

Topeka Youth Hockey Association, Inc.

Policy on Fundraising

Adopted September 7, 2010

The Topeka Youth Hockey Association encourages its members to actively participate in fundraising activities through the year to help raise money to offset the costs associated with playing youth hockey.

Fundraising activities are organized by the Director of Fundraising, who is elected on an annual basis. Although the Director of Fundraising will generally initiate and organize all fundraisers, the Board of Directors will have final authority concerning fundraising activities, including the allocation of proceeds from fundraising events.

Proceeds from fundraising events will generally be used to help offset fees charged to members to play hockey. As a general practice, the proceeds from any fundraising event will first be used to pay any expenses directly related to that event. Any excess proceeds after the payment of expenses will generally be allocated to cover the fees of members who participated in that event.

The Director of Fundraising has the authority to incur and pay expenses associated with an approved fundraising event provided the proceeds from the event are sufficient to cover the expenses. No specific authority is required to incur such expenses.

The amount of credits earned by any individual member are non-refundable. In the event a member earns more credits in a year than the total amount of fees (including the fees charged for jerseys), the members will have two options. The first option is to carry the credit over to the following season to offset the following year's fees. The second option would be to release the funds back to the Topeka Youth Hockey Association to use for other purposes. The amounts which may be refunded to any player are limited to the amounts paid directly to the TYHA by way of cash or check by the player/parent for that season.

Example 1: Player A's fees for the 2010 season are \$400. He earns a total of \$450 in credits through fundraising efforts. Player A is not entitled to a refund of the extra \$50, but may choose to apply it toward's the 2011 hockey season.

Example 2: Player B's fees for the 2010 season are \$560. He makes payments to the TYHA in the amount of \$260 at registration, lower his balance to \$300. He then earns \$400 through fundraising during the season. Player B is entitled to a refund of \$100 based upon the overpayment to the TYHA at the time of registration.

Example 3: Player C's fees for the 2010 season are \$400. He makes payments to the TYHA in the amount of \$100 at registration, lowering his balance to \$300. Player C then earns \$500 through fundraising during the season. Player C is entitled to a refund of the \$100 payment from registration. However, Player C is not entitled to a refund of the \$100 in excess fundraising credits. That excess from fundraising must either be applied to his 2011 fees, or released back to the TYHA.