

**CBFC GENERAL BOARD MEETING**  
**09-12-10**

Present: Paul Cox, Dan Casson, Dea Cheney, Anne Harrison, Todd Newman, Chris Jensen, Mike Cheney, Duane Duffy, Nancy Duffy, Tara Hemiller, Jen Casson, Ron Hemiller, Clarrissa Newman, Lisa Jensen, U9 G Assistant coach, Kadon Cross

Absent: Ryan Sr., Deb Cox, Chris VonMende, Dick Hill, Michelle Hill, Debbie Franks, Michael Vidas, Jennifer McKenzie, Terri Pearson, Don Wittstruck, Karen Wittstruck

- Meeting called to order at 07:02 PM
- Roll call
- Acceptance of minutes

**President's report:**

- Insurance - Paul is waiting to receive an e-mail informing the procedure for board members & officers to have additional insurance in addition to ISA.
- Season is going well, teams, games, complex looking great.
- Reminder that everyone needs to take ownership and help with clearing & cleaning up trash & equipment on all fields after training sessions, games, or scrimmages.

**Past President's report:** No report.

**Vice President's report:**

- Accounting Software - Discussed at length two options the board to vote on for accounting options.
- QBO for accounting purposes & US Merchant Processing Solutions for transaction purposes, (credit cards).
- QBO gives the executive board more opportunities to review club budgets at a cost of around \$10.00 monthly, or \$120.00 a year.
- With QBO, we would have two log ins, - one for the treasurer only & one for the board. We would have to set up guidelines that the executive board not make any changes to any entries the treasurer has placed.
- We will check to see if our bank can give us 90 days back to start with QBO, & keep the former records on existing spreadsheets.
- After reviewing & discussing, a motion was made by Cjensen to move forward with the QBO option, second by Jen. All approved.

USMPS - Lisa made a motion to table any action on this, second by Dea, all approved.

- The club may use & set this option for credit card payments for registration, halloween havoc, etc.
- Dan will contact them to see if the club could activate this option on a 6 month at-a-time basis.
- We will re-visit this option at the beginning of the year.

Document sharing / e-mail option - Dan recommended that we look into web based programs to compartmentalize all documents, spreadsheets, pdf's, etc., to share in one place.

- Can opt for public or private -be for only those in that particular domain.
- Has capacity for g-mail accounts.
- Keeps e-mail list in one central location & updated.
- Price is free.
- Paul will contact Tom & Bill to see how quick this option can be transferred & set-up.

**Secretary's report:** No report.

**Treasurer's report:**

- Club balance discussed.
- Tallman Scheel taxes nearing finalization.
- Still need to collect from other clubs Friendlies official's payments.

**Member at large report:** No report.

**DIRECTOR'S REPORTS**

**Community Director:**

- IWCC Day - Sent notifications about IWCC day.
- Will use IWCC gym for lunch activities
- Jen & Tara will come up with count for tickets & notify Brad & Jordan how many tickets needed.
- Between games, we will have cake & autograph session.
- Jensen's will donate cakes.
- IWCC will provide drinks.
- Motion to have the club buy meat for sandwiches and anything else needed but not donated by Duane, second by Mike, all approved.
- Limit for this approval set for \$500.00, if needing to be over the limit, Jen can contact Paul for approval.
- Casson's will donate chips.
- Jen will contact Wal-mart for donations & assistance.
- Club Wide Photo – Cindy Pyles offered to have ad in the HH tournament book if she can do club photo's.
- Jen sent an e-mail asking her prices of service, asking her if she could take club wide photo for free, & charge us for cost of posters.
- Kim Williams is booked for now.
- Jen will contact other photographers before settling on one.
- Club newsletters are going well.

**Activities Director:**

**Gym Approvals -**

- Will send an e-mail to coaches for desired days, times, etc.
- Paul will be notifying & addressing all coaches with this & other items.
- Mike informed that we will not be able to get into school gyms until after 06:15 – 06:30 PM.
- Any cancellations need to be done by noon or be charged, & cancellations need to go through the school, not Mike.

**HH-** Committee has met.

- Will be doing bag tags.
- Order for medals are in.
- Need to add 2010 stickers to medals once in.
- Keep working on ads for tourney book, everyone, please!
- 36 teams registered as of now, ahead of last year at this time.
- Flyers – Mike bringing HH flyers to Kansas tourney this week-end, Jen will take some to Ray town tourney.
- Mike will get Paul orange paper to have flyers printed on.

- Paul will confirm reserve lights.
- Leech campers will donate camper use, we will place their ad in the HH booklet.
- Soccerzone can do HH decals for tournament.
- Mike has Home Team in Bellevue doing tournament T's.
- Jensen will contact Tony about display of soccer equipment for tournament.
- Tara is contacting Sports Authority for display, also.

### **Fields Director:**

- Reminder to clean up & help keep fields in good shape.
- Obtaining wheels for frames. (need universal).
- Future – need new frames.
- Need gravel for coaches road. Paul will contact Phil.

### **STAFF REPORTS**

#### **DOC report:**

*Juniors-* Adjusting Junior's training for age appropriate sessions.

- Jensen coach U10 B Impact team & sees the need to separate the team for age appropriate as well for spring.

*Select -* Jensen will assist coaching Mollee's team in Kansas

- Hopes to video several games in the Kansas tournament.
- Coaches apparel coming in, slow process.
- Paul will confirm larger St. Albert trailer for storage and recommend that it will have open access on both ends.
- DOC budget – has to go through board.
- Need exact itemized list of coaches need, with the idea of not duplicating, especially when head coaches & assistant coaches are working together.
- Each coach get an allowance of what they think they need?
- Club supply nets & flags?
- New nets to seniority coaches, hand-me-downs to newer coaches.
- Keep in mind keeping coaches accountable.

#### **Registrar report:**

- Paul will have Tara contact ISA about a coach.

### **UNFINISHED BUSINESS**

- Lisa asked Mike about decals.
- Mike will send pdf for it to me & I will send to Lisa.
- Lisa asked if team admins should be ordering apparel for teams, families?
- Paul, Dea, & Lisa will review.

### **NEW BUSINESS**

- Define & review discounts board members receive.

- Do we include assistant coaches?
- Mike motioned to have this tabled for now, second by Dea, all approved.
- Over all consensus is yes, but we are tabling this item for now until adjustments of Junior's discounts are made.
- CBYSA is asking to have the rescheduled Sunday games at our fields.
- Asked everyone to be thinking of nominations for President & Treasurer's positions coming up.
- Need to set up nomination committee, so far consisting of Dan Casson.
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### **GOOD OF THE GAME**

- Prove It!!

### **ADJOURNMENT**

- Meeting adjourned at 09:20 PM.
- Next meeting is set for Sunday, October 3<sup>rd</sup>, at 07:00 PM.

Submitted by CBFC secretary – Anne Harrison  
(09-20-10)