



# WOODBURY ATHLETIC ASSOCIATION



## **Basketball Registration Procedures 2011 – 2012 Season**

### **I. On-Line Registration Dates and Times**

On line registration for girls and boys traveling and in-house basketball is available from June 1 to June 30, 2011.

REGISTER ONLINE at [waawoodbury.org](http://waawoodbury.org) and select Registration. You can register anytime, 24 hours a day, 7 days a week. If you are unable to register at home or work, a computer is available at the WAA building for your convenience. The WAA building is open from 2pm-6pm, Monday thru Friday.

WAA Building  
2630 Ojibway Drive 651-.731-0100

If you need assistance or have any questions with the online registration, please call or go in person to the WAA building, or visit the basketball website for instructions.

Again, registration is open from June 1 to June 30, 2011. Starting August 1, 2011, there is a **RATE INCREASE** applied to all In-House registrations (online or in person) of \$20. Beginning July 1, 2011 the **RATE INCREASE** is \$40 for Traveling. The rate increase is **non-refundable**.

**Please Note: Traveling basketball registrations will be closed on September 1, 2011. Any traveling basketball registration received starting September 1, 2011, does not guarantee an opportunity to try out for a team. Acceptance is at the discretion of the basketball directors.**

### **II. Uniforms**

All In-House players will receive a blue and white reversible numbered shirt at one of their first practices in November. **Uniforms will be returned after the 2011-12 season.**

**Girls Traveling:** All traveling players (4<sup>th</sup>-9<sup>th</sup> grades) who do not own a WAA Traveling Basketball uniform or need a different size, should order a new uniform. Uniform orders are tentatively scheduled to be taken at the WAA building on Monday, July 11<sup>th</sup> (6pm-8pm), and Monday, July 18<sup>th</sup> (6 pm-8pm). Please check the WAA website for the scheduled time on or after June 30, 2011. **Orders will not be taken at the time of registration as in the past.** If you can't make one of the 2 uniform nights, please advise the girl's basketball director. Cost of the uniforms is \$80 and they will have sample uniforms on-site to ensure proper sizes.

**Boys Traveling:** Uniform orders are tentatively scheduled to be taken at the WAA building on Monday, July 11<sup>th</sup> (6pm-8pm) and Monday, July 18<sup>th</sup> (6 pm – 8 pm). Please check the WAA website for the scheduled time on or after June 30, 2011. **Orders will not be taken at the time of registration as in the past.** If you can't make one of the 2 uniform nights, please

advise the boy's basketball director. Cost of the uniforms is \$80 and they will have sample uniforms on-site to ensure proper sizes.

### III. Parent coaches

Any parent interested in coaching either in-house or traveling teams can sign-up on line during the registration process. **For requests and coaching sign up:** After you have filled your cart with all of the registrations that you need to do, click View Cart and there will be a comment field in which you can make carpool requests and indicate interest in coaching.

It's also a good idea to contact the respective basketball director (boy's in-house, girl's in-house, boy's and girl's traveling). Coaches will be selected through an interview process completed in late August or September.

**John Jones**, Boy's Basketball Director (email: [john.jones@berlinpackaging.com](mailto:john.jones@berlinpackaging.com))  
**Brad Kletscher**, Girl's Basketball Director (email: [bkletscher@bgs.com](mailto:bkletscher@bgs.com))  
**Rebecca Wall**, Boy's 1<sup>st</sup>/2<sup>nd</sup> Grade Coordinator (email: [wallfamily13@comcast.net](mailto:wallfamily13@comcast.net))  
**Shawn Mahady**, Boys In-House Commissioner (email: [spmahady@comcast.net](mailto:spmahady@comcast.net))  
**Brad Kletscher**, Interim Girl's In-House Commissioner (email: [bkletscher@bgs.com](mailto:bkletscher@bgs.com))  
**Rebecca Wall**, Girl's 1<sup>st</sup>/2<sup>nd</sup> grade coordinator (e-mail: [wallfamily13@comcast.net](mailto:wallfamily13@comcast.net))

**Traveling Basketball:** In the event there are not enough parent coaches and that team desires to hire a "non-parent" coach, there may be additional fees. \$200 - \$250/family.

### IV. Payment

Online registration is with credit card only. If you want to pay by check or cash, you must go in person to the WAA building.

- A. All **checks should be made payable** to either the Woodbury Athletic Association or WAA.
- B. In no case will **post-dated checks** be accepted. Banks do not recognize post-dated checks and neither does the WAA. All checks received by the WAA are typically deposited within ten business days. The WAA reserves the right to impose a **\$20.00 fee for checks written with insufficient funds** in the account.
- D. If you cannot afford to pay the full amount of the registration fee at registration time, please register at the WAA building and contact your respective girl's or boy's basketball directors or Gene Johnson at the WAA, regarding payment options. Partial payment is recommended to reserve a spot for your child. Please note that **the WAA will not issue any reminder notices** to those who utilize the partial payment option. It is your responsibility to mark your calendar to make sure that all registration and non-refundable rate increases are paid by the end of the business day on September 1, 2011.

### V. Scholarships

Scholarship forms are available to those families who, due to financial hardships, are unable to provide enough resources to finance their children's participation in basketball (**IN-HOUSE ONLY**) on their own. Participation is based on the free and reduced lunch programs. These forms will be available at the WAA building on all registration dates.

## VI. Refunds

### A. In-house:

1. **Parents who choose to withdraw** the registration for their child prior to the time their child is placed on a team, regardless of reason, will be issued a full refund minus a \$20 registration-processing fee. Parents who withdraw the registration for their child after practices have begun, will be issued a prorated refund as deemed appropriate by the WAA Basketball Directors.
2. **Extenuating circumstances**, as deemed appropriate by the WAA Basketball Directors, such as medical reasons (doctor's note required), family moves, etc. may warrant a full refund minus a \$20 registration-processing fee.
3. **Rate Increases are non-refundable.** All refunds will require 4-6 weeks to process.

### B. Traveling:

1. Players who want to tryout for a traveling team are permitted to do so provided that they register by close of business June 30, 2011. Those children who are not registered by June 30 will be subject to a rate increase. Any registration not received by September 1<sup>st</sup>, 2011 will not be guaranteed an opportunity to try out for a traveling team. Late registrations for traveling teams will be taken on a case-by-case basis pending approval by the WAA Basketball Directors.
2. Once a player has registered to tryout for a traveling team, only **extenuating circumstances** as deemed appropriate by the WAA Basketball Directors, such as medical reasons (doctor's note required), family move, etc., may warrant a full refund minus a \$20 registration processing fee.
3. Registering to play WAA Traveling Basketball is a high commitment endeavor, not only in time but also in financial resources. If you are considering playing your child elsewhere or withdrawing your child from WAA Basketball if they do not make the team that they want to play on, please do not register your child to play WAA Traveling Basketball.
4. Those **children who do not make a traveling team** will automatically be guaranteed a place on an in-house team (if there are enough players to form an in-house team). The difference between the two registration fees will be refunded in full. If there are not enough players to form an in-house team, a full refund will be issued. If the player decides that they do not want to play on an available in-house team, a full refund will be issued minus a \$20 registration-processing fee if that player is not needed to form an in-house team.
5. **Rate increases are non-refundable.** All refunds will require 4-6 weeks to process.

## VII. "Playing Up" Policy

In the In-house program, a few exceptions to playing up at the youngest ages (3<sup>rd</sup>/4<sup>th</sup> grade) have been honored when deemed appropriate by the In-house Commissioners. In the Travel program, it is being proposed that we consider the 4<sup>th</sup> grade as 4<sup>th</sup> and under, and if a 3<sup>rd</sup> grader can make the top team by evaluation, they will be placed on that team. 5<sup>th</sup> grade offers the first opportunity for a child to play "A" ball, and if a younger player can make the top 5<sup>th</sup> grade team (5A), they will have that opportunity. A player "playing up" falls onto the bubble during evaluations, he will not be placed onto that team. If a 4<sup>th</sup> grader fails to make the 5A team, they will not be assigned to a 5B/5C team, and will participate in subsequent 4<sup>th</sup> grade tryouts.

This is WAA Basketball's Policy for 6th – 9th grade "Playing UP":

- Approval from the Director
- If the child played up in the 4<sup>th</sup> or 5<sup>th</sup> grade, they must have demonstrated they were among the top players on the team.
- During tryouts, the player must finish in the top 5 of the players for the "A" team. Can not be on the "Bubble" or a coach's pick.
- Approval from the "A" team coach.
- Can only play up to an "A" team.
- Families that have players one grade apart can choose to play up so they can be on the same team for travel purposes and will be placed on the team of the lower ranked player's ability. Need Director's approval.

The only other scenario where a player is permitted to play up a grade is when the grade ahead of them is short on players and a team would not be able to be formed unless a player(s) is moved up from the grade immediately below. In such cases, an open tryout will be held for any player interested from the grade below.

#### **VIII. Pre-Formed Teams for Travel:**

Preformed traveling teams are not permitted except at the "C" level. The policy is as follows:

- Only "C" teams can be pre-formed.
- All participants must tryout and be rated "C" players. (Must be at both tryouts).
- If two or more participants are rated at the "B" level the team cannot be pre-formed. Unless the remaining "C" players want to form a team.
- Under no circumstances can an "A" rated player be on a pre-formed "C" team.
- The independent evaluators are not told which participants are on the pre-formed "C" team.
- Must have Director approval.
- Must purchase \$80.00 uniforms.
- Full refunds are given minus a \$20.00 administration fee and a \$60.00 tryout fee if the pre-formed team is not rated at "C" level. Full refund on uniforms.

#### **IX. Questions:**

Please read and re-read these instructions carefully. If you have any questions about the basketball programs, please contact one of the following people:

**John Jones**, Boy's Basketball Director (email: [john.jones@berlinpackaging.com](mailto:john.jones@berlinpackaging.com))  
**Brad Kletscher**, Girl's Basketball Director (email: [bkletscher@bgs.com](mailto:bkletscher@bgs.com))  
**Rebecca Wall**, Boy's 1<sup>st</sup>/2<sup>nd</sup> Grade Coordinator (email: [wallfamily13@comcast.net](mailto:wallfamily13@comcast.net))  
**Shawn Mahady**, Boys In-House Commissioner (email: [spmahady@comcast.net](mailto:spmahady@comcast.net))  
**Brad Kletscher**, Interim Girl's In-House Commissioner (email: [bkletscher@bgs.com](mailto:bkletscher@bgs.com))  
**Rebecca Wall**, Girl's 1<sup>st</sup>/2<sup>nd</sup> grade coordinator (e-mail: [wallfamily13@comcast.net](mailto:wallfamily13@comcast.net))