Date

Signature

Position

Date

Signature

Position

Date