

USA/MN Hockey registration 2011 - 2012

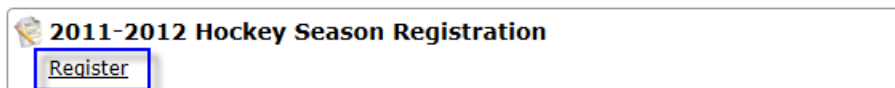
1. Open the RWAHA Hockey site and logon. If you do not already have a logon you should create one at this time. Open the Player Registration page. You will probably have to Logon again.

Here is a link to our Hockey site > Player Registration page.

<http://www.redwingathleticassociation.org/page/show/211978-2011-2012-player-registration>

- 2.

Select Register in the box that follow to launch your registration session.



3. Your first step is to register your player(s) in USA Hockey. Click the link in Step 1 to start registration.

Welcome



Welcome to the 2011-2012 Hockey Season Registration with the Red Wing Hockey Association!

Each Player must register first with USA Hockey and then return to this Registration Session to signup for the 2011-2012 Season.

- **Step 1:** [CLICK HERE to go to USA Hockey Registration](#) and register your player(s). Be sure to PRINT and SAVE their confirmation code(s). Remember to register EACH of your players with USA Hockey. Each player must have their own unique USA Hockey confirmation number.
- **Step 2:** Return to this registration and proceed. Later in this registration session you will need to enter the USA Hockey Confirmation Code that you received in Step 1.

To complete registration through our secure site, please have your Visa, MasterCard, Discover or PayPal account information available. You may also choose to pay offline. Further offline payment instructions are outlined on the receipt.

The Consent to Treat and Player Participation forms must be printed out, signed and sent to RWAHA. You can print these forms out during the registration process or print them later from the Player Registration page.

If you are registering more than one player please select the same payment method for each of them!!

- When registration is complete be sure to select View and Print Confirmation for each of your players. Print out the confirmation or If you do not have access then write down the registration confirmation code for each player. You will need that code to register in RWAHA.



- Close the USA Hockey page and go back to the Player Registration page for RWAHA.

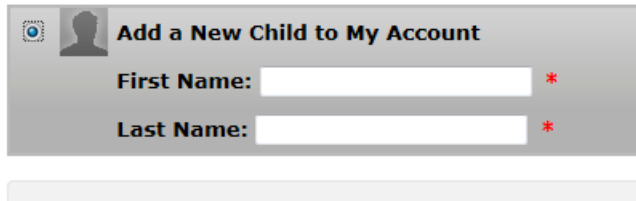
RWAHA registration 2011 - 2012

Back on the RWAHA website you will now continue with Step 2, RWAHA registration.

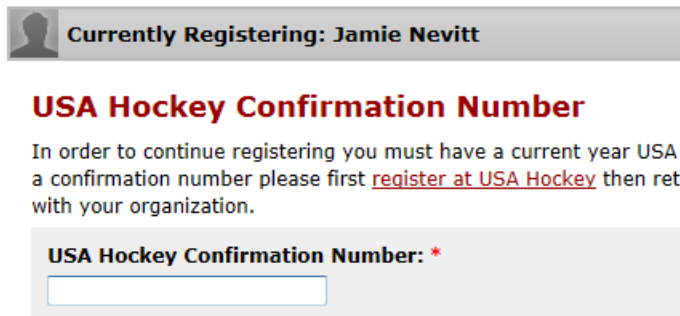
1. Select Continue on the bottom of the Registration Welcome page.
<http://www.redwingathleticassociation.org/page/show/211978-2011-2012-player-registration>
2. Indicate the player that you are registering first. If your player is already in the system and associated with your sign on you will see their name. Mark it and click Continue.



If your player is not already in the system then mark “Add a new child to my account: and enter their full name.



3. Click Continue
4. On the next page you will be required to add the USA/MN confirmation number for the player you are currently registering.

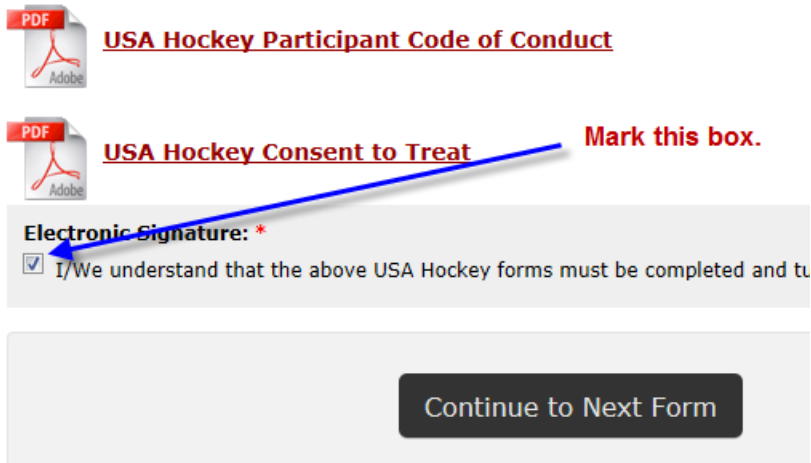



- Two forms are attached to this step of the process. You must print these out for each player, read them, sign them and then return to RWAHA. Mark the box that indicates that you understand what is required to be done.


If you want to print them later you will find them on the Player Registration page.

USA Hockey Required Forms

Please print out the following forms, complete and turn in to the Red Wing Youth H MUST be turned in for each player before they will be allowed on the ice.



 [USA Hockey Participant Code of Conduct](#)

 [USA Hockey Consent to Treat](#) **Mark this box.**

Electronic Signature: *

I/We understand that the above USA Hockey forms must be completed and tu

[Continue to Next Form](#)


- Click on “Continue to Next Form”
- On the next page review and complete Player and Parent and Guardian information and then Click on ” Continue to Next Form”. The Player’s birthdate is important as it determines which Level of Play you will register for.
- Mark the circle in front of the level that your player will be at this year. The level should agree with the player’s birth date. If you entered the wrong birthdate you will have to go back to the “Player and Guardian Information” page and correct it before the appropriate level will appear.
- If your player is at a level below Squirt/U10 you will be asked if this player is a first or second year player. Select Yes or No. 1st & 2nd year player registration is **free** for kids below the Squirt/10u levels.
- If your player is at or above the Squirt/10U level you will be asked if your player is a Goalie. Answer Yes or No. Registration fees for goalies are reduced by 50% for kids at or above the Squirt/10U levels.
- When you have made the appropriate selections your payment options and fees will be displayed. You must select one of the options. If you register multiple players please ensure that you register them all for the same payment option.

OPTION 1: PAY IN FULL: Submit total player fees online today upon conclusion of this online registration session via Visa, MasterCard, Discover or PayPal account.

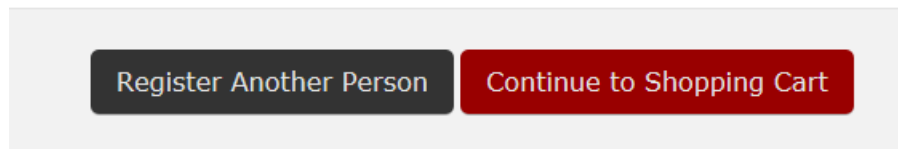
Option 2: PAYMENT PLAN: Submit 50% online today upon conclusion of this online registration session via Visa, MasterCard or Discover account. The remaining balance will be automatically debited from the same account used today on Nov. 30th.

Option 3: PAY OFFLINE: Submit player fees by check. Further offline payment details outlined below and on the Receipt page. If you register by Sept 8th and submit payment by Sept. 14th you will receive a 5% discount. The price will be reflected in the shopping cart, not in the payment due below. **If you select this option a discount code is displayed. Write it down and save it, you must enter it on the Shopping Cart page to receive your discount.**

12. Click on “Save and View Summary”

13. The next form you see will be the Summary page. You can review the information that you have entered. Use the  [Edit](#) options to correct any invalid information.

14. At this point you can register another player or proceed to the shopping cart.



15. On the Shopping Cart page you will see a summary of your order. If you have received a Discount Code please enter it in the appropriate field and click “Apply”. Your discount will appear. Remember that this discount is only good if you register by Sept 8th and make payment by Sept 14th. After that date you will be responsible for the full amount.

16. Click Check Out and complete your payment information.

17. If you chose to submit payment online, you will now see a charge on your account from **REG.NGIN.COM**.

18. If you chose to submit payment by check, please mail a check made out to “Red Wing Amateur Hockey Association” .

19. On the summary page you should print your receipt. Scroll down a little on the page and you will see your receipt displayed and have the option to print it. A copy of the receipt has also been emailed.

20. Please send the receipt to RWAHA along with your check if you are paying by check and the Consent to Treat and Code of Conduct forms that must be signed and submitted for each player.

21. Your registration is complete! Click on the “thank you” message/link on the summary page to return to the RWAHA web site or simply close your browser window.