



CCHA Equipment Policy

Rev 9/30/2011

PURPOSE:

The purpose of this equipment policy is to clearly define the process, expectations and roles for managing CCHA's inventory including a time line. The Equipment Manager (EM) and Goalie Equipment Manager (GEM) is responsible for insuring tight inventory control and keeping the storage facility in clean order. Also contained in equipment policy are the goalie rental and ice credit policy.

ASSOCIATED DOCUMENTS:

Goalie Equipment Manager/Equipment Manager's role description
Equipment Checklist
CCHA Inventory of Equipment

GOALIE - ICE CREDIT POLICY:

- a. PeeWee, Bantam, Jr. Gold, 12U, 14U: All ice credits to goalies will be applied at the time the tryout payment is due. Ice Credit = \$350.00
- b. Squirt and 10U goalie / skater: All ice credit will be given at the end of the season and the goalie meets the requirement of 50% goalie and 50% skater. Ice Credit = \$175.00
- c. Mite and 8U/6U goalies do not receive any ice credits

OVERALL GOALIE POLICY:

- a. Mite levels and 8U/6U goalie equipment is the responsibility of the Head coach, as goalies will rotate. At the beginning of the season Head coaches will be given goalie equipment for their team. Each Head coach is responsible for a \$250 deposit check (made out to CCHA) that will held by the CCHA Accountant.
- b. Squirts, PeeWee, Bantam, Jr. Gold, 14U, 12U, 10U goalie equipment is the responsibility of the parents of the Goalie. Each Goalie parent is responsible for a \$300 deposit check that will held by the CCHA Accountant.
- c. All goalies must stay to the end of the season (through playoffs) or have a season ending injury that is approved by the Board to prevent not being charged back the credit.
- d. For Squirts/10U, Mite levels, 8U and 6U, equipment is rented at no cost. Goalie equipment generally consists of: leg pads, chest / shoulder protector, blocker, glove, neck guard. A stick may be provided. Parents supply helmet, breezers, skates. Goalie skates are recommended for Squirt /10U and higher.
- e. For PeeWee and 12U: Goalies can request goalie equipment, if available, from the following items: leg pads, chest protector, blocker and glove. Each item is rented at 20% of the purchased cost. Goalies receive the ice credit to help defray the cost of rental fees or their own purchased equipment.
- f. For Bantam, Jr. Gold, 14U and above: Goalies can request goalie equipment from the following items: leg pads, chest protector, blocker and glove. IF available, each item is rented at 25% of the purchased cost. Rental fees at this level are not to exceed \$300 per goalie. Goalies receive the ice credit to help defray the cost of rental fees or their own purchased equipment.
- g. When upper level teams do not have a registered goalie, their head coach can request goalie equipment for the purpose of encouraging others to play the position and not for the benefit of one individual. Each head coach will supply a deposit check to ensure the equipment is returned.
- h. It is the intent of the CCHA to not replace upper level Goalie Equipment as it is retired.
- i. The CCHA is only responsible for providing equipment to CCHA players during the standard CCHA season. The standard season is September through March.





GOALIE EQUIPMENT MANAGER (GEM) & EQUIPMENT MANAGER (EM) RESPONSIBILITIES / POLICY:

- a. Storage locker is to be kept in good, clean condition
- b. Compensation: Oldest player fee is compensated to a maximum of \$1800
- c. Access to storage facility is limited to the EM, GEM, Accountant and Treasurer. Duplicate keys are prohibited.
- d. GEM and EM are expected to attend a minimum of 4 CCHA Board meetings. May/June to provide a status of equipment turned in and potential equipment needed. September/October to provide any updates on the start of the new season.
- e. Upon return of checked out equipment, GEM and EM completes the “check in” list and notifies the level commissioner and executive board committee of any harsh wear on the equipment.
- f. Should new equipment such as but not limited to pucks, jerseys, goalie equipment need to be ordered, GEM or EM will need to propose such purchases to the Executive Committee for approvals. More than one bid must be solicited in such proposal.

Specific to Equipment Manager (EM):

- a. EM provides reasonable season opening and season ending pick-up/drop-off times to the CCHA membership. These times are to be shared with the CCHA membership via eblast request process.
- b. At the beginning of the season Head coaches will be given equipment for their team. Each Head coach or representative coach is responsible for a \$100 deposit check (made out to CCHA) that will held by the CCHA Accountant.
- c. EM ensures the Jersey’s are to have a year ending cleaning, organization and then kept in bins.
- d. EM ensures pucks and puck bags are returned for storage and use the following year.
- e. EM prepares CCHA Inventory List and notes item condition (marks, wear etc). This will be presented to the board during May/June board meeting.

Specific to Goalie Equipment Manager (GEM):

- a. Goalie Equipment Deposits: Goalie Equipment Manager collects all goalie security deposit checks. Without a security deposit check the goalie equipment is not to be checked out for use. GEM gives security deposit checks to the CCHA Accountant, for holding in a lock box. GEM emphasizes that goalie equipment is to be used only for on ice team games or practices. “Land use” causes quick, accelerated wear on goalie equipment.
- b. GEM provides reasonable season opening and season ending pick-up/drop-off times to the CCHA membership. These times are to be shared with the CCHA membership via eblast request process.
- c. GEM prepares CCHA Inventory List and notes item condition (marks, wear etc). This will be presented to the board during May/June board meeting.
- d. GEM ensures returned goalie equipment is reviewed and cleaned for storage.
- e. GEM notifies level commissioner and CCHA Accountant for slow to return coaches/players.
- f. GEM notifies CCHA Accountant which checks can be shredded.

