



WOS is using a new registration system, Power Up Sports

Here are a few simple steps to follow for NEW users:

Once you have reached the site, you will see New Users and a box just below it which says "Sign Up", click on it. – DO NOT ENTER AS IF YOU ARE A RETURNING CUSTOMER - THIS IS A NEW REGISTRATION SYSTEM AND EVERYONE IS A NEW USER

First page - Fill in the information requested and then click on submit – enter the parent's information here.

Second page - Fill in the information requested (put in as much as possible for emergency contact reasons) and then click on "Save". If you are an adult player, you must fill in your date of birth.

Third page - check the data supplied so far and if you need to correct it click on "Profile" in the middle of the page and it will take you back to page to where you can correct the data.

If you have another registrant to enter you can do it now. This is where you would put your children in the system.

When you are finished go to the TOP of the page you will see "Registration/Products", click on it.

STEP 1-Choose

Based on your age and gender you will see a list of programs you can register for, select as many as you want and click on "Add to Basket".

STEP 2 - BASKET

Review your purchases and click on "Checkout" if you are finished.

STEP 3 - Additional Info

Fill in fields as applicable and read the sign off legal text. (At the bottom you must click on

"I read, agree to and accept: box") and then click on "Continue". You are required to do this for each registration you entered.

STEP 4 - Payment Method

Select your payment method

## STEP 5 - Payment

Credit Card payment selected - You will now see your programs and the costs displayed, make sure they are what you want.

Check off the Date of Birth statement and then proceed with the credit card info. Then click on "Complete Transaction".

NOTE - If you want to change your Payment method at this point, click on "Payment Method".

Payment at office selected - You will now see your programs and the costs displayed, make sure they are what you want. Check off the Date of Birth statement and then proceed by clicking off "Complete Transaction". You now have seven days to get your payment to the office.

You will receive an email confirming all details of your registration as well as a receipt