



## ***Registration, Game Check-In and Scoring Procedure***

### **REGISTRATION**

- It is requested that all local teams register Friday night. Out of town teams with a late Saturday start can register Saturday morning with Tournament Director approval. Teams are required to have:
  - Official Tournament Roster will need to be input into Got Soccer. Instructions below. Please bring (5) copies (If you are unable to print off the Got Soccer system, we will have printers at the event and will make you 5 copies)
  - Laminated, pictured and signed player cards
  - Medical Release forms
- Player Cards will be checked against the official roster.
- Roster and player cards will be identified with a tournament specific identification sticker/stamp.
- Teams will receive an official score sheet with 6 scorecards for your matches.

### **MATCH CHECK-IN**

- Manager/Team are to bring tournament approved rosters and player cards to each match.
- Manager/Team will present one tournament approved roster to the official prior to the game. The Center Ref will match roster with player. Cards are not required at match check-in.
- Cards will be kept in the possession of the team and should only be presented in the event a referee or tournament official needs to verify a player's credentials.

### **SCORING**

- Each team will record the score on the official tournament scorecard provided at check-in.
- At the completion of the game, the winning team or the home team in a tie result, will approach the center referee to get the final score, the signatures of all referees and the signature of both coaches.
- The winning team or the home team in a tie result, will bring the completed scorecard to the nearest Field Marshal Pod located under a green Publix/TSSA tent.

## GOT SOCCER ROSTER INSTRUCTIONS

- Click on **ROSTER** in the grey menu bar.
- When the page loads, click on the **ADD PLAYER** button (if you do not have this button see NOTE below). Please keep in mind that when you add a player to your roster you are creating a Player Account for them. If they already have an account on another team, you will be creating duplicate accounts. Please verify with the player which account they will want to keep.
- Enter the following fields:
  - Player ID #
  - Jersey #
  - Full Legal Name
  - Sex
  - Player Date of Birth
  - Email Address** - This is very important for logging in and communicating with your players, if a player does not have one or you chose to not use a personal email address, you can substitute [none@none.com](mailto:none@none.com)
- The system will automatically generate a username and password for the player (to change their login information, click on the **ACCOUNT INFO** tab of the player profile). Once you have created your roster click on **EMAIL TEAM** in the blue menu bar. You will be able to create an email to send out to your team letting them know you have created a new player profile for them. The system automatically attaches a players login information to the bottom of every email you send.

The player can then login and complete the page, as well as update the college requirements (if they are U15 and above).
- **NOTE:** If your club or state uses GotSoccer to roster and card players or is a GotSoccer client, they have the ability to lock your roster. If you **DO NOT** have an **ADD PLAYER** button please contact your club.