

HOW TO RESCHEDULE HOME GAMES THRU SLPSA

1. Check with your opponent and find two or three dates that you both have available.
2. Search on Arbitersports.com, for those dates and times to be sure that there are no other games scheduled for that time and date. (You must allow an extra 15 minutes to the actual length of your game to fit in a time slot, i.e. if there is a game already at 7PM and you try to schedule your game which is 35 minute halves. You must allow 70 minutes + 5 minutes for halftime = 75 minutes + 15 additional for stoppages, delays in starting game, etc, totaling 90 minutes. So in this example you would need to start at 5:30 to play before the 7PM game).
3. Once you locate a date, field and time, where no game is scheduled, then you can proceed with requesting the reschedule, providing this works for your opponent.
4. Download the Game Rescheduling Form, and fill it out. Save it and attach it in an email address to: Fields@slpsa.com Make sure to include the game # in the subject line.
5. The field scheduler will then reserve the field for your game and forward a copy to the referee scheduler.
6. The email address used to login to Arbiter will get a confirmation from Arbiter saying that the game has been changed.
7. After that, you can assume that the officials will be scheduled.
8. THE HOME TEAM must make sure to do the reschedule on the MYSA website as well.

Any further questions, email the field scheduler at Fields@slpsa.com