



The Academy

FC Sarasota Player Release & Refund Request Form and Policy

Policy and Purpose: The Academy leaders and management staff is empathetic that certain situations may arise that force a decision to have a parent and/or player request a release/refund or drop from our program. This document was developed to provide an objective, fair and consistent message, which complies with the rules of FYSA, to any players and/or parents wishing to leave the Academy in the current 'active' FYSA seasonal year (e.g., Aug. 1st – July 31st).

Please Note: The Academy will consider the request for release/refund and will assure subsequent communications will be confidential in nature, while progressing forward in a mutually-understanding and professional manner. We expect the same courtesy from the requesting party.

Directions: Please complete one form per player. Submit completed form to the respective Boy's or Girl's FC Sarasota Program Director for processing according to the following procedures:

Player: _____	Male / Female: _____	Age Group: _____	Program: _____
Reason for requesting the release:			
____ Relocation of family out of area (over 60 miles)			
____ Joining a competing local soccer affiliate (see note on 'refunds' if pursuing this option)			
____ Unable to conform to the FCS parent or player code of conduct document or other _____			
Parent Signature: _____		Date: _____	

Please Note: Excluding junior players (U9-U14) who are not joining a competing local soccer affiliate during the July 1st – August 15th time period, there is a \$150.00 fee for each parent / player requesting a release/refund from the Academy. This release fee covers the sunk costs the club has incurred and budgeted for the current season inclusive of, but not limited to: FYSA fees, YouthLeagues database fees (on-line system and website hosting areas), USA and CDL competitive fees, Constant Contact on-line communication and PR system, Affiliate insurance fees, Administrative and operational fees inclusive of bank processing fees, scheduling and registration fees; Quick Books financial monitoring system fees, parks and recreation field utilization fees; etc.

The player must be in good standing with the Academy in order to be eligible for release/refund (e.g., no outstanding red card fees, no outstanding 'installment' registration fees, no outstanding uniform kit fees, etc.).

1. July 1st – August 15th:

- a. Players **who have paid their registration fee in full** will be processed within 10 days of receiving this written notice requesting the player release/refund. For all players (U9-U18), the technical staff will have to make a determination of the impact on the club and existing team members before approving such player release/refund. Upon approval by the technical staff, the FCS registrar will process the request and upload the necessary information to FYSA and notify the requesting parent when the player is labeled 'open' in the FYSA eligibility pool.
- b. Players **who have not paid their full annual Academy season fees in full**, because they took advantage of the FCS payment option (e.g., which was a professional courtesy for families that could not pay in full at time of registration), will be asked to remit payment for **their current payment installment amount** (if not paid). Release requests will be processed within 10 days of receiving the player release fee of \$150, and any required installment registration fees (if any). For all players (U9-U18), the technical staff will have to make a determination of the impact on the club and existing team members before approving such player release/refund. Upon approval by the technical staff, the FCS registrar will process the request and upload the necessary information to FYSA and notify the requesting parent when the player is labeled 'open' in the FYSA eligibility pool.



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Refunds: The refund clauses do not apply for partial payment and/or scholarship member situations.

- For junior teams (U9-U14), FC Sarasota will refund up to 80% of the fully-paid registration amount in the period between July 1st – August 15th and waive the \$150 release fee requirement for reasons OTHER than joining a competing local soccer affiliate.
- For seniors teams (U15-U18), FC Sarasota will refund up to 50% of the fully-paid registration amount in the period between July 1st – August 15th and NOT waive the \$150 release fee requirement for any reason.
- If any player, Senior team or Junior team member (U9-U18) is seeking to join a competing local soccer affiliate during this time period, FC Sarasota will refund up to 50% of the fully-paid registration amount in the period of July 1st – August 15th and NOT waive the \$150 release fee requirement.

Transfers: Between Competitive Soccer Programs to Recreational Soccer Programs

- Players wishing to opt out of the FCS competitive soccer programs (before August 15th) and to switch to the FCS recreational program, a portion of their paid fees can be applied to cover to cover the respective recreational program fees and the balance can be refunded.

Note: The FCS BOD reserves the right to consider and grant an 'out of policy' refund amounts to any member due to special circumstances and/or relationship the member has or had with FCS and its mission to the community.

2. August 16th – December 30th:

- a. Players **who have paid their registration fee in full** will be processed within 10 days of receiving this written notice requesting the player release. For all players (U9-U18), the technical staff will have to make a determination of the impact on the club and existing team members before approving such player release/refund. Upon approval by the technical staff, the FCS registrar will process the request and upload the necessary information to FYSA and notify the requesting parent when the player is labeled 'open' in the FYSA eligibility pool.
- b. Players **who have not paid their full annual Academy season fees in full** because they took advantage of the FCS payment option (e.g., which was a professional courtesy for families that could not pay in full at time of registration), will be asked to remit payment for **their current payment installment amount** (if not paid) **Plus** the \$150 player release fee. Release requests will be processed within 10 days of receiving the player release fee of \$150, and any required installment registration fees (if any). The FCS registrar will process the request and upload the necessary information to FYSA and notify the requesting parent when the player is labeled 'open' in the FYSA eligibility pool.

Refunds: There are **NO REFUNDS** offered past August 15th.

3. **January 1st – June 1st:** Other than for **relocation reasons**, FC Sarasota will not honor release requests **post December 30th** of the seasonal year, as this puts an undue hardship on the other players in the age group and/or team (i.e., end of season tournament play and training scope, etc.). If the player and/or parent desires to not participate in their respective Academy program for the duration of the seasonal year, that is up to their discretion, but FC Sarasota will not release the player card back into the 'FYSA pool' for that respective seasonal time period.

Official Use Only: Approved ___ Denied ___ Registrar: _____ Date: _____